

**OSCODA TOWNSHIP
REGULAR BOARD MEETING
AGENDA & NOTICE
January 11, 2016 - 7:00 P.M.**

Posted Date: _____
Press Notification Date: _____
Posted By: _____

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ADDITIONS

PUBLIC COMMENTS: (Please fill out a comment card and submit to the Superintendent – you will 4 minutes to speak)

PRESENTATION: Archery League at the Community Center

CONSENT AGENDA:

Approval of Minutes

- 1. Regular Board Meeting December 14, 2015

Finance:

- 1. Payment of Bills \$789,790.71

Reports:

- 1. Superintendent
 - a. Oscoda Community Center Archery League Proposal
 - b. HSRUA Contract Operation Negotiations Update
 - c. Senior Citizen Center Millage Renewal
 - d. Computer Equipment Purchase

REPORTS:

- 1. **Superintendent** ----- Stalker
 - a. MLGMA Conference Attendance
 - b. Wastewater Improvement Project – Progress Payment & Change Order
 - c. Building & Grounds Department Employment Recommendation
 - d. Police Officer Employment Recommendation
 - e. Corrected Wage & Salary Schedules
 - f. Police Department Study Proposal Review
- 2. **Community Development Coordinator** ----- Richards
 - a. American Cancer Society/Bark for Life
 - b. Van Etten/Lake Manager
 - c. VA Expansion Project

OTHER:

- 1. Habitat Improvement Grant Agreement
- 2. Swimming Beach Sampling Report – District Health Department No. 2
- 3. Oscoda Area First Responders Year End Reports
- 4. Chamber of Commerce Snow Box Derby Property Use Request
- 5. Land Division 063-015-200-001-00 & 063-016-100-001-00

PUBLIC COMMENTS

BOARD COMMENTS

INFORMATIONAL:

- 1. State of Michigan – MPSC Cessation of Video Franchise Operations
- 2. FVOP – HSRUA December 2015 Operating Report
- 3. Parks Friends of the Library News – January 2016
- 4. Parks Library 2015 Annual Report

OSCODA TOWNSHIP
REGULAR BOARD MEETING MINUTES

12-14-2015

CALL TO ORDER – Mr. Baier called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE – All said the Pledge of Allegiance.

ROLL CALL – Present: Mr. Baier, Ms. Carrasco, Mr. Gayeski, Mr. Weed, Mr. Wusterbarth
Absent: Mr. Binkowski, Ms. McGuire

AGENDA ADDITIONS – OTHER - #7-Flexible Benefits Plan (AFLAC) #8-Planning Commission resignation and replacement

ENTER PUBLIC HEARING – Fiscal Year 2016 Operating Budget – Mr. Wusterbarth supported a motion by Mr. Weed to enter the public hearing. Penny Dingman spoke questioning if the budget had increased. There were no other comments.
ALL YEAS-MOTION CARRIED

EXIT PUBLIC HEARING – Fiscal Year 2016 Operating Budget – Ms. Carrasco supported a motion by Mr. Weed to exit the public hearing. ALL YEAS-MOTION CARRIED

PUBLIC COMMENT – None

CONSENT AGENDA – Approval of Minutes, Finance in the amount of \$211,626.22 (an additional invoice was added) and Reports. Mr. Weed supported a motion by Mr. Wusterbarth to approve the Consent Agenda as presented. ALL YEAS-MOTION CARRIED

SUPERINTENDENT’S REPORT

State Street Square Lease Extension – Mr. Weed supported a motion by Mr. Baier to transmit the letter to Alexander Business Machines acknowledging the month-to-month lease arrangement under the existing terms and conditions.
ALL YEAS-MOTION CARRIED

Computer Equipment Purchase – Mr. Weed supported a motion by Mr. Gayeski to purchase the specified computer equipment from Dell in the amount of \$8,598.24 and the server from I.T. Right in the amount of \$5,112.97.
ALL YEAS – MOTION CARRIED

HSRUA Budget Recommendation- Fiscal Year 2016 – Mr. Gayeski supported a motion Mr. Weed to accept and approve the budget provided by HSRUA for 2016.
ALL YEAS – MOTION CARRIED

Bicycle Path Grant – 2015 Iron Belle – Ms. Carrasco supported a motion by Mr. Baier to submit the application for the \$30,000.00 grant with a \$3,000.00 local match to fund the path from Oscoda High School to Old Orchard Park. ALL YEAS-MOTION CARRIED

Professional Services Contract Agreement-Spicer Group/Saw Grant – Mr. Gayeski supported a motion by Mr. Weed to approve and execute the contract and have the Supervisor and Clerk sign the document. ALL YEAS – MOTION CARRIED

Employee Resignation Considered – Mr. Wusterbarth supported a motion by Ms. Carrasco to rescind the resignation of Kevin Smith to allow for the transition plan of hiring a new employee. ALL YEAS – MOTION CARRIED

AuSable Township Shared Services Contract – (To be voted on after the adoption of Resolution 2015-28) Mr. Gayeski supported a motion by Mr. Wusterbarth to send the contract to AuSable Township for the 2016 shared services. ALL YEAS – MOTION CARRIED

COMMUNITY DEVELOPMENT COORDINATOR

Copy Machine/Property O&M – Mr. Weed supported a motion by Mr. Gayeski to award the bid to Alexander Business Machines in the amount of \$2,481.00 for a sharp MX-M264N . ALL YEAS-MOTION CARRIED

Skate Park Project – Mr. Gayeski supported a motion by Mr. Weed to award the concrete work to Butterson Construction for \$9,500.00 and the ramps and obstacle components to American Ramp Co. in the amount of \$33,371.40 (with a cost of \$16,800.00 to the Township) And have the Supervisor and Clerk sign the document. ALL YEAS – MOTION CARRIED

VA Expansion Project – Mr. Weed supported a motion by Mr. Wusterbarth to approve payment number 6 in the amount of \$172,110.00 to J.E. Johnson. ALL YEAS – MOTION CARRIED

RESOLUTIONS AND ORDINANCES

Resolution No. 2015-27 Re; Fiscal Year 2015 Budget Amendments No. 3 – Ms. Carrasco supported a motion by Mr. Weed adopt the resolution as presented. ALL YEAS-MOTION CARRIED

Resolution No. 2015-28 Re; General Appropriation Act-Fiscal Year 2016 – Mr. Baier supported a motion by Mr. Weed adopt the resolution as presented. ALL YEAS-MOTION CARRIED

Resolution No. 2015-29 Re; Establishing Township Officers Salary for Fiscal year 2016-Supervisor– Mr. Wusterbarth supported a motion by Mr. Weed adopt the resolution as presented with no increase at this time. ALL YEAS-MOTION CARRIED

Resolution No. 2015-30 Re; Establishing Township Officers Salary for Fiscal year 2016-Treasurer– Mr. Gayeski supported a motion by Mr. Baier adopt the resolution as presented with no increase at this time. ALL YEAS-MOTION CARRIED

Resolution No. 2015-31 Re; Establishing Township Officers Salary for Fiscal year 2016-Clerk– Mr. Gayeski supported a motion by Mr. Weed adopt the resolution as presented with no increase at this time. ALL YEAS-MOTION CARRIED

Resolution No. 2015-32 Re; Establishing Township Officers Salary for Fiscal year 2016-Trustee– Mr. Weed supported a motion by Mr. Gayeski adopt the resolution as presented with no increase at this time. ALL YEAS-MOTION CARRIED

OTHER

Approval to Pay Bills – Mr. Gayeski supported a motion by Mr. Weed to allow the payment of bills during the period of no Board meetings. ALL YEAS-MOTION CARRIED

Warrior Pavilion Use Request – Mr. Wusterbarth supported a motion by Mr. Weed to allow the use of the facility for the fishing event on February 12-13, 2015.
ALL YEAS-MOTION CARRIED

Bad Debt Write-off Revisited – Ms. Carrasco supported a motion by Mr. Weed to allow the bad debt write off in the amount of \$2,946.00. ALL YEAS-MOTION CARRIED

Senior Center Millage Renewal – Mr. Weed supported a motion Mr. Gayeski to honor the request to consider the renewal of the millage and to prepare the ballot language for the August 2, 2016 primary election. ALL YEAS-MOTION CARRIED

MNRTF Grant Award Notification – Informational only. The Township has been awarded a grant in the amount of \$416,200.00 toward the land acquisition north of the Oscoda Beach Park.

Township Board of Trustees 2016 Meeting Schedule – Mr. Weed supported a motion by Mr. Wusterbarth to approve the schedule a presented. ALL YEAS-MOTION CARRIED

Flexible Benefits Plan Summary (AFLAC) – Mr. Wusterbarth supported a motion by Mr. Weed to move forward and exempt seasonal and temporary personnel from the plan.
ALL YEAS-MOTION CARRIED

Planning Commission Member Withdrawal – Mr. Baier supported a motion by Mr. Weed to accept the withdrawal of Mr. Wusterbarth from the Planning Commission and to replace him with Mr. Gayeski effective immediately. ALL YEAS-MOTION CARRIED

PUBLIC COMMENT –Penny Dingman re: Superintendent’s wages and duties; J.D Hock re: thanks for a good 2015 year and upcoming new programming; Andy LaPorte re: Oscoda Area Pickle Ball Association

Board and Staff Comments – Mr. Weed re: grant approval for the bike path; Mr. Wusterbarth re: Township financial restraints; Mr. Baier re: thanks to the grant agencies for our grant money

Adjourn – Mr. Wusterbarth made a motion to adjourn at 9:03 p.m.

Christine Carrasco
Township Clerk

James Baier
Township Supervisor

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INVOICE REGISTER REPORT FOR OSCODA TOWNSHIP
 POST DATES 12/16/2015 - 01/12/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
15853 90022486	ALEXANDER BUSINESS MACHINES COPIER OED 236-266-775.000 236-266-979.000 236-266-980.000	12/18/2015 CHRIS	12/29/2015	2,481.00 481.00 1,000.00 1,000.00	0.00	P	Y 12/22/2015
15846 90022496	ALEXANDER BUSINESS MACHINES MTNC JANUARY 101-299-815.200	12/15/2015 CHRIS	01/12/2016	135.00 135.00	135.00	O	Y 01/04/2016
345718 90022495	ALPENA OIL CO FUEL 101-207-751.000	12/25/2015 CHRIS	01/12/2016	27.00 27.00	27.00	O	Y 12/31/2015
988251 90022497	ARROW UNIFORM RENTAL DECEMBER DPW 101-265-775.000	12/18/2015 CHRIS	01/12/2016	103.55 103.55	103.55	O	Y 12/31/2015
989739551112 90022450	AT&T OOP STORE 509-000-853.000	12/10/2015 CHRIS	12/22/2015	230.49 230.49	0.00	P	Y 12/17/2015
010516 90022532	AUSTIN, WALT OCC CLASS 508-000-801.200	01/05/2016 CHRIS	01/12/2016	45.00 45.00	45.00	O	Y 01/05/2016
2016 90022552	BUSINESS RADIO LICENSING RENEWAL 591-000-801.000	12/28/2015 CHRIS	01/12/2016	95.00 95.00	95.00	O	Y 01/07/2016
50092734 90022550	CAPITAL TIRE, INC. PLOW TRUCK 101-276-933.000	01/04/2016 CHRIS	01/12/2016	660.40 660.40	660.40	O	Y 01/07/2016
24917 90022461	CARRIE A LAKE TOOLS 101-265-741.000	11/13/2015 CHRIS	12/22/2015	38.18 38.18	0.00	P	Y 12/17/2015

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25589,25588 90022520	CARRIE A LAKE TOOLS DPW 101-265-741.000	12/10/2015 CHRIS	01/12/2016	521.56	521.56	O	Y 12/31/2015
	TOOLS			521.56			
9161 90022475	CBI TELECOMMUNICATIONS CONSULTATION 101-299-801.000	12/15/2015 CHRIS	12/22/2015	250.00	0.00	P	Y 12/21/2015
	PROFESSIONAL FEES			250.00			
9086 90022484	CBI TELECOMMUNICATIONS OCTOBER 509-000-853.000	10/28/2015 CHRIS	12/22/2015	68.42	0.00	P	Y 12/21/2015
	TELEPHONE			68.42			
9181 90022502	CBI TELECOMMUNICATIONS SAVINGS 509-000-853.000	12/28/2015 CHRIS	01/12/2016	148.47	148.47	O	Y 12/31/2015
	TELEPHONE			68.42			
	TELEPHONE			14.47			
	TELEPHONE			21.86			
	TELEPHONE			21.86			
	TELEPHONE			21.86			
121715 90022472	CHARTER COMMUNICATIONS PHONES 101-265-853.000	12/17/2015 CHRIS	12/22/2015	230.47	0.00	P	Y 12/17/2015
	TELEPHONE			130.49			
	TELEPHONE			99.98			
122415 90022482	CHARTER COMMUNICATIONS PHONES 101-171-853.000	12/24/2015 CHRIS	12/22/2015	239.95	0.00	P	Y 12/21/2015
	TELEPHONE			79.99			
	TELEPHONE			79.99			
	TELEPHONE			79.97			
122715 90022498	CHARTER COMMUNICATIONS JANUARY BILLS 590-000-853.000	12/27/2015 CHRIS	01/05/2016	1,118.14	0.00	P	Y 01/04/2016
	TELEPHONE			35.99			
	TELEPHONE (MODEM-FAX)			70.34			
	TELEPHONE			223.76			
	TELEPHONE			64.39			
	TELEPHONE			402.74			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	590-000-853.000	TELEPHONE		21.46			
	591-000-853.000	TELEPHONE		26.23			
	101-722-853.000	TELEPHONE		43.57			
	101-299-853.000	TELEPHONE (MODEM-FAX)		42.54			
	101-257-853.000	TELEPHONE		49.99			
	101-336-853.000	TELEPHONE		48.72			
	101-253-853.000	TELEPHONE		88.41			
123015							
90022540	CHARTER COMMUNICATIONS	12/30/2015	01/12/2016	205.79	205.79	O	Y
	PHONES	CHRIS					01/06/2016
	236-266-853.000	TELEPHONE		133.55			
	236-266-854.000	INTERNET		72.24			
131117							
90022492	CLIFF'S ENGRAVING	12/18/2015	12/29/2015	19.25	0.00	P	Y
	PALMER NAMEPLATE	CHRIS					12/23/2015
	101-722-956.000	MISCELLANEOUS		19.25			
21715							
90022451	CONSUMERS ENERGY	12/17/2015	12/22/2015	0.00	0.00	V	Y
	PHONES	CHRIS					12/17/2015
	101-751-853.000	TELEPHONE		99.98			
	101-265-853.000	TELEPHONE		130.49			
113015							
90022499	CONSUMERS ENERGY	11/30/2015	01/12/2016	2,400.83	2,400.83	O	Y
	ELECTRICITY	CHRIS					12/31/2015
	101-754-921.000	UTILITIES - ELECTRICITY		114.84			
	101-299-880.000	COMMUNITY PROMOTION		25.31			
	509-000-921.000	UTILITIES - ELECTRICITY		75.03			
	591-000-921.000	UTILITIES - ELECTRIC		23.65			
	236-269-921.000	UTILITIES - ELECTRIC		22.74			
	590-000-921.100	UTILITIES - ELECTRICITY		2,139.26			
9306327539							
90022500	CONSUMERS ENERGY	12/11/2015	01/05/2016	2,500.00	0.00	P	Y
	ANNUAL LEASE FOOTE PROJECT	CHRIS					01/04/2016
	509-000-941.000	LEASE FEES		2,500.00			
259646							
90022488	DEAN ARBOUR FORD	12/18/2015	12/29/2015	231.40	0.00	P	Y
	POLICE	CHRIS					12/22/2015
	101-207-933.000	MAINTENANCE - VEHICLE		231.40			

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50801,50811 90022505	DEAN ARBOUR FORD REPAIRS 101-265-933.000 101-207-933.000	12/18/2015 CHRIS	01/12/2016	266.06 63.63 202.43	266.06	O	Y 12/31/2015
XJW334KF7 90022512	DELL MARKETING L.P. COMPUTER UPGRADES 101-172-980.000 101-215-980.000 590-000-980.000 591-000-980.000 101-257-980.000 101-722-980.000 101-722-980.000 101-207-980.000 509-000-979.000 508-000-980.000	12/22/2015 CHRIS	01/12/2016	8,598.24 716.53 716.53 322.41 394.09 1,433.04 716.52 716.52 1,433.04 1,433.04 716.52	8,598.24	O	Y 12/31/2015
010116 90022503	DELTA DENTAL JANUARY 2016 101-000-126.000 101-172-716.000 101-215-716.000 101-253-716.000 101-751-716.000 271-000-716.000 101-265-716.000 236-266-716.000 509-000-716.000 101-207-716.000	01/01/2016 CHRIS	01/05/2016	1,930.93 42.75 80.04 120.82 223.64 120.82 40.78 80.04 80.04 143.60 998.40	0.00	P	Y 01/04/2016
814626018-001 90022539	DIANA LONDON LIBRARY PAPER 271-000-726.000	12/29/2015 CHRIS	01/12/2016	29.67 29.67	29.67	O	Y 12/31/2015
010416 90022513	DON DAVIS DEPOSIT REFUND PAVILION 101-000-283.100	01/04/2016 CHRIS	01/05/2016	250.00 250.00	0.00	P	Y 12/31/2015

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122815 90022504	DTE ENERGY HEAT 101-265-922.000 236-271-922.000 236-269-922.000 101-751-922.000	12/28/2015 CHRIS	01/05/2016	3,683.76	0.00	P	Y 12/31/2015
		UTILITIES - GAS		1,064.14			
		UTILITIES-GAS-AUNE		2,559.20			
		UTILITIES - GAS		30.21			
		UTILITIES - GAS		30.21			
3153290 90022453	DULTMEIER SALES THAWING MACHINE 591-000-980.000	12/08/2015 CHRIS	12/22/2015	2,647.51	0.00	P	Y 12/17/2015
		EQUIPMENT		2,647.51			
121515 90022452	ED DAVIS CONFERENCE MILEAGE P/C 101-722-860.000	12/15/2015 CHRIS	12/22/2015	115.00	0.00	P	Y 12/17/2015
		MILEAGE ALLOW/TRANSPORTATION		115.00			
436041 90022454	ELMER'S CONCRETE WATER GRAVEL 591-000-930.000	12/09/2015 CHRIS	12/22/2015	242.59	0.00	P	Y 12/17/2015
		REPAIRS & MAINTENANCE		242.59			
101265672.001 90022490	ETNA SUPPLY CURBSTOP RISERS 591-000-930.000	12/16/2015 CHRIS	12/29/2015	422.84	0.00	P	Y 12/22/2015
		REPAIRS & MAINTENANCE		422.84			
12/23/2015 90022493	FIEFIELD, WILMA REMAINDER OF T & A DEPOSIT 591-000-238.000 591-000-238.000	12/23/2015 CHRIS	12/29/2015	136.01	0.00	P	Y 12/23/2015
		10-WATER IN TOWN		99.79			
		28-READY TO SERVE		36.22			
14032,1407,10857 90022455	GALLS INCORPORATED POLICE CLOTHING 101-207-761.000	12/03/2015 CHRIS	12/22/2015	463.31	0.00	P	Y 12/17/2015
		CLOTHING CARE & ALLOWANCE		463.31			
60205,72761,72739, 90022489	GALLS INCORPORATED 60204 101-207-761.000	12/11/2015 CHRIS	12/29/2015	247.47	0.00	P	Y 12/22/2015
		CLOTHING CARE & ALLOWANCE		247.47			

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16349,24599,18055, 90022507	GALLS INCORPORATED 43141,01544,27108 POLICE CLOTHING 101-207-761.000 CLOTHING CARE & ALLOWANCE	12/21/2015 CHRIS	01/12/2016	629.68 629.68	629.68	O	Y 12/31/2015
4661032 90022555	GALLS INCORPORATED POLICE CLOTHING 101-207-761.000 CLOTHING CARE & ALLOWANCE	12/30/2015 CHRIS	01/12/2016	37.34 37.34	37.34	O	Y 12/31/2015
H8176 90022506	GORNO FORD POLICE VEHICLE 101-207-981.000 EQUIPMENT - VEHICLE 101-207-980.000 EQUIPMENT	12/30/2015 CHRIS	01/12/2016	34,600.00 30,529.00 4,071.00	34,600.00	O	Y 12/31/2015
13835708 90022501	HERITAGE CRYSTAL CLEAN DPW SUPPLIES 101-265-775.000 REPAIR & MAINTENANCE SUPPLIES	12/22/2015 CHRIS	01/12/2016	262.91 262.91	262.91	O	Y 12/31/2015
26 90022487	HSRUA O&MFEEES 591-000-924.100 UTILITIES-HSRUA WATER	12/31/2015 CHRIS	12/29/2015	93,104.75 93,104.75	0.00	P	Y 12/22/2015
295010481 90022508	HUGHESNET OOP PHONES 509-000-853.000 TELEPHONE	12/18/2015 CHRIS	01/12/2016	90.94 90.94	90.94	O	Y 01/04/2016
46713 90022510	I.T. RIGHT COMPUTER 101-299-980.000 EQUIPMENT	12/19/2015 CHRIS	01/12/2016	5,112.90 5,112.90	5,112.90	O	Y 12/31/2015
46574 90022511	I.T. RIGHT 2016 CONTRACT 101-299-801.200 COMPUTER PROGRAM FEES	12/31/2015 CHRIS	01/05/2016	610.00 610.00	0.00	P	Y 01/04/2016
23391694 90022457	INTERSTATE BATTERIES BATTERY 101-265-930.000 REPAIRS & MAINTENANCE	12/09/2015 CHRIS	12/22/2015	40.27 40.27	0.00	P	Y 12/17/2015

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011916 90022515	IOSCO COUNTY TREASURER OAFR LEASE 101-299-880.100	01/19/2016 CHRIS	01/12/2016	187.50	187.50	O	Y 01/04/2016
	COMMUNITY PROMOTION - FIRST RESPONDERS			187.50			
123015 90022551	IOSCO COUNTY TREASURER BOR CHARGE BACKS 101-299-956.001	12/30/2015 CHRIS	01/12/2016	9.84	9.84	O	Y 12/31/2015
	BAD DEBT EXPENSE			9.84			
4219 90022456	J.T. UNDERGROUND DIRECTIONAL BORES 591-000-974.000	12/16/2015 CHRIS	12/22/2015	990.00	0.00	P	Y 12/17/2015
	CAPITAL IMPROVEMENT/OUTLAY			990.00			
010516 90022533	JODIE BAILEY OCC CLASS 508-000-801.200	01/05/2016 CHRIS	01/12/2016	105.00	105.00	O	Y 01/05/2016
	LEAGUE OFFICIALS/INSTRUCTORS			105.00			
121515 90022458	JOSHUA SUTTON MTA CONFERENCE 101-722-960.000	12/15/2015 CHRIS	12/22/2015	149.50	0.00	P	Y 12/17/2015
	CONFERENCE/EDUCATION/TRAINING			149.50			
2015-12-001 90022479	KUDOS FIRE PROTECTION FIRE DEPT/TAX EXEMPT 101-336-931.000	12/09/2015 CHRIS	12/22/2015	114.40	0.00	P	Y 12/21/2015
	EQUIPMENT MAINTENANCE			114.40			
12/21/2015 90022483	LEIGHTON, TERRANCE L III & NICOLE Sum Tax Refund 062-001-100-001-00 703-000-275.000	12/21/2015 CHRIS	12/22/2015	0.00	0.00	V	Y 12/21/2015
	OVERPAYMENTS OF TAX BILLS			682.39			
1593757-20151231 90022545	LEXIS NEXIS POLICE 101-207-980.000	12/31/2015 CHRIS	01/12/2016	196.68	196.68	O	Y 12/31/2015
	EQUIPMENT			196.68			
121615 90022459	LIFE'S A STITCH KITCHEN CLOTHING 101-751-761.000	12/16/2015 CHRIS	12/22/2015	28.00	0.00	P	Y 12/17/2015
	CLOTHING ALLOWANCE			28.00			

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INVOICE REGISTER REPORT FOR OSCODA TOWNSHIP
 POST DATES 12/16/2015 - 01/12/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
01/04/2016 90022530	LINDBURG, JUDIE Overpayment of final bill 591-000-238.000	01/04/2016 CHRIS	01/05/2016	42.92 42.92	0.00	P	Y 01/04/2016
121515 90022460	LORNA GANCI MTA CONFERENCE 101-722-960.000	12/15/2015 CHRIS	12/22/2015	137.70 137.70	0.00	P	Y 12/17/2015
19245 90022542	M&A SERVICES AUNE 236-271-802.000	12/24/2015 CHRIS	01/12/2016	70.00 70.00	70.00	O	Y 12/31/2015
123115 90022554	MANAGEMENT & BEHAVIOR CONSULTANTS POLICE EVALUATION 101-207-801.000	12/31/2015 CHRIS	01/12/2016	975.00 975.00	975.00	O	Y 12/31/2015
120415 90022462	MBPA MEMBERSHIP DUES 101-299-801.000	12/04/2015 CHRIS	12/22/2015	100.00 100.00	0.00	P	Y 12/17/2015
8085 90022516	MBPA JANUARY 2016 101-299-801.000	12/15/2015 CHRIS	01/05/2016	30.00 30.00	0.00	P	Y 01/04/2016
3880461 90022521	MEDLER ELECTRIC COMPANY W/CREDIT 236-271-930.000	12/11/2015 CHRIS	01/12/2016	52.15 52.15	52.15	O	Y 12/31/2015
122915 90022549	MERS VALUATION 101-207-801.000	12/29/2015 CHRIS	01/12/2016	1,050.00 1,050.00	1,050.00	O	Y 01/07/2016
2016 MEMBERSHIP 90022518	MICHIGAN ASSOCIATION OF MAMC DUES 101-215-956.000	01/01/2016 CHRIS	01/12/2016	120.00 120.00	120.00	O	Y 01/04/2016

INVOICE REGISTER REPORT FOR OSCODA TOWNSHIP
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2016 90022517	MICHIGAN DEPARTMENT OF TECHNOLOGY MEMBER CHARGE 101-299-882.000 DUES	01/01/2016 CHRIS	01/12/2016	180.00 180.00	180.00	O	Y 01/04/2016
34942 90022548	MICHIGAN ELECTION RESOURCES ELECTION SUPPLIES 101-262-726.000 SUPPLIES	12/28/2015 CHRIS	01/12/2016	143.64 143.64	143.64	O	Y 01/06/2016
2016 90022544	MICHIGAN TOWNSHIPS ASSOCIATION BOARD OF REVIEW TRAINING 101-247-960.000 CONFERENCE/EDUCATION/TRAINING	01/06/2016 CHRIS	01/12/2016	0.00 243.00	0.00	V	N 01/06/2016
15 90022463	MICTV PROGRAMMING/BOARD MEETINGS 4TH 101-299-880.000 COMMUNITY PROMOTION	12/15/2015 CHRIS	12/22/2015	300.00 300.00	0.00	P	Y 12/17/2015
2016 DUES 90022519	MMTA TREASURER/DEPUTY 101-253-956.000 MISCELLANEOUS	01/01/2016 CHRIS	01/12/2016	100.00 100.00	100.00	O	Y 01/04/2016
2581 90022534	MUNICIPAL UNDERWRITERS OF MICH 2016 INSURANCE 590-000-910.100 INSURANCE & BONDS 590-000-910.200 INSURANCE - VEHICLE 591-000-910.100 INSURANCE & BONDS 591-000-910.200 INSURANCE - VEHICLE 509-000-910.200 INSURANCE - VEHICLES 509-000-910.000 INSURANCE & BONDS 509-000-910.000 INSURANCE & BONDS 271-000-910.000 INSURANCE 236-269-911.000 PROPERTY INSURANCE 236-269-910.200 INSURANCE - VEHICLE 236-266-910.000 LIABILITY INSURANCE 101-207-910.300 INSURANCE - OFFICER LIABILITY 101-207-910.200 INSURANCE - VEHICLE 101-207-910.100 INSURANCE & BONDS 101-754-910.000 INSURANCE & BONDS 101-753-910.000 INSURANCE & BONDS	11/20/2015 CHRIS	01/12/2016	69,231.00 3,316.17 2,755.40 2,049.24 2,256.93 2,963.09 3,108.48 1,550.78 1,550.78 6,639.26 740.78 4,770.02 1,696.16 4,098.48 380.77 186.93 0.42	69,231.00	O	Y 01/05/2016

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 POST DATES 12/16/2015 - 01/12/2016
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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	101-722-910.000	INSURANCE & BONDS		560.78			
	101-751-910.200	INSURANCE - VEHICLE		1,343.09			
	101-751-910.100	INSURANCE & BONDS		90.00			
	101-336-910.200	INSURANCE - VEHICLE		4,873.87			
	101-336-910.100	INSURANCE & BONDS		96.93			
	101-299-910.000	INSURANCE & BONDS		14,566.21			
	101-276-910.200	INSURANCE - VEHICLE		1,696.15			
	101-276-910.100	INSURANCE & BOND		76.16			
	101-265-910.200	INSURANCE - VEHICLE		3,246.94			
	101-265-910.100	INSURANCE & BONDS		2,686.17			
	101-172-910.000	INSURANCE & BONDS		546.39			
	101-250-911.000	PROPERTY LIABILITY INSURANCE		1,384.62			
118565 90022485	NORTHEASTERN WINDOW & DOOR AUNE DENTAL 236-271-980.000	CHRIS CAPITAL OUTLAY	12/14/2015 12/22/2015	204.26 204.26	0.00	P	Y 12/21/2015
118867 90022535*	NORTHEASTERN WINDOW & DOOR AUNE 236-271-930.000 236-271-930.000	CHRIS AUNE CLINIC MAINT AUNE CLINIC MAINT	12/28/2015 01/12/2016	22.33 38.28 (15.95)	22.33	O	Y 12/31/2015
9052941 90022541	NORTHERN ASSESSING CONSULTANTS DECEMBER ASSESSING 101-257-801.100	CHRIS PROFESSIONAL FEES-ASSESSING	01/01/2016 01/12/2016	11,833.37 11,833.37	11,833.37	O	Y 12/31/2015
14799,14542,14749 90022464	NORTHERN TRUCK REPAIR REPAIRS 101-265-931.000 590-000-931.000 101-265-931.000	CHRIS EQUIPMENT MAINTENANCE EQUIPMENT MAINTENANCE EQUIPMENT MAINTENANCE	12/10/2015 12/22/2015	3,814.56 409.99 2,787.42 617.15	0.00	P	Y 12/17/2015
110515 90022465	ORKIN, INC. OCC 508-000-801.000	CHRIS PROFESSIONAL FEES	11/05/2015 12/22/2015	137.80 137.80	0.00	P	Y 12/17/2015
1931 90022509	OSCODA PRESS TOWNSHIP HALL PAPER 101-299-900.000	CHRIS PRINTING AND PUBLISHING	01/31/2016 01/12/2016	57.00 57.00	57.00	O	Y 01/04/2016

01/07/2016 02:29 PM
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 POST DATES 12/16/2015 - 01/12/2016
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
6-2015-531 90022522	OSCODA-AUSABLE CHAMBER OF COMM 2016 DUES 101-299-880.000	12/03/2015 CHRIS COMMUNITY PROMOTION	01/12/2016	5,500.00 5,500.00	5,500.00	O	Y 01/04/2016
010416 90022514	PATICIA SUMSER DEPOSIT REFUND PAVILION 101-000-283.100	01/04/2016 CHRIS DEPOSITS PAYABLE	01/05/2016	250.00 250.00	0.00	P	Y 12/31/2015
12715 90022525	PRINCIPAL LIFE JANUARY LIFE 101-215-717.000 101-172-717.000 101-253-717.000 101-265-717.000 101-751-717.000 271-000-717.000 236-266-717.000 509-000-717.000 101-000-126.000 101-207-717.000	12/17/2015 CHRIS LIFE & DISABILITY INS LIFE & DISABILITY INS LIFE & DISABILITY INS LIFE & DISABILITY INS LIFE & DISABILITY INS LIFE & DISABILILTY INS LIFE&DISABILITY INS LIFE & DISABILITY INS UNDISTRIBUTED INSURANCE EXPENS LIFE & DISABILITY INS	01/05/2016	645.80 43.40 94.10 43.40 43.40 21.70 21.70 43.40 21.70 131.20 181.80	0.00	P	Y 01/04/2016
68666 90022523	PRINT 'N' GO BOAT LAUNCH 101-751-726.000	12/28/2015 CHRIS SUPPLIES	01/12/2016	241.80 241.80	241.80	O	Y 01/04/2016
92769 90022466	PRINTING SYSTEMS REMINDER SHUT OFF 590-000-900.000 591-000-900.000	12/09/2015 CHRIS PRINTING & PUBLISHING PRINTING & PUBLISHING	12/22/2015	208.25 93.72 114.53	0.00	P	Y 12/17/2015
7348,6198,0117,6801 90022467	QUILL CORPORATION SUPPLIES 101-207-726.000 101-722-726.000	12/03/2015 CHRIS SUPPLIES SUPPLIES	12/22/2015	800.82 656.83 143.99	0.00	P	Y 12/17/2015
1251312 90022477	QUILL CORPORATION SUPPLIES 508-000-726.000	12/08/2015 CHRIS SUPPLIES	12/22/2015	311.58 311.58	0.00	P	Y 12/21/2015

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INVOICE REGISTER REPORT FOR OSCODA TOWNSHIP
 POST DATES 12/16/2015 - 01/12/2016
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1348799 90022481	QUILL CORPORATION WATER/SEWER SUPPLIES 590-000-726.000 591-000-726.000	12/10/2015 CHRIS	12/22/2015	53.42	0.00	P	Y 12/21/2015
	SUPPLIES			24.04			
	SUPPLIES			29.38			
1249,9447 90022524	QUILL CORPORATION SUPPLIES 508-000-726.000 101-207-726.000	12/21/2015 CHRIS	01/12/2016	172.03	172.03	O	Y 12/31/2015
	SUPPLIES			64.07			
	SUPPLIES			107.96			
121515 90022553	RCL CONSTRUCTION CO WW SYSTEM IMPROVEMENT 590-000-801.001	12/15/2015 CHRIS	01/12/2016	503,767.04	503,767.04	O	Y 01/07/2016
	CONTRACTOR FEES/SRF PLAN			503,767.04			
NOVEMBER 90022476	RESERVE ACCOUNT POSTAGE 101-172-726.000 101-262-726.000 101-257-726.000 101-215-726.000 101-253-726.000 101-336-726.000 101-722-726.000 101-207-726.000 508-000-726.000 590-000-726.000 591-000-726.000	11/30/2015 CHRIS	12/22/2015	3,999.35	0.00	P	Y 12/21/2015
	SUPPLIES			24.96			
	SUPPLIES			55.57			
	SUPPLIES			63.65			
	SUPPLIES			7.94			
	SUPPLIES			3,654.61			
	SUPPLIES			5.28			
	SUPPLIES			13.66			
	SUPPLIES			17.81			
	SUPPLIES			2.40			
	SUPPLIES			69.06			
	SUPPLIES			84.41			
181033 90022543	RJ THOMAS MFG PARK BENCH 101-751-956.000	12/18/2015 CHRIS	01/12/2016	916.00	916.00	O	Y 12/31/2015
	MISCELLANEOUS			916.00			
112415 90022537	ROGERS HARDWARE CORRECTION TO UNDERPAYMENT 509-000-930.000	11/24/2015 CHRIS	01/12/2016	5.98	5.98	O	Y 12/31/2015
	REPAIRS & MAINTENANCE			5.98			
4206 90022527	SCOTT SCOTT EXCAVATING WATER REPAIRS	12/14/2015 CHRIS	01/12/2016	480.00	480.00	O	Y 12/31/2015

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INVOICE REGISTER REPORT FOR OSCODA TOWNSHIP
 POST DATES 12/16/2015 - 01/12/2016
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	591-000-930.000	REPAIRS & MAINTENANCE		480.00			
227							
90022526	STING	12/01/2015	01/12/2016	9,795.80	9,795.80	O	Y
	2016 SERVICES	CHRIS					01/04/2016
	101-299-882.000	DUES		9,795.80			
7880							
90022478	SUNRISE SMALL ENGINE	11/10/2015	12/22/2015	45.00	0.00	P	Y
	FIRE DEPT	CHRIS					12/21/2015
	101-336-931.000	EQUIPMENT MAINTENANCE		45.00			
010416							
90022547	TAWAS BAY DRY CLEANERS	01/04/2016	01/12/2016	107.50	107.50	O	Y
	POLICE CLEANING	CHRIS					12/31/2015
	101-207-761.000	CLOTHING CARE & ALLOWANCE		107.50			
122115							
90022480	TCH OF OSCODA	12/21/2015	12/22/2015	250.00	0.00	P	Y
	PAVILION DEPOSIT REFUND	CHRIS					12/21/2015
	101-000-283.100	DEPOSITS PAYABLE		250.00			
0475							
90022528	TRANS ARCHITECTURAL GLASS	11/30/2015	01/05/2016	2,800.00	0.00	P	Y
	AUNE DENTAL CLINIC	CHRIS					12/31/2015
	236-271-980.000	CAPITAL OUTLAY		2,800.00			
015251							
90022468	TRANS AUTO GLASS CO INC	12/15/2015	12/22/2015	256.54	0.00	P	Y
	WINDSHIELD	CHRIS					12/17/2015
	101-336-931.000	EQUIPMENT MAINTENANCE		256.54			
T0059,T0060							
90022536	USDA FOREST SERVICE	12/04/2015	01/12/2016	165.15	165.15	O	Y
	TAW360 WELLS, TAW 365 PIPELINE	CHRIS					01/05/2016
	591-000-827.000	REGULATORY FEES		165.15			
9757704602							
90022529	VERIZON WIRELESS	12/22/2015	01/12/2016	317.00	317.00	O	Y
	PHONES	CHRIS					01/04/2016
	101-265-853.000	TELEPHONE		79.25			
	101-207-853.000	TELEPHONE		237.75			
120315							
90022469	VISA	12/03/2015	12/22/2015	1,085.99	0.00	P	Y
	CLERK	CHRIS					12/17/2015
	509-000-931.000	REPAIRS/MAINTENANCE-EQUIPMENT		184.38			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-722-960.000	CONFERENCE/EDUCATION/TRAINING		505.00			
	101-299-956.000	MISCELLANEOUS		125.00			
	101-215-900.000	PRINTING & PUBLISHING		146.61			
	101-101-960.000	CONFERENCE/EDUCATION/TRAINING		85.00			
	101-247-726.000	SUPPLIES		40.00			
120315							
90022470	VISA	12/03/2015	12/22/2015	297.75	0.00	P	Y
	TREASURER	CHRIS					12/17/2015
	101-299-880.000	COMMUNITY PROMOTION		297.75			
1203							
90022471	VISA	12/03/2015	12/22/2015	276.00	0.00	P	Y
	FOR DDA PURCHASE	CHRIS					12/17/2015
	248-000-984.000	TIF PROJECTS		276.00			
121715							
90022531	VSP	12/17/2015	01/05/2016	322.80	0.00	P	Y
	JANUARY VISION	CHRIS					01/04/2016
	101-172-716.000	HOSPITALIZATION INS		13.89			
	101-000-126.000	UNDISTRIBUTED INSURANCE EXPENS		8.08			
	101-215-716.000	HOSPITALIZATION INS		21.69			
	101-253-716.000	HOSPITALIZATION INS		36.29			
	101-265-716.000	HOSPITALIZATION INS		21.69			
	509-000-716.000	HOSPITALIZATION INS		22.40			
	271-000-716.000	HOSPITALIZATION INS		8.08			
	101-751-716.000	HEALTH INSURANCE		13.61			
	236-266-716.000	HOSPITALIZATION INS		13.61			
	101-207-716.000	HOSPITALIZATION INS		163.46			
7576910-1734-2							
90022538*	WASTE MANAGEMENT	01/01/2016	01/12/2016	864.45	864.45	O	Y
	TRASH	CHRIS					01/05/2016
	101-299-818.000	SOLID WASTE DISPOSAL		54.56			
	101-751-818.000	SOLID WASTE DISPOSAL		556.39			
	271-000-802.000	CONTRACTUAL SERVICES		39.97			
	236-271-802.000	CONTRACTUAL SERVICES-AUNE		217.59			
	508-000-818.000	SOLID WASTE DISPOSAL		88.39			
	101-299-818.000	SOLID WASTE DISPOSAL		37.55			
	509-000-818.000	SOLID WASTE DISPOSAL		(130.00)			
172644							
90022546	ZUBEK MOTORS	09/18/2015	01/12/2016	199.93	199.93	O	Y
	#5 WATER	CHRIS					12/31/2015
	591-000-933.000	MAINTENANCE - VEHICLE		199.93			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	102	# Due:	48	Totals:	789,790.71	660,836.53
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 789,790.71 660,836.53

* 2 Net Invoices have Credits Totalling: (145.95)

--- TOTALS BY FUND ---

101 - GENERAL/UNALLOCATED	133,938.56	118,326.44
236 - PROP OPER & MNTNCE	20,952.38	12,740.66
248 - DOWNTOWN DEVELOPMENT AUTHORI	276.00	0.00
271 - LIBRARY	1,755.37	1,620.42
508 - OSCODA COMMUNITY CENTER	1,694.52	1,018.98
509 - OLD ORCHARD PARK	12,336.75	9,165.76
590 - SEWER	515,331.97	512,300.28
591 - WATER	103,505.16	5,663.99

--- TOTALS BY DEPT/ACTIVITY ---

000 -	635,831.80	529,769.43
101 - TOWNSHIP BOARD	85.00	0.00
171 - SUPERVISOR	101.85	21.86
172 - SUPERINTENDENT	1,577.76	1,284.78
207 - POLICE	49,143.01	45,779.79
215 - CLERK	1,278.82	858.39
247 - BOARD OF REVIEW	40.00	0.00
250 - LAKEFRONT DISTRICT	1,384.62	1,384.62
253 - TREASURER	4,146.35	100.00
257 - ASSESSOR	13,394.52	13,280.88
262 - ELECTIONS	199.21	143.64
265 - TOWNSHIP HALL & GROUNDS	9,409.36	6,964.01
266 - PROPERTY O & M MAINTENANCE	7,593.86	4,975.81
269 -	7,432.99	7,402.78
271 - PROPERTY O & M AUNE	5,925.53	362.07
276 - CEMETERY	2,432.71	2,432.71
299 - UNALLOCATED	37,487.30	35,661.67
336 - FIRE DEPARTMENT	5,440.74	4,970.80
722 - ZONING & PLANNING	3,121.49	1,993.82
751 - PARKS & RECREATION	3,461.60	3,147.28
753 - FOOTE SITE PARK	0.42	0.42
754 - KEN RATLIFF PARK	301.77	301.77

CHARTER TOWNSHIP OF OSCODA
Superintendent's Report
January 11, 2016

INFORMATION CONSENT ITEMS

OSCODA COMMUNITY CENTER ARCHERY LEAGUE PROPOSAL

Staff was recently contacted by a citizen relative to potential establishment of an archery league in the Oscoda Community Center. Attached is correspondence outlining the concept and proposal along with various questions posed by staff and responses offered thereto by the proponent. Also attached is feedback from our insurance agent regarding the concept. The proponent has requested an opportunity to address the board and present the concept and this topic will be on the agenda Monday evening. Thus, the reason for this item appearing as "information consent" in this report. Our Community Center Manager will also be in attendance at the meeting.

Archery would represent a "new" activity not currently offered in the Community Center. The activity would arguably create unique risks from both liability and property damage perspectives. At this point a formal organization has not been created. The proponent has advised that a league is being formed but also that the proposal does not include provision of insurance to address liability concerns. Accordingly, any risk borne through approval of the proposal as structured would be assumed directly by the Township. A value judgment then will be necessary as to whether the activity as proposed would offer sufficient benefit to the public to justify the risk being assumed. An alternate approach might be to establish conditions considered acceptable for the proposal to move forward if risk mitigation is considered important.

Should board members have questions or the desire for additional information in advance of Monday evenings' meeting please let me know. Staff will be conducting additional investigation prior to the meeting.

HSRUA CONTRACT OPERATIONS NEGOTIATION UPDATE

The negotiation process remains underway relative to potential renewal of the contracts with FVOP involving regional partners HSRUA, Oscoda Township and TUA. At this point it is not clear if an agreement can be reached that all members would find acceptable. To that end, I wanted to make the board aware that it is possible HSRUA will consider issuing a request for proposals solicitation based on a regional approach in the event that development of mutually agreeable terms does not become evident soon. The reason for this is that the timeline for soliciting and evaluating proposals is becoming tight. This approach would appear to be in keeping with previous board direction, should the necessity become apparent, but I wanted to make the board aware of where things stand now and could be heading in the not-to-be distant future.

SENIOR CITIZEN CENTER MILLAGE RENEWAL

At our last board meeting a request was received from the Oscoda AuSable Senior Building Authority that renewal of the operating millage be taken up by Oscoda and AuSable Townships. The board acted to approve the request to place the issue on the ballot but also posed a few questions. One question related to rollback of the millage as compared to the original authorized levy. In response to that question please find attached the 2009 tax rate request form which indicates the millage was indeed rolled back under operation of the Headlee legislation. It should be noted that "renewal" would be based on the rollback millage amount as opposed to the original levy.

The second question related to the rationale for maintaining the millage at its current level; in essence what budgeting and funding needs are anticipated that might justify the levy request? Correspondence as attached was sent to the building authority and I am advised this question will be taken up the next time a meeting is convened. Additional information will be provided to the board as it becomes available.

COMPUTER EQUIPMENT PURCHASE

The board has previously approved a multi-year purchasing plan to upgrade computer equipment. The equipment slated for purchase in 2015 is now on premises in the affected Township offices. It is staffs' intent to place another order for equipment in keeping with the attached quotation for the three computers slated to be purchased in 2016. Although the purchase amount is under the \$2,000 administrative authorization level set forth in our purchasing policy, specifically \$1,787, I wanted to make the board aware of this plan of action. The idea is to have this equipment on-site soon so that our information technology company can install it at the same time the "2015" equipment is put into service.

ACTION ITEMS

MLGMA CONFERENCE ATTENDANCE

Board members will find attached information regarding the Michigan Local Government Management Association Winter Institute, scheduled from February 2 - 5, 2016 in Port Huron. My practice for many years has been to attend at least one of the two primary training sessions held by MLGMA each year – there is also a Summer Institute. In keeping with my employment agreement I am seeking the Board's approval to attend the winter session. Estimated cost, including lodging, is expected to be in the range of \$500-\$600.

Action: approval is sought to attend the Michigan Local Government Management Association Winter Institute in Port Huron next month.

WASTEWATER IMPROVEMENT PROJECT - PROGRESS PAYMENT & CHANGE ORDER

Attached board members will find progress payment #2 for our wastewater system improvement project. The progress payment has been certified by our engineer and constitutes a sum of \$503,676.04. Details of the work performed are included with the certificate. Also relating to the wastewater improvement project is change order #1 in the amount of \$1,385 relating to a minor repair to a lagoon cell liner. The engineer had made me aware of the need to make the repair and the work was undertaken. However, the documentation acknowledging approval should now be executed.

Action: approval is sought for progress payment #2 submitted by RCL Construction and change order #1, also as submitted by RCL Construction.

BUILDING & GROUNDS DEPARTMENT EMPLOYMENT RECOMMENDATION

As discussed during recent board meetings, a current Maintenance II Building and Grounds Department employee will be retiring in 2016. A recruitment effort had been undertaken in anticipation of the employee leaving, originally to be at years' end. As discussed at our most recent meeting, the employee in question now anticipates retiring in June, 2016. This scenario will afford the opportunity for the incoming and outgoing employees to work together in facilitating a smooth transition.

To that end, you will find attached the employment application of Mr. Keith Furrow. I have discussed a scenario with Mr. Furrow pending board approval wherein he would begin employment at a starting wage of \$14.46 per hour (year two on the wage scale) and then move to a wage of \$14.87 per hour (year three on the wage scale) upon successful completion of a six-month orientation period. This is in recognition of relevant experience being brought to the job.

Mr. Furrow is prepared to begin work on a full-time basis on January 18, 2016. Assuming the board approves employment, based on discussion to date I would anticipate monitoring the training and orientation process and, at some point, discussing a transition to part-time employment with our longer term employee. However, this will be dependent upon feedback from the employees as time progresses.

Action: authorization is sought to employ Mr. Keith Furrow as a full-time Building and Grounds Maintenance II employee based upon the starting wage schedule as referenced above. It should be noted that Fiscal Year 2016 Budget adjustments will be needed to address additional employment – related costs.

POLICE OFFICER EMPLOYMENT RECOMMENDATION

Also in the arena of filling a vacant position, you will find attached a communication from our Chief of Police setting forth a recommendation that Mr. Travis Simmons be employed as a police officer. Chief David has included a copy of Mr. Simmons' employment application materials for the Board's information and perusal.

Action: approval is sought to employ Mr. Travis Simmons as an Oscoda Township Police Officer in keeping with the recommendation from our Chief of Police.

CORRECTED WAGE & SALARY SCHEDULES

At the last board meeting wage and salary schedules were presented in conjunction with budget presentation and adoption (see attached schedules as dated December 9, 2015). It has subsequently been discovered that errors existed in the seasonal wage schedule as presented whereby the specified wage increases were not correctly programmed into the schedule on a year-to-year basis. Similarly, in the case of the attached regular employee classification and compensation plan for 2016, step increases were errantly omitted for the zoning administrator and utility billing clerk positions. Attached are corrected copies of the applicable schedules.

Action: approval is sought for the revised wage and salary schedules as presented.

POLICE DEPARTMENT STUDY PROPOSAL REVIEW

As referenced in the attached exhibit, three proposals were received in response to the also attached Police Department Assessment Study RFP. These proposals were included with our last meeting packet. As indicated at that meeting, evaluation of the proposals has subsequently been undertaken. We are confronted with somewhat of an "apples" and "oranges" situation from the standpoint of both economics and experience with consulting. The two higher cost proposals come from firms with more extensive experience. It was suggested to me during the evaluation process that the higher cost proposals would be the more expected norm for services requested.

After reviewing all three proposals I chose to focus on the most cost competitive offering, Vettraino Consulting, for purposes of conducting further due diligence (see attached). The proposal appears to be responsive and well attuned to our solicitation. In doing so I spoke directly with both consultants that would be involved in the project and the majority of references for each. This is the first independent consulting effort for both.

In the case of lead consultant Jaymes Vettraino, it was reported that the Southeast Michigan Council of Governments has utilized his services several times in a consulting capacity with very positive results -- including law enforcement analysis. SEMCOG performs consulting services for governmental units using internal resources but utilizes outside consultants when workload or subject matter require assistance. Feedback relative to the professional capacity and capability of both consultants was consistently very good. However, for the most part this was focused on employment versus consulting roles.

It was acknowledged in discussing the proposal that pricing was deliberately aggressive as a new firm. It was noted also that less overhead than a large firm was a contributing factor. Two trips to Oscoda would be anticipated, one to gather intelligence and another to present results. There would be communication in the interim. The completion timeline would be 6 to 8 weeks.

In the final analysis there is some element of risk in considering engaging the services of a newly emerging consulting firm. However, in my estimation the combination of positive due diligence results and attractive pricing argue for considering acceptance of the proposal. In addition, one might argue that a new firm eager to demonstrate its competence will go the proverbial "extra mile" to ensure client satisfaction.

Action: I'm seeking authorization from the board to accept the proposal from Vettraino Consulting subject to execution of a professional services contract agreement.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert F. Stalker, II". The signature is stylized with a large, sweeping initial "R" and a long horizontal flourish extending to the right.

Robert F. Stalker, II
Township Superintendent

Robert F. Stalker II

From: paul rekowski <prekowski@yahoo.com>
Sent: Tuesday, January 05, 2016 8:56 AM
To: Robert F. Stalker II
Cc: Merry A. Hart; Ann Richards
Subject: Agenda for next township meeting

I would like to make sure that my proposal to start an archery league renting the back gym in the community center will be part of the agenda for the next township meeting on January 11th. We are organizing the league now, and thousands of dollars of equipment are on hold waiting for formal approval of the use of the facility. Please somebody respond to me letting me know if my request to be on the formal agenda will be honored, or if I will need to be relegated to bringing it up during public comments.

Paul Rekowski

Hunting Archery League Proposal/Details

A group of local bow hunters are starting a bow hunting archery league to be conducted annually in the winter months of January through March during off season in Oscoda. The league will be conducted during winter months, which therefore requires it to be accomplished indoors. We propose to rent the back gymnasium of the OCC for two hours during one weekday night for an approximate 10 weeks. The setup will include the 8 target lanes with 8 targets staggered at various distances from the shooting line. The set up is outlined in a sketch shown hereinafter. It will be an approximate 70 ft long x 32 ft wide. The targets will be placed on 8 highly compressed excelsior bales 34 inch x 36 inch. The bales are designed to stop arrows at well in excess of the speeds of the bows to be used. Behind the bales will be set of power curtains designed as a backstop for high speed arrows, to catch any unlikely errant arrows that miss the bales. The archers who will compete in this league will be highly skilled and able to shoot arrows at worst, in a 5 inch circle so the likelihood of missing the 34 x 36 bale targets is nearly nonexistent, but in the event an errant arrow should occur, the targets will be backed up by a series of 4 ft x 8 ft archery range backstop curtains set up between the targets and the gym wall. Target tips will be used which are relatively blunt compared to hunting tips and should any arrow in the extremely unlikely event miss the target low and hit the floor, they will simply skip up and into the targets or worst case, into the backstop.

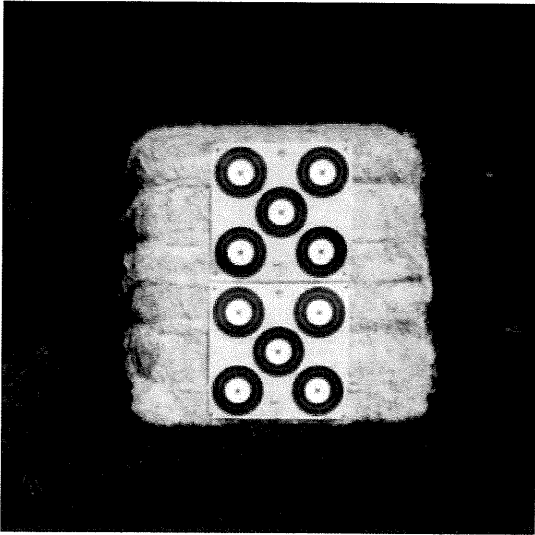
Safety rules will be employed as is basic archery safety etiquette. No bows will be even loaded with arrows let alone aimed and shot until the shooting range is totally clear of persons participating in the event. The two exit doors will be adequately secured and posted with signage to prevent anyone entering the range from the exit doors in the backside of the gym and adequate signage will be posted at the one entryway advising anyone attempting to enter the back gym from the front gym of the activity and furthermore anyone ignoring such signage will easily be prevented from entering the range by league participants and turned away.

The targets will be on bases with wheels, so they can be wheeled away and stored when not in use. Pictured below are the targets and backstop curtains to be used.

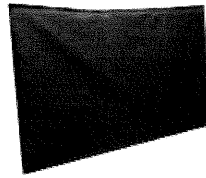
I understand there was some concern about potential damage to features of the gym by errant arrows, but the design of the range will virtually prevent any such damage. I also understand that OCC staff has decided in order to rent the portion of the OCC for this purpose, that a "proposal" explaining the proposed operation would need to be submitted to the OCC management for review and approval and ultimately need to be approved by the OCC board. Therefore, I am submitting this proposal. It is our intent to begin the league on a weeknight during the third or 4th week of January 2016. I would be glad to answer any questions during the review, and also plan on attending the OCC board meeting on January 11th to explain this proposal, and answer any questions or concerns the board may have.

Please note that archery ranges similar to this are set up in gymnasiums at many high schools and colleges across the country where archery is offered as a course of study.

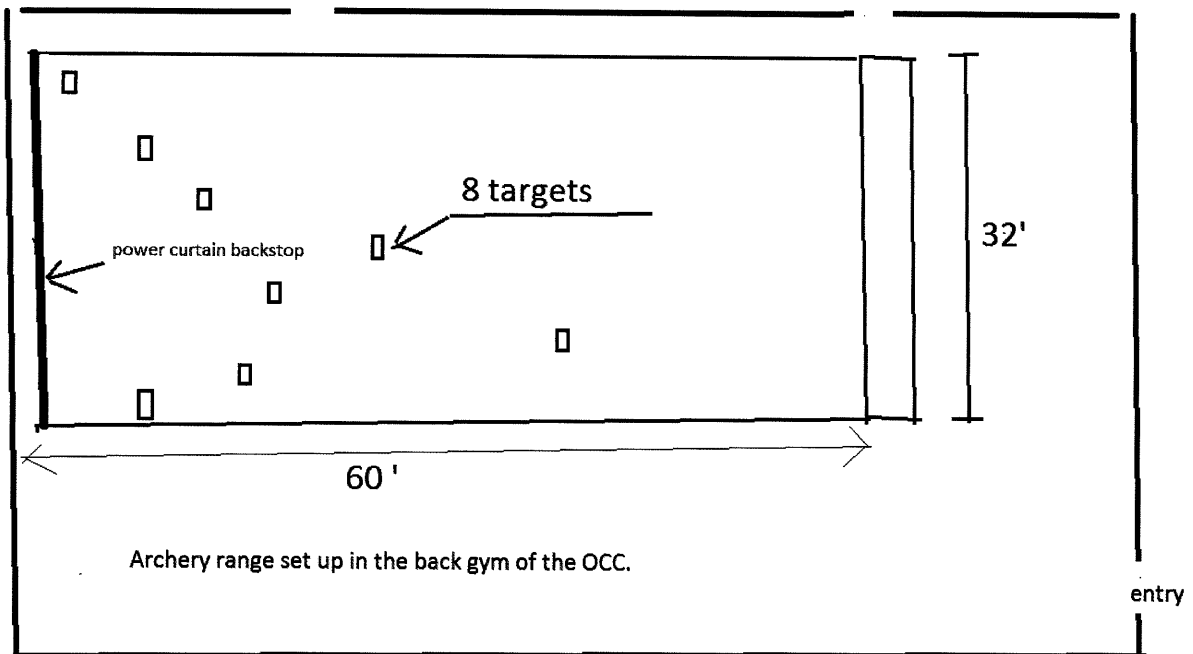
Paul Rekowski 989-569-3059 prekowski@yahoo.com



34 x 36 highly compressed excelsior targets



Whitetail power curtain backstop



DRAFT BOW HUNTING LEAGUE RULES

1. League will be made up of 8 each 3 man teams. Each team member will shoot three arrows at each target, and move to next target.
2. It is the intent for this to be a hunting league, to try and approximate hunting conditions. Equipment will be hunting bows only, compound or recurve, but recurves must be a minimum of 45 lbs. No range finders, and no pacing of target distance. It is the honor system on the pacing, but other league members will be encouraged to call out people who they observe to appear like they are pacing the targets. One call out will result in a warning to the offender. A second call out of the members of same team will result in a docking of 10 points from each team members score of the offending team for that night. We expect and hope this will never happen as the intent is to make us all better at judging distances and making our shot accordingly.
3. Each man will be responsible for \$10 up front fee, and \$8 per night per whole season. If a member cannot make it for a night, they are responsible to get a sub to shoot for them and the \$8 cost will still be owed by member, but up to them to decide if that cost will be paid by member, by sub, or shared.
4. Targets will be paper animal targets of various animals, big and small game. Scoring will be 5 points for heart, 3 points for other vital area in the lung liver area, and 1 point for body shot. Cutting a line, even just barely will be considered to be in the target area. No binoculars or similar devices to be able to be used on the range to see the vitals or whether an arrow is in or out of the vitals. Vitals generally will not be visible from the shooting line. We will try and post the exact targets on walls behind the shooting line, if shooters want to be sure where the vitals are on a particular target. But again, the objective is to use that knowledge and memory to then pick that spot on the animal body without the aid of having it highlighted on the target.
5. Perfect score for the night will be 120. 5 x 3 x 8. Each team will be responsible for tallying their own score for each member. If you a shot is considered questionable, the team is encouraged to solicit a member from another team to make the final decision. Subs will have their handicap determined on the first night they shoot and applied. The same sub will then carry the same handicap for future shoots.
6. The league will be a handicap league, just like bowling. Your handicap will be determined by 90 percent of the difference between your raw score and a perfect score.
7. Range: The targets will be stationed at anywhere from 12 to 30 yards. Closer shots closer than 17 yards will be limited to small game targets, and preferably, we will use three small game targets for bale for any ranges closer than 17 yds. Each team member will pick a separate one of three targets to shoot at. A team will be designated to show up early to pick the targets and set the ranges. The thought is to generally use the bigger game targets at the farther ranges, and the biggest targets at the longest ranges, but that is not a hard requirement. If a team chooses to set a small target at a long range, that is their prerogative. It is the same for everyone.
8. The price currently set at \$8 per night per member, is designed to pay for the costs of equipment and building rental, and no money is intended to be used for prizes at the end of the year. However, if the majority of the members want to increase the cost per night and use the money above the \$8 per night to then return money for prizes, that can be done. We will attempt to get donations of prizes from local and non-local (Cabellas Franks Outdoors, etc), to use for prizes at end of the year. Certainly we could do jackpots for high score each night and perhaps a mystery score if desired.
9. I am sure I don't need to tell all of you this since we all have of course safety is of utmost importance. No bows will be loaded until everyone is behind the shooting line. We also want to be extra careful to make sure we don't have accidental discharges from a mistake on the trigger throwing an arrow outside of the target area.
10. Pick up your trash at the end of the night. Team that sets targets will also store them away at end of the night.

Robert F. Stalker II

From: paul rekowski <prekowski@yahoo.com>
Sent: Wednesday, January 06, 2016 10:50 AM
To: Robert F. Stalker II
Cc: Al Apsitis
Subject: Re: Agenda for next township meeting

Q is the group organized in any way? In other words, who or what organization would be renting the gym?

A. We are organizing it now, and will call it the Oscoda Bow Hunters Archery League.

Q Does the entity in question have insurance to protect the Township from any liability and/or property damage that results from this activity?

A. There is no liability insurance. That would make the league cost prohibitive. We would expect to be treated the same way as anyone else who uses the facility who potentially could be injured or cause property damage. Basketball, racketball, volleyball, and weight lifting have much more risk to personal injury than does archery, do you require other facility users who play these sports or practice these activities to carry liability insurance? I suspect they sign waivers to protect the township, we could do same. As for property damage, just what type of property damage is it that you are concerned about? I believe my proposal has outlined the protections we will employ to prevent property damage.

Q. Would the use of the gym be limited solely to this activity during the rental time frame?

A. Well that is the reason we are renting the facility, not sure what you are trying to get at here please explain.

Q. Is the floor protected in some way from errant low shots?

A. As outlined in my proposal, worst case scenario in the unlikely event of a low shot is an arrow skips off floor and into target. The angle at which an unlikely errant arrow would strike the floor would be so close to 180 degrees that it would not cause any damage to floor. If need be, we could place the PVC floor mats in front of the bales for some distance that are already at the facility if this is a deal breaker, although I would think this is not a serious issue considering my response above. You have more potential to damage the floor with a hockey stick scraping on the floor than an arrow.

Q Are there examples of where this has been done in other public places such that we could talk with the facility operator?

A MSU in Lansing has the Demere Center that has indoor archery 517-884-0550

In short, there are unique aspects of this activity we need to evaluate in determining whether this is an acceptable use of the community center.

As I alluded to before, current activities already taking place in the gym have more potential for personal injury than an organized archery league of experienced shooters, and I also am of the opinion that swinging hockey sticks and shooting pucks or balls has as much if not more potential for facility damage shooting arrows in a controlled way, in a designated direction with impenetrable targets and conservatively placed backup curtains. Quite frankly, I am surprised there is this extra level of scrutiny to this activity. Was there a special proposal

needed for other activities that the gym is used for like hockey and basketball? If not, it makes me wonder why there is such extra scrutiny for my rental of the facility.

Thank You for putting this on the agenda, and I look forward to discussing this with the any of your board members who may be skeptical about this activity

CLIMATE CHANGE YES, SINCE THE BEGINING OF TIME.

From: Robert F. Stalker II <superintendent@OscodaTownshipMi.gov>
To: 'paul rekowski' <prekowski@yahoo.com>
Cc: Al Apsitis <oopmanager@oscodatownshipmi.gov>
Sent: Tuesday, January 5, 2016 3:54 PM
Subject: RE: Agenda for next township meeting

Hello Again:

I am glad you responded promptly -- I sent it by email but only to Al who should have been copied instead. Sorry about that! I will forward it as an attachment to this communication.

Regards,

Robert F. Stalker II
Township Superintendent

From: paul rekowski [mailto:prekowski@yahoo.com]
Sent: Tuesday, January 05, 2016 2:36 PM
To: Robert F. Stalker II
Cc: Al Apsitis
Subject: Re: Agenda for next township meeting

Bob, did you send your questions via email or regular mail. I have not seen anything dated 12/22 from you.

CLIMATE CHANGE YES, SINCE THE BEGINING OF TIME.

From: Robert F. Stalker II <superintendent@OscodaTownshipMi.gov>
To: 'paul rekowski' <prekowski@yahoo.com>
Cc: Al Apsitis <oopmanager@oscodatownshipmi.gov>
Sent: Tuesday, January 5, 2016 2:33 PM
Subject: RE: Agenda for next township meeting

Hello Paul:

I will include your previous correspondence/proposal in the board meeting packet and include this topic on the meeting agenda. However, to the best of my knowledge, there has been no response to the questions I posed on December 22nd. Lack of such information will make offering a timely response to your proposal more difficult. Please advise if you have already responded. Thank you.

Robert F. Stalker II

Township Superintendent

From: paul rekowski [mailto:prekowski@yahoo.com]
Sent: Tuesday, January 05, 2016 8:56 AM
To: Robert F. Stalker II
Cc: Merry A. Hart; Ann Richards
Subject: Agenda for next township meeting

I would like to make sure that my proposal to start an archery league renting the back gym in the community center will be part of the agenda for the next township meeting on January 11th. We are organizing the league now, and thousands of dollars of equipment are on hold waiting for formal approval of the use of the facility. Please somebody respond to me letting me know if my request to be on the formal agenda will be honored, or if I will need to be relegated to bringing it up during public comments.

Paul Rekowski

Hello Paul:

By way of this email I will forward your proposal to AI. However, there are some questions that we will need to consider in assessing the proposal. For instance, is the group organized in any way? In other words, who or what organization would be renting the gym? Does the entity in question have insurance to protect the Township from any liability and/or property damage that results from this activity? Would the use of the gym be limited solely to this activity during the rental time frame? Is the floor protected in some way from errant low shots? Are there examples of where this has been done in other public places such that we could talk with the facility operator?

In short, there are unique aspects of this activity we need to evaluate in determining whether this is an acceptable use of the community center. Your consideration of the above questions along with others that are likely to come from subsequent discussion will be appreciated. In the meantime, have a great holiday season!

Regards,

Robert F. Stalker II
Township Superintendent

From: paul rekowski [mailto:prekowski@yahoo.com]
Sent: Tuesday, December 22, 2015 10:02 AM
To: Robert F. Stalker II
Subject: Archery League Proposal

Bob, I talked to AI at OCC and he says that in order to rent the back gym for an archery league, I would need to submit to him a proposal and details. He said I would need to submit it for his review, and in turn you would review it and then it would be taken to the board for approval. I don't have AI's email so I am forwarding it to you. Can you please forward it to him.

Please let me know you received this, and after you and AI have had a chance to review, please contact me with any questions you have before it goes before the board.

CLIMATE CHANGE YES, SINCE THE BEGINING OF TIME.

Robert F. Stalker II

From: Paul Olson <polson76@charter.net>
Sent: Wednesday, December 23, 2015 11:59 AM
To: Al Apsitis; superintendent@oscodatwp.com
Subject: Re: Archery League Proposal

Al and Bob.

We have insured in the past other archery programs. It would be my suggestion that this organization provide the Township with proof of General Liability Coverage that also names Oscoda Township as an Additional Insured. If the League sponsor has no insurance, than the best approach would be to have all participants sign hold harmless agreements. I can provide an example. I would urge that if you allow this league to operate that the gym be closed to any other traffic during this league period. These decisions are always difficult, because you want to promote public use of your facilities. I think you have to way the merits of this league and make your decision. As always we have a duty and responsibility to defend Oscoda Township from damage suit. We would not be defending this organization that is using your facility if a litigation would ensue.

That is why it is important to make sure that they have Liability Coverage.

Merry Christmas.

Paul Olson

Municipal Underwriters of Michigan
4171 Wolverine Drive
Williamsburg, MI 49690

Phones:

Toll Free: 888-883-6391

Local: 231-421-5008

Fax: 231-421-3509

From: Al Apsitis
Sent: Wednesday, December 23, 2015 11:21 AM
To: polson76@charter.net
Subject: FW: Archery League Proposal

Paul,

Below and attached are the correspondence from both Mr. Stalker and Paul Rekowski for the proposed archery league in the Oscoda Township Community Center as discussed per our phone conversation on December 23, 2015. Your opinion and response is appreciated.

You may contact me at 989-739-7814 with any further questions or concerns.

Thank you Paul and have a happy holiday!

From: Robert F. Stalker II [<mailto:superintendent@OscodaTownshipMi.gov>]
Sent: Tuesday, December 22, 2015 11:43 AM
To: Al Apsitis
Subject: FW: Archery League Proposal

Hello Paul:

By way of this email I will forward your proposal to Al. However, there are some questions that we will need to consider in assessing the proposal. For instance, is the group organized in any way? In other words, who or what organization would be renting the gym? Does the entity in question have insurance to protect the Township from any liability and/or property damage that results from this activity? Would the use of the gym be limited solely to this activity during the rental time frame? Is the floor protected in some way from errant low shots? Are there examples of where this has been done in other public places such that we could talk with the facility operator?

In short, there are unique aspects of this activity we need to evaluate in determining whether this is an acceptable use of the community center. Your consideration of the above questions along with others that are likely to come from subsequent discussion will be appreciated. In the meantime, have a great holiday season!

Regards,

Robert F. Stalker II
Township Superintendent

From: paul rekowski [<mailto:prekowski@yahoo.com>]
Sent: Tuesday, December 22, 2015 10:02 AM
To: Robert F. Stalker II
Subject: Archery League Proposal

Bob, I talked to Al at OCC and he says that in order to rent the back gym for an archery league, I would need to submit to him a proposal and details. He said I would need to submit it for his review, and in turn you would review it and then it would be taken to the board for approval. I don't have Al's email so I am forwarding it to you. Can you please forward it to him.

Please let me know you received this, and after you and Al have had a chance to review, please contact me with any questions you have before it goes before the board.

CLIMATE CHANGE YES, SINCE THE BEGINING OF TIME.



This email has been sent from a virus-free computer protected by Avast.
www.avast.com

Robert F. Stalker II

From: Al Apsitis <oopmanager@oscodatowshipmi.gov>
Sent: Wednesday, January 06, 2016 2:53 PM
To: 'Robert F. Stalker II'
Subject: Archery info

Hi Bob,

Just spoke with an Eric down at the shooting range at the Demmer center in Lansing. Which have some good videos on their ranges. Here is the link http://demmercenter.msu.edu/videos_of_our_programs

Their indoor range is an open area **dedicated** to indoor archery – it is in an old gym, with no walls in between the shooting lanes.

Their range is 18 meters (which is like 20 yards)

They have a “shooting line” and a “waiting” (or standing behind line) They (shooters) cannot approach the shooting line unless instructed to, which range is in use there is a “range master” in there at all times running the show. The range master calls for shooters to approach the shooting line, instructs when they can shoot and when they are clear to retrieve arrows. Eric said that having a range master is the most important safety factor every shooting range must have. Non shooters must remain behind the waiting lines and are not allowed into the shooting lanes at any times. Which is strictly enforced.

Eric said that they do have different leagues for different bows, i.e. recurve, compound, etc... and typically, the league shooters are better at hitting where they are aiming than say a more inexperienced shooter. Eric had said that they have not had a shooting accident, but they have had arrow damaged from the less inexperienced shooters (mostly younger kids)

And shooters are not allowed to use anything but field tips only... with no outsets, which is a field tip that is glued onto the arrow, because after they shoot into the target and retrieve their arrows the tip usually comes off inside the target.

He sounded pretty confident that if we have league type shooters and a responsible range master enforcing the rules we should have little to no problems with damage and invited us down to MSU to tour the site if we so choose to see how their range is set up.

Im not sure how far it is down there? 3 ½ hours? If you think I should go down and check it out I will do that. Let me know your thoughts?



IS ARCHERY A SAFE SPORT? YES!

WHAT RESEARCH REVEALS ABOUT THE SAFETY OF ARCHERY

Archery has been part of countless introductory programs including physical education in schools, summer camps, Scouts, 4-H Clubs and community recreational programs, to name a few. Throughout its long history in recreational sports, archery ranks as one of the safest activities offered in any organized group setting. Especially impressive is the fact that archery maintains a consistently high safety record despite the fact that participants range from grade-school children to senior citizens, many of whom have never before picked up a bow and arrow.

Archery has become increasingly popular in recent years as schools and recreational programs strive to find activities that appeal to families, both genders, and all age groups in a variety of group settings. Educators, group leaders and recreation instructors find archery is safe and easily learned. Beginners become proficient with minimal assistance, and they improve their skills quickly with practice.

As more administrators at schools, camps, clubs and recreational programs consider adding an archery program, safety questions often arise. This report addresses those concerns, and also compares archery's safety record with the safety record of many recreational activities that regularly draw more experienced participants.

"We implemented archery in schools across Kentucky in 2002, and because we emphasized safety with our students, conducted training for all teachers, and adhered to standard procedures, we have had a remarkable safety record. Vigilant school districts are always concerned about liability issues, especially with sports and recreational activities, and archery consistently proves itself one of the safest sports taught in our public schools' physical education programs."

Commissioner Gene Wilhoit
Kentucky Department of Education



SPORTS PARTICIPATION AND INJURY RATES

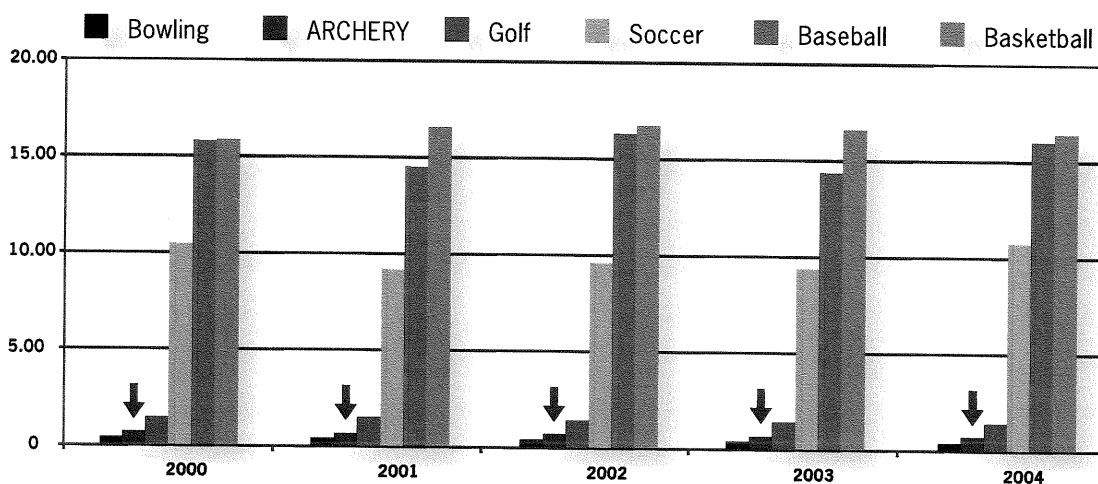
COMPARISON OF SPORTS PARTICIPATION AND INJURY RATES

The U.S. Consumer Product Safety Commission (CPSC) operates the National Electronic Injury Surveillance System (NEISS)¹, which is a database used to track hospital injuries for more than 15,000 kinds of consumer products used in sports and recreational activities in and around homes and schools. Data from the NEISS are a critical resource for consumer groups, manufacturing and industry organizations, the media, educators, researchers and attorneys. The data are also used by the Centers for Disease Control and Prevention which is one of the 13 major operating components of the Department of Health and Human Services, the principal agency in the United States government for protecting the health and safety of Americans. Organizations like the National Safety Council, a nonprofit, nongovernmental, international service organization also use the data from NEISS to compile its annual Injury Facts publication².

We queried the NEISS database to determine the safety of archery compared to other sports. We compared this information to the data on participation obtained from SGMA International (SGMA)³, a global trade association of manufacturers, retailers and marketers in the sports products industry. The SGMA provides estimates of the number of participants in a number of sports and recreational activities, including archery, through an annual survey conducted for them by American Sports Data, Inc. Since SGMA only tracks participation for ages 6 and above, we queried the NEISS database for safety data for several sports beginning at age 6.

These data indicate that archery is one of the safest sports, with an injury rate of less than one incident per 1,000 participants, in 2004 (Table 1). Recreational activities like golf and fishing have an injury rate of up to 1.5 to 2 times the rate for archery (Figure 1). Common sports like soccer, baseball and basketball have injury rates 15 to 25 times that of archery (Figure 1). Because the National Safety Council cautions about calculating injury rates from these data, we presented the raw injury and participation numbers in the Sports Participation and Injury Table (Table 1) so you can judge for yourself.

Figure 1. Injury rates per 1000 participants in youth sports from 2000 through 2004.



SPORTS PARTICIPATION AND INJURY RATES

"Archery is probably the safest thing we've done in our phys-ed classes. Not one person has been sent to the office for an injury. For most activities, we send down at least one student a day for a turned ankle, jammed finger or an elbow to the face. With archery, no one has ever been hurt. When you're playing football or basketball, and dealing with large and small kids or eighth-graders playing with sixth-graders, kids get hurt when running over each other. Archery is an individual sport, so you don't worry about someone's aggressive behavior."

Joey Chilton, Wellness Instructor
East Hickman Middle School, Lyles, Tennessee

Table 1. Injury data for participants in youth sports in 2004.

	Actual Number of Cases ^a	Estimated Number of Cases ^b	Estimated Number of Participants ^c	Injury Rate per 1000 Participants ^d
Football	11,863	393,088	16,436,000	23.92
Basketball	15,963	557,815	34,223,000	16.30
Baseball	4,050	154,873	9,694,000	15.98
Wrestling	837	32,691	2,303,000	14.19
Soccer	4,819	171,276	15,900,000	10.77
Ice Hockey	548	20,211	1,998,000	10.12
Softball	2,634	112,656	16,324,000	6.90
Cheerleading	763	28,107	4,131,000	6.80
Gymnastics	967	30,820	5,273,000	5.84
Horseback Riding	1,670	74,842	14,695,000	5.09
Volleyball	1,350	55,824	22,216,000	2.51
Inline Skating	991	37,284	17,348,000	2.15
Ice Skating	570	19,589	14,692,000	1.33
Golf	770	33,100	25,723,000	1.29
Fishing	1,164	60,977	47,906,000	1.27
Tennis	508	21,219	18,346,000	1.16
ARCHERY	82	4,373	6,756,000	0.65
Bowling	382	16,405	53,603,000	0.31
Badminton	42	1,843	6,432,000	0.29
Table Tennis	37	1,347	14,286,000	0.09

^a These data are from the National Electronic Injury Surveillance System and represents the hospitals which actually record the information.

^b These data are from National Electronic Injury Surveillance System and represents estimated nationwide injuries based on samples.

^c These data are from the Sporting Good Manufacturers Association International for ages 6 and older who have participated at least once per year.

^d This rate was calculated by dividing the number of estimated cases by the number of participants and multiplied by 1000. The National Safety Council discourages this calculation because the frequency and duration of participation of each sport is not known.

INSURANCE INDUSTRY SAFETY RATINGS

SAFETY RATINGS FROM THE INSURANCE INDUSTRY

The safe record of archery is also recognized by the insurance industry. Based on evidence from injury reports, the standard general liability coverage maintained by most organizations has been determined sufficient for archery. In these situations, no additional policy amendments are needed when adding an archery program.

Insurance broker Francis L. Dean & Associates⁴ rates archery in the same class as badminton, bowling, cross country, fencing, golf, handball, rowing, tennis and track when calculating policy premiums. Among the sports that require the highest insurance premiums for coverage by Francis L. Dean & Associates are basketball, cheerleading and volleyball.

Archery Shooting Procedure

Beginning archers are taught to respond to whistle commands, much like other sporting activities. Participants are trained to move between stages in shooting by one, two or three whistle commands. In most situations, participants are placed into small groups to share equipment and so each individual can enjoy shooting safely.

Because of the highly organized and sequential nature of archery, the participants are never running, jumping, engaging in physical contact or trying to coordinate their physical activities as a team. Individuals, regardless of physical capabilities, sex, and age all participate on the same playing field and all respond to the same commands.

Archery teachers/instructors should be certified. For information on certification go to www.archerysearch.com or call 866-266-2776. Certification programs are scheduled to be sure every instructor is prepared to teach archery in schools, camps, recreation programs and other organization or group activities.

The progression in archery is to:

1



Start at the waiting line.

4



Each step of the shooting sequence is triggered by a command from the instructor.

2



Proceed upon hearing two whistles to the shooting line.

5



When each archer has shot their arrows and the range is clear, three whistles allow the archers to set their equipment aside.

3



One whistle is blown to indicate that shooting can begin in a sequence of steps.

6



After three whistles, the archers proceed to the target line, and score their arrows.

"The archery training our teachers received was so complete and well done that they were confident in their ability to teach it to students. Much of that's because of the emphasis on safety. Each student can be easily monitored to determine their effort, skills, technique and safe conduct. Teachers can address each student and provide individual feedback. The safety whistle codes make sense to students, and the good equipment and standardized training encourage safe participation."

Julia Jilek, Administrator

White Bear Lake Learning Center, White Bear Lake, Minnesota

INSURANCE INDUSTRY SAFETY RATINGS

Sportscover⁵, an international insurance company that specializes in coverage for sporting activities, has developed a youth injury calculator that factors in age, sex, and fitness level for many sports. This calculator uses participation and injury data to estimate the potential probability of injury for individuals in specified age, sex and fitness categories. Sportscover is one of the world's leading sports insurance underwriters with over one million active sporting clients including players, administrators, coaches and officials.

For all ages, both sexes and for both unfit and fit participants, injury rates for archery were second only to fishing among 14 sporting activities (Table 2). The injury rates estimated for girls were about 80 percent of the rates for boys for all sports and across all age groupings. In addition, injury rates for unfit participants were about twice the injury rates for fit participants. Injury rates for archery averaged 5 to 20 times lower than for all other sporting activities including badminton, tennis, soccer and golf.

Table 2. Sportscover's estimated 2004 sports participation injury rates per 1,000 participants. The values shown are for unfit individuals. Youths rated as fit are injured half as often as unfit participants and that trend holds for all ages and sports.

	Unfit					
	0-10 Years Old		11-16 Years Old		17-20 Years Old	
	Female	Male	Female	Male	Female	Male
Ice Hockey	85.95	99.00	96.70	99.00	99.00	99.00
Football	64.19	80.20	72.22	90.30	80.24	99.00
Baseball	32.64	40.80	36.72	45.90	40.80	51.00
Golf	28.29	35.36	31.82	39.78	35.36	44.20
Inline Skating	21.76	27.20	24.48	30.60	27.20	34.00
Soccer	21.76	27.20	24.48	30.60	27.20	34.00
Tennis	19.58	24.48	22.03	27.54	24.48	30.60
Softball	18.49	23.10	20.81	26.00	23.12	28.90
Volleyball	17.41	21.80	19.58	24.50	21.76	27.20
Basketball	16.32	20.40	18.36	23.00	20.40	25.50
Badminton	13.06	16.32	14.69	18.36	16.32	20.40
ARCHERY	4.35	5.44	4.90	6.12	5.44	6.80

"Every kid learns something in archery, because those who dominate everyday physical education activities do not always dominate archery. Other kids get to feel what it's like to be the best at something, to feel like a superstar. It also teaches them about safety, and how unsafe habits can injure themselves or those around them. When this idea was first pitched to me I was a big skeptic. But after doing it for a year and taking a group to a contest, I'm a big fan."

Drew Heuertz, PE/Health Teacher

East Jessamine Middle School, Nicholasville, Kentucky

SPORTS INJURIES FOR SENIOR CITIZENS

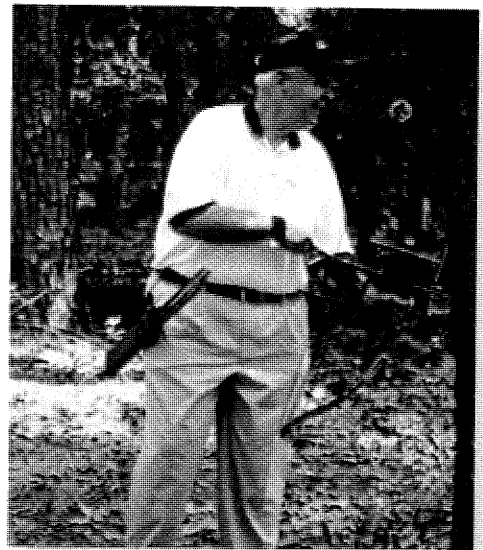
SPORTS INJURIES FOR SENIOR CITIZENS

Archery's safety record also stands out when analyzing sports-related injuries of senior citizens. In 1996, the U.S. Consumer Product Safety Commission⁶ released a report on sports-related injuries for people ages 65 and older. The report lists the 13 sports and activities with the highest number of reported injuries, and **archery did not make the list.**

Table 3. Estimated sports-related injuries to persons 65 years or older for 1996. The list includes sports with 500 or more reported cases. **NOTE: ARCHERY WAS NOT LISTED.**

Bicycling	11,002
Exercise Activity/Weightlifting	8,197
Golf & Golf Carts	8,127
Snow Skiing	5,432
Fishing	5,268
Tennis	2,818
Swimming/Diving	2,623
Bowling	2,326
Skating	1,460
Baseball/Softball	1,364
All Terrain Vehicles	818
Horseback Riding	731
Basketball	532
TOTAL^a	53,003

^a The total includes all sports for which injuries were reported, including those with less than 500 cases which were not included in the list.



"Target archery is one of the safest sports for kids because the discipline involved teaches participants to be safe while having fun. My international experience with Olympic youth development programs has convinced me that certifying instructors – just like any other major recreational sport – is the key to everyone enjoying an archery shooting experience. We were so impressed with the discipline and responsibility taught as a part of archery that my entire family has been involved in the Chicagoland Junior Olympic Program for many years."

Mark Miller, Past President

USA Archery/International Archery Junior Development Chair, Naperville, Illinois

"Once people see how our archery class is conducted, they see it's very safe. Unlike most sports, archery offers a controlled environment. In comparison, when you put a ball in the air and get kids running, jumping and spinning around, almost anything can happen. You expect injuries, whether it's turned ankles, twisted knees or torn ligaments. It doesn't matter if you're talking about softball, badminton, football or basketball. Archery allows us to teach kids a safe, lifetime skill they can practice almost anywhere."

Dave Bagley, School Superintendent

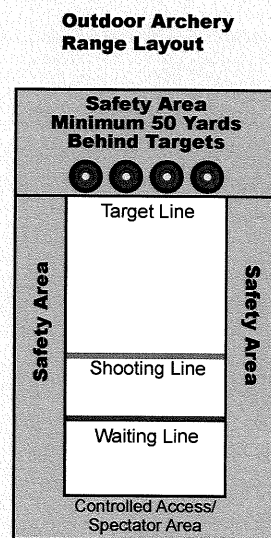
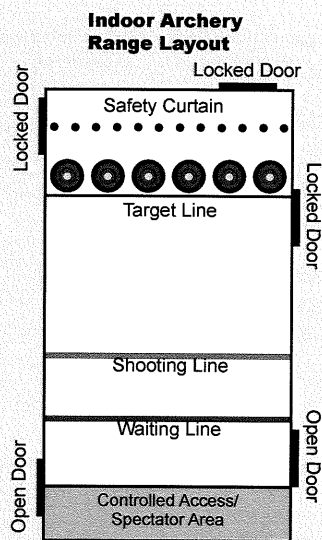
Antwerp Schools, Paulding County, Ohio

ARCHERY RANGE LAYOUT

Archery Range Layout

Archery is safe because, as a shooting sport, the field of play – or range – is designed with safety in mind.

- For indoor ranges, arrow safety curtains are hung no further than 3 feet behind the archery targets across the full length of the target line. No one is allowed behind the safety curtain while shooting is in progress. All doors in the general shooting area are closed and warning signs are posted outside the doors where archery practice is in progress. Doors behind the target line are locked or temporary barriers are used as a warning signal.
- For outdoor ranges, all shooting occurs away from any area where people might be. Signs and safety tape lines are used to keep people at a safe distance from the archers.
- A shooting line is established at least 10 to 20 feet in front of the targets. On outdoor ranges, archers may be as much as 15 to 20 yards in front of the targets. Archers are spaced about 6 feet apart on a shooting line when they are shooting.
- A waiting line is used for those archers waiting their turn to shoot. The waiting line is at least 10 feet behind the shooting line. The waiting line is usually where the equipment is held or set in safe, non-shooting positions. All archers stand along and behind this line while not shooting.
- A target line is set 3 feet from the front of the targets and is the distance from which archers score their arrows.



"The greatest safety consideration is setting up a safe range. By dividing the space into 'shooting' and 'non-shooting' areas, only instructors and student-archers get close to the firing line. No one can wander close to the shooters to distract them and create a potential safety problem. We make sure all entrances and exits behind the shooting line are closed and secured."

Schyler Jones, Public Relations Coordinator
Board of Education, McCreary County, Ohio

HOW TO START A SAFE ARCHERY PROGRAM

HOW TO START A SAFE ARCHERY PROGRAM

For information about archery programs, go to **ARCHERYSEARCH.COM**

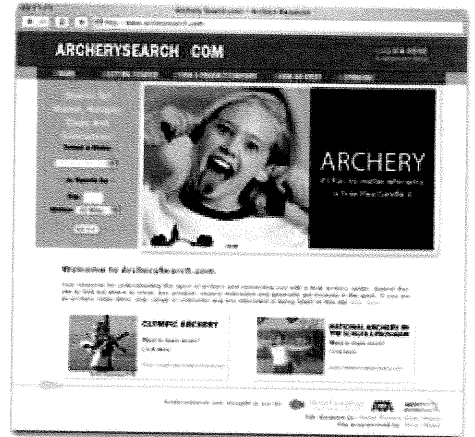
ArcherySearch.com will help you:

- locate your closest retailer
- locate the local range
- locate the closest club
- find the nearest certified instructor

ArcherySearch.com will also link you to sites that will guide you through starting an archery program or help you become a certified instructor.

**To obtain this publication
or for questions contact:**

ArrowSport
304 Brown Street E
PO Box 258
Comfrey, MN 56019
(866) 266-2776
www.arrowsport.org



"I have been involved in youth archery programs since 1973 and have never had nor heard of any serious archery accident or injury. The most serious incidents we have had are string burns from kids who did not use arm guards or where an instructor simply failed to watch a new shooter closely. Where good, qualified adults are mixed with motivated kids who are willing and desiring to learn under sound standards of safety and range protocol, archery is extremely safe."

Ronald A. Howard Jr, PhD Professor and Extension Specialist - 4-H and Youth
College Station, Texas

REFERENCES

1. **National Electronic Surveillance System**
US Consumer Product Safety Commission, Washington, D.C. 20207-0001
(301) 504-7923, www.cpsc.gov/library/neiss.html
2. **National Safety Council**
1121 Spring Lake Drive, Itasca, IL 60143-3201
(630) 285-1121, www.nsc.org
3. **SGMA International**
1150 17th Street North #850, Washington, D.C. 20036
(202) 775-1762, www.sgma.com
4. **Francis L. Dean & Associates**
1776 South Naperville Road, Bldg-B, P.O. Box 4200, Wheaton, IL 60189
(800) 745-2409, www.fdean.com
Ratings for youth sports are at www.fdean.com/youth_sports_teams_insurance_rates.html
5. **Sportscover**
52-62 Stud Road, Bayswater, 3153 Melbourne, Australia
61 3 9721 4700 www.sportscover.com
The injury calculator is at www.sportscover.com/calculator.html.
6. **U.S Consumer Product Safety Commission**
Sports Related Injuries to Persons 65 Years of Age and Older. April 1998.
By: Rutherford, George W., Jr. and Schroeder, Thomas J. 14pp.

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County IOSCO	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 307,416,660
Local Government Unit OSCODA CHARTER TOWNSHIP	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operate	1970	5.0000	4.6908	1.0000	4.6908	1.0000	4.6908		4.6570	Fixed
Senior	Operate	11-02-04	0.1000	0.0989	1.0000	0.0989	1.0000	0.0989		0.0981	2011

Prepared by Nancy J Schwickert	Telephone Number (989) 739-7071	Title of Preparer Township Assessor	Date Aug 14, 2009
--	---	---	-----------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

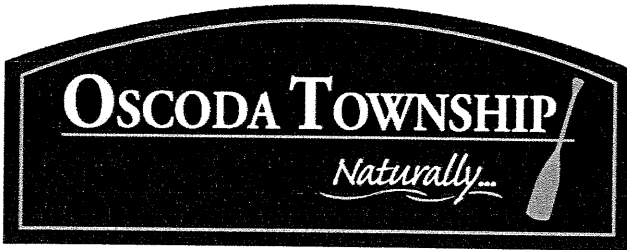
Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.

<input checked="" type="checkbox"/> Clerk	Signature 	Print Name Christine Carrasco	Date 8-25-09
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature 	Print Name James Baier	Date 8/25/09
<input type="checkbox"/> President			

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).



Charter Township of Oscoda
110 South State Street
Oscoda, Michigan 48750
Office of Supervisor: (989)739-3211
Office of Clerk: (989)739-4971
Office of Treasurer: (989)739-7471
Office of Superintendent: (989)739-8299
Fax: (989)739-0034

December 17, 2015

Robert D. Hodges, Chairperson
Oscoda AuSable Senior Building Authority
311 5th St.
Oscoda, MI 48750

Re: Senior Center Millage Renewal

Dear Bob:

I am writing pursuant to your correspondence dated December 1, 2015 regarding the above-referenced subject. Your letter was presented at the Charter Township of Oscoda Board of Trustees meeting held December 14, 2015. Action was taken to approve your request in authorizing formulation of ballot language cooperatively with AuSable Township.

However, the Township Board did ask for feedback on a few questions regarding the requested millage renewal. First, a question was posed regarding whether headlee rollbacks have been applied to the millage and, if so, to what effect. I am in the process of getting information from the Township Assessor regarding this question and will present it to the Board.

The second question is, essentially, what budget forecasts and planning has the Building Authority relied on in concluding a renewal of the existing millage rate is appropriate? Any information that could be provided by the Building Authority in this regard would be appreciated.

In the meantime we will begin discussion with AuSable Township relative to preparation of ballot language. We thank you in advance for your consideration of these matters. The continuing efforts of yourself and other building authority members in meeting community needs are greatly appreciated.

Sincerely,

Robert F. Stalker II
Township Superintendent

xc: Supervisor Baier and Board of Trustees
Mary Jo Samotis, AuSable Township Treasurer
Leisa Sutton, AuSable Township Superintendent



Quote 1019071278989.1

CHARTER TOWNSHIP OF OSCODA

Salesperson

Salesperson Name
Luci Riojas

Salesperson Email
Luciana_Riojas@Dell.com

Salesperson Phone
18009993355

Salesperson Extension
7250394

Quote Details

Quote Date
01/06/2016

Quote Validity
02/05/2016

Solution ID
-

Billing Details

Company Name
CHARTER TOWNSHIP OF OSCODA

Customer Number
7379930

Phone Number
1 (517) 7393211

Address
110 S STATE ST
OSCODA
MI
48750
US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
OptiPlex 7020 SFF	1	\$716.52	\$716.52
OptiPlex 7020 SFF	2	\$535.24	\$1,070.48
Subtotal			\$1,787.00
Tax			\$0.00
Shipping and Handling			\$0.00
Environmental Fee			\$0.00
Total			\$1,787.00

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

Dear Customer,

Your quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire changes, please contact me as soon as possible.

Regards,
Luci Riojas

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Product Details

Shipping Details

Product Price Details

Shipping Contact:	receiving dept	Subtotal	\$716.52
Shipping Phone No:	1 (989) 7394971	Tax	\$0.00
Shipping via:	Standard Ground	Shipping and Handling	\$0.00
Shipping Address:	110 S STATE ST	Environmental Fee	\$0.00
	OSCODA	Total	\$716.52
	MI 48750-1699		
	US		

Description	Quantity	Unit Price	Subtotal Price
OptiPlex 7020 SFF	1	\$716.52	\$716.52

Estimated Delivery Date: 01/12/2016
 Contract Code: 99AGZ
 Customer Agreement No: MHEC-07012015

210-ACSN	OptiPlex 7020 SFF BTX	1	-	-
338-BEUB	Intel Core I5-4590 (Quad Core, 3.30GHz Turbo, 6MB, w/ HD Graphics 4600)	1	-	-
536-BBBJ	Windows 7 Professional English/French 64bit (Includes Windows 8.1 Pro license)	1	-	-
634-BEZQ	Microsoft Office Home and Business 2016	1	-	-
370-AAJE	4GB (1x4GB) 1600MHz DDR3 Non-ECC	1	-	-
400-AAANO	3.5 inch 500GB 7200rpm Hard Disk Drive	1	-	-
490-BBFG	Intel Integrated Graphics, Dell OptiPlex	1	-	-
429-AAJU	8X Slimline DVD+/-RW drive	1	-	-
555-BBFO	No Wireless	1	-	-
580-AAQX	US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black	1	-	-
570-AACR	Dell USB Optical Mouse MS111	1	-	-
520-AABT	Internal Dell Business Audio Speaker	1	-	-
340-AGIK	Safety/Environment and Regulatory Guide	1	-	-

	(English/French/Dutch)			
450-AAOJ	System Power Cord (Philipine/TH/US)	1	-	-
696-BBBC	No Special BIOS Setup Required	1	-	-
340-ABJI	No Diagnostic/Recovery CD media	1	-	-
954-3465	No DDPE Encryption Software	1	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	1	-	-
640-BBDF	Adobe Reader 11	1	-	-
640-BBEV	Dell Data Protection Protected Workspace	1	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	1	-	-
658-BBMQ	Enable Low Power Mode	1	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex	1	-	-
658-BBNH	Waves Maxx Audio	1	-	-
658-BBVM	MY DELL	1	-	-
650-AAAL	No Anti-Virus Software	1	-	-
387-BBCG	No ESTAR	1	-	-
382-BBBZ	No Add On Card	1	-	-
998-BFZT	Fixed Hardware Configuration	1	-	-
329-BCHD	OptiPlex 7020 Small Form Factor for Standard Power Supply	1	-	-
412-AABM	Small Form Factor Chassis Mainstream Heatsink (95watts)	1	-	-
461-AAAX	Chassis Intrusion Switch	1	-	-
329-BBJL	TPM Enabled	1	-	-
340-AKJZ	Shipping Material for System, Small Form Factor	1	-	-
389-BBUU	Shipping Label for DAO	1	-	-
389-BBWP	Intel Core I5 Label	1	-	-
389-BEUR	Regulatory Label	1	-	-
340-ABKW	No Quick Reference Guide	1	-	-
400-AATB	Hard Drive : Not Included	1	-	-
492-BBFS	Dell Adapter - DisplayPort to DVI (Single Link)	1	-	-
631-AAJJ	Intel Standard Manageability	1	-	-
332-1286	US Order	1	-	-
620-AASU	Windows 8.1 DVD OS Recovery(English)	1	-	-
637-AAAS	Dell Backup and Recovery Basic	1	-	-
632-BBBJ	PowerDVD Software not included	1	-	-
817-BBBN	NO RAID	1	-	-
551-BBBJ	No Intel Responsive	1	-	-
800-BBIP	Desktop BTS/BTP Shipment	1	-	-
389-BDQH	Print on Demand Label	1	-	-
461-AABF	No CompuTrace	1	-	-
634-BENZ	No DDP ESS Software	1	-	-
555-BBFO	No Wireless	1	-	-
817-BBBC	Not Selected in this Configuration	1	-	-
997-8533	Dell Limited Hardware Warranty Plus Service	1	-	-
997-8535	Onsite/In-Home Service After Remote Diagnosis 3 Years	1	-	-

Product Details

Shipping Details

Product Price Details

Shipping Contact:	receiving dept	Subtotal	\$1,070.48
Shipping Phone No:	1 (989) 7394971	Tax	\$0.00
Shipping via:	Standard Ground	Shipping and Handling	\$0.00
Shipping Address:	110 S STATE ST	Environmental Fee	\$0.00
	OSCODA	Total	\$1,070.48
	MI 48750-1699		
	US		

Description	Quantity	Unit Price	Subtotal Price
OptiPlex 7020 SFF	2	\$535.24	\$1,070.48

Estimated Delivery Date: 01/12/2016
 Contract Code: 99AGZ
 Customer Agreement No: MHEC-07012015

210-ACSN	OptiPlex 7020 SFF BTX	2	-	-
338-BEUB	Intel Core I5-4590 (Quad Core, 3.30GHz Turbo, 6MB, w/ HD Graphics 4600)	2	-	-
536-BBBJ	Windows 7 Professional English/French 64bit (Includes Windows 8.1 Pro license)	2	-	-
658-BCSB	Microsoft(R) Office trial	2	-	-
370-AAJE	4GB (1x4GB) 1600MHz DDR3 Non-ECC	2	-	-
400-AANO	3.5 inch 500GB 7200rpm Hard Disk Drive	2	-	-
490-BBFG	Intel Integrated Graphics, Dell OptiPlex	2	-	-
429-AAJU	8X Slimline DVD+/-RW drive	2	-	-
555-BBFO	No Wireless	2	-	-
580-AAQX	US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black	2	-	-
570-AACR	Dell USB Optical Mouse MS111	2	-	-
520-AABT	Internal Dell Business Audio Speaker	2	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French/Dutch)	2	-	-
450-AAOJ	System Power Cord (Philippine/TH/US)	2	-	-
696-BBBC	No Special BIOS Setup Required	2	-	-
340-ABJI	No Diagnostic/Recovery CD media	2	-	-
954-3465	No DDPE Encryption Software	2	-	-
422-0008	Dell Data Protection System Tools Digital Delivery/DT	2	-	-
640-BBDF	Adobe Reader 11	2	-	-
640-BBEV	Dell Data Protection Protected Workspace	2	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	2	-	-
658-BBMQ	Enable Low Power Mode	2	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps), OptiPlex	2	-	-
658-BBNH	Waves Maxx Audio	2	-	-
658-BBVM	MY DELL	2	-	-
650-AAAL	No Anti-Virus Software	2	-	-

387-BBCG	No ESTAR	2	-	-
382-BBBZ	No Add On Card	2	-	-
998-BFZT	Fixed Hardware Configuration	2	-	-
329-BCHD	OptiPlex 7020 Small Form Factor for Standard Power Supply	2	-	-
412-AABM	Small Form Factor Chassis Mainstream Heatsink (95watts)	2	-	-
461-AAAX	Chassis Intrusion Switch	2	-	-
329-BBJL	TPM Enabled	2	-	-
340-AKJZ	Shipping Material for System, Small Form Factor	2	-	-
389-BBUU	Shipping Label for DAO	2	-	-
389-BBWP	Intel Core I5 Label	2	-	-
389-BEUR	Regulatory Label	2	-	-
340-ABKW	No Quick Reference Guide	2	-	-
400-AATB	Hard Drive : Not Included	2	-	-
492-BBFS	Dell Adapter - DisplayPort to DVI (Single Link)	2	-	-
631-AAJJ	Intel Standard Manageability	2	-	-
332-1286	US Order	2	-	-
620-AASU	Windows 8.1 DVD OS Recovery(English)	2	-	-
637-AAAS	Dell Backup and Recovery Basic	2	-	-
632-BBBJ	PowerDVD Software not included	2	-	-
817-BBBN	NO RAID	2	-	-
551-BBBJ	No Intel Responsive	2	-	-
800-BBIP	Desktop BTS/BTP Shipment	2	-	-
389-BDQH	Print on Demand Label	2	-	-
461-AABF	No CompuTrace	2	-	-
634-BENZ	No DDP ESS Software	2	-	-
555-BBFO	No Wireless	2	-	-
817-BBBC	Not Selected in this Configuration	2	-	-
997-8533	Dell Limited Hardware Warranty Plus Service	2	-	-
997-8535	Onsite/In-Home Service After Remote Diagnosis 3 Years	2	-	-

Important Notes

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement with Dell that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (<http://www.dell.com/CTS>), which incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (www.dell.com/warrantyterms).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms).

If this purchase includes services: in addition to the foregoing applicable terms, Dell's service contracts and related service terms (www.dell.com/servicecontracts/global).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - A Version (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - S Version (www.dell.com/SEULA).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.** Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.



**Michigan Local Government Management Association Winter Institute
Feb. 2-5, 2016
Doubletree Hotel and Convention Center
Port Huron**

Tentative Agenda

Theme: Bridging Your Opportunities

Tuesday, Feb. 2

- | | |
|--------------|--|
| Noon-6:00 pm | Registration Open |
| 1:00-4:00 pm | Pre-conference Workshop
“Executive Presence and Leadership Fundamentals for the Future”
Speaker: David Limardi, ICMA
Cost: \$125 |
| 6:00-8:00 pm | Welcome Reception
Sponsored by RW Baird |

Wednesday, Feb. 3

- | | |
|-----------------|--|
| 8:00 am-5:00 pm | Registration Open |
| 8:00 am-5:00 pm | Executive Coaching
Pre-registration required |
| 8:00-9:00 am | Coffee Hour for First-Time Attendees & Students |
| 9:00-10:15 am | Welcoming General Session & Keynote
Speaker: Dave Lorenz, Pure Michigan |
| 10:30-11:45 am | Concurrent Sessions <ul style="list-style-type: none">• Marketing Your Community 101• Clean Energy Report & the Michigan Green Communities Program |

- Regional (and Beyond) Collaboration: Applying Lessons of the I-69 Corridor
- Ethics, presented by ICMA

Noon-1:30 pm

Lunch, MLGMA Awards, ICMA Preview

1:45-2:45 pm

General Session

“Mentoring & Coaching 101”

Speaker: Pat Martel, ICMA President (invited)

3:00-4:15 pm

Concurrent Sessions

- Mentoring & Coaching Follow-Up
- Budget & Finance 101
- DDAC & Homeland Security
- Student Session

5:30-7:00 pm

Past Presidents’ Dinner

Location: The Vintage, 103 Michigan St, Port Huron

Invitation Only

6:00 pm

Next Gen Dinner

Pre-registration required. Location TBA.

Sponsored by RW Baird

Thursday, February 4

8:00 am-5:00 pm

Registration Open

8:00 am-5:00 pm

Executive Coaching

Pre-registration required

9:00-10:15 am

General Session

“New MLGMA Branding Initiative”

Speaker: Michael Young, City Manager, Rockford

10:30-11:45 am

Concurrent Sessions

- Project Management 101
- Budget & Finance 201: OPEB
- Marketing Your Community 201: Marketing for Redevelopment
- MLGMA Branding Follow-Up Session

Noon-1:15 pm

Lunch & Keynote Speaker

“Executive-Level Stress Management and Wellness in the Workplace”

1:30-2:45 pm

General Session

“Quality Public Management: What Good Public Engagement Really Should Look Like”

3:15-4:30 pm

Concurrent Sessions

- Project Management 201: Roads
- Budget & Finance 301: Public Budgeting
- Marketing Your Community 301: Writing a Redevelopment RFP
- Budget & Finance 201: OPEB

5:00-6:30 pm

Vendor Reception

\$500 per table-top display. Vendor registration information available at mlgma.org.

7:30 pm

Managers vs. Managers Hockey

Location: McMorran Arena, 701 McMorran Blvd, Port Huron
Sponsored by RW Baird

Friday, February 5

8:30-9:30 am

Breakfast & MLGMA Annual Meeting

9:30-10:30 am

Legislative Update

Speaker: League Legislative Staff

10:30-1:30 am

Closing Keynote Speaker

11:30 am-1:00 pm

MLGMA Board of Directors Meeting

Merry A Hart

From: Garza, Jennifer M. <jenniferg@spicergroup.com>
Sent: Thursday, December 17, 2015 1:13 PM
To: superintendent@OscodaTownshipMi.gov
Cc: Merry A Hart
Subject: Oscoda - PP#2 for next Board meeting
Attachments: img-Z17123857-0001.pdf

Hi Bob,

For your use for agenda packets, attached please find PP#2 for RCL Contracting for the lagoon project.

Regarding certified payrolls, a representative from DOL called me today. He explained what they would like to see, and how to handle the way Casey wants to show the information. I then called Casey to have him work with Biotech to get the forms finalized. I had to leave a voicemail but I would expect this to be resolved by the time of the next Board meeting so that everyone feels comfortable approving this PP#2. I will stay on top of it.

Please let me know if you have any questions.

Jennifer Garza, P.E.
SPICER GROUP, INC.
Phone: (989) 921-5594

-----Original Message-----

From: Xerox 560 - Municipal [<mailto:scan@spicergroup.com>]
Sent: Thursday, December 17, 2015 12:39 PM
To: Garza, Jennifer M. <jenniferg@spicergroup.com>
Subject: Scan from a Xerox Color

Please open the attached document. It was scanned and sent to you using a Xerox Color.

Number of Images: 7
Attachment File Type: PDF

Device Name: Xerox 560 - Municipal
Device Location: 2nd Floor East

For more information on Xerox products and solutions, please visit <http://www.xerox.com/>

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AIA Type Document
Application and Certification for Payment

TO (OWNER): CHARTER TWP OF OSCODA
110 STATE ST
OSCODA, MI 48750

PROJECT: OSCODA TWP WW SYS IMPROVEM
OSCODA, MI 48750

APPLICATION NO: 2
PERIOD TO: 11/30/2015

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): RCL Construction Co. Inc.
777 W. Maynard Rd.
Sanford, MI 48657

VIA (ARCHITECT): SPICER GROUP INC
230 S WASHINGTON AVE
SAGINAW, MI 48607

ARCHITECT'S PROJECT NO: 121386SG2014

CONTRACT FOR: 201510-OSCODA WW SYS IMPROVE

CONTRACT DATE: 9/18/2015

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

- 1. ORIGINAL CONTRACT SUM \$ 2,211,900.00
- 2. Net Change by Change Orders \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 2,211,900.00
- 4. TOTAL COMPLETED AND STORED TO DATE \$ 729,448.16
- 5. RETAINAGE:
 - a. 10.00 % of Completed Work \$ 72,944.82
 - b. 0.00 % of Stored Material \$ 0.00
 - Total retainage (Line 5a + 5b) \$ 72,944.82
- 6. TOTAL EARNED LESS RETAINAGE \$ 656,503.34
(Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$ 152,736.30
- 8. CURRENT PAYMENT DUE \$ 503,767.04 ✓
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 1,555,396.66

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RCL Construction Co. Inc.
777 W. Maynard Rd. Sanford, MI 48657

By: Rodney E. Baker, President Date: 12/15/15
RODNEY E. BAKER / PRESIDENT

State of: MI

County of: MIDLAND

Subscribed and Sworn to before me this 15th Day of Dec 20 15

Notary Public: Sherry J. Hesse
My Commission Expires: 7-19-17

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 503,767.04

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: James M. Dwyer Date: 12/15/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

TO (OWNER): CHARTER TWP OF OSCODA
110 STATE ST
OSCODA, MI 48750

PROJECT: OSCODA TWP WW SYS IMPROVEM
OSCODA, MI 48750

APPLICATION NO: 2
PERIOD TO: 11/30/2015

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): RCL Construction Co. Inc.
777 W. Maynard Rd.
Sanford, MI 48657

VIA (ARCHITECT): SPICER GROUP INC
230 S WASHINGTON AVE
SAGINAW, MI 48607

ARCHITECT'S
PROJECT NO: 121386SG2014

CONTRACT FOR: 201510-OSCODA WW SYS IMPRO

CONTRACT DATE: 9/18/2015

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	DEMO EX. LAGOON AERATION PIPING, VALVES & APPURTENANCES	12,000.00	120.00	0.00	0.00	120.00	1.00	11,880.00	12.00
2	DEMO EXIST. BAFFLE CURTAIN	1,600.00	16.00	0.00	0.00	16.00	1.00	1,584.00	1.60
3	REMOVE & REINSTALL LAGOON CIRCULATORS	1,600.00	16.00	0.00	0.00	16.00	1.00	1,584.00	1.60
4	LAGOON SLUDGE REMOVAL & APPLY DISPOSAL, COMPLETE	561,600.00	5,616.00	241,904.00	0.00	247,520.00	44.07	314,080.00	24,752.00
5	RESTORE/REGRADE LAGOON SIDESLOPES TO PREPARE FOR RIP RAP	37,500.00	375.00	15,000.00	0.00	15,375.00	41.00	22,125.00	1,537.50
6	GEOTEXTILE FABRIC, UNDER RIP RAP-ALL 3 CELLS	43,500.00	24,931.00	8,999.00	0.00	33,930.00	78.00	9,570.00	3,393.00
7	PLAIN RIP RAP-ALL 3 CELLS	294,000.00	2,940.00	72,806.16	0.00	75,746.16	25.76	218,253.84	7,574.62
8	RESTORE CELL PERIMETER GRAVEL DRIVES, 23A CRUSHED LIMESTONE	18,700.00	187.00	4,488.00	0.00	4,675.00	25.00	14,025.00	467.50
9	LAGOON BAFFLE CURTAIN, COMPLETE	20,800.00	208.00	0.00	0.00	208.00	1.00	20,592.00	20.80
10	BURIED AERATION PIPING INSTALL/CONNECT, COMPLETE	107,000.00	1,070.00	0.00	0.00	1,070.00	1.00	105,930.00	107.00
11	FINE BUBBLE AERATION SYST, INCL. FLOATING AERATION PIPING, DIFFUSERS, ETC.	272,000.00	2,720.00	0.00	0.00	2,720.00	1.00	269,280.00	272.00
12	BLOWER BLDG. EQUIP. DEMO	4,800.00	48.00	4,752.00	0.00	4,800.00	100.00	0.00	480.00
13	BLOWER BLDG. PIPING & MODIFICATIONS	29,300.00	293.00	0.00	0.00	293.00	1.00	29,007.00	29.30
14	POSITIVE DISPLACEMENT BLOWERS & APPURTENANCES	98,000.00	980.00	0.00	0.00	980.00	1.00	97,020.00	98.00

AIA Type Document
Application and Certification for Payment

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110 STATE ST
OSCODA, MI 48750

PROJECT: OSCODA TWP WW SYS IMPROVEM
OSCODA, MI 48750

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777 W. Maynard Rd.
Sanford, MI 48657

VIA (ARCHITECT): SPICER GROUP INC
230 S WASHINGTON AVE
SAGINAW, MI 48607

ARCHITECT'S
PROJECT NO: 121386SG2014

CONTRACT FOR: 201510-OSCODA WW SYS IMPRO'

CONTRACT DATE: 9/18/2015

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
15	BLOWER BLDG. ELECT. & CONTROLS, INCL. VFD'S	20,500.00	205.00	0.00	0.00	205.00	1.00	20,295.00	20.50
16	CHEMICAL FEED MODIFICATIONS TO EXIST.	9,300.00	93.00	0.00	0.00	93.00	1.00	9,207.00	9.30
17	CHEMICAL MIXING STRUCTURE, INCL. PIPING, VALVES, LAGOON LINER, ETC.	131,000.00	1,310.00	55,020.00	0.00	56,330.00	43.00	74,670.00	5,633.00
18	CHEMICAL MIXING ELECT. & CONTROLS, INCL. LEVEL SWITCH, COMPLETE	15,000.00	150.00	0.00	0.00	150.00	1.00	14,850.00	15.00
19	REMOVE & REPLACE GRATING ON CONTROL STRUCT. NO 1	6,000.00	60.00	0.00	0.00	60.00	1.00	5,940.00	6.00
20	CONTROL STRUCT. NO. 1 TELESCOPIC VALVE & OPERATOR, COMPLETE	22,000.00	220.00	0.00	0.00	220.00	1.00	21,780.00	22.00
21	CONTROL STRUCT. NO. 1 VALVE OPERATOR REPLACEMENTS, COMPLETE	54,500.00	545.00	0.00	0.00	545.00	1.00	53,955.00	54.50
22	REMOVE & REPLACE SAMPLER, COMPLETE	10,600.00	106.00	0.00	0.00	106.00	1.00	10,494.00	10.60
23	METERING MANHOLE & APPURTENANCES, COMPLETE	44,000.00	440.00	3,960.00	0.00	4,400.00	10.00	39,600.00	440.00
24	RAPID INFILTRATION BASIN GRADING	69,000.00	690.00	62,100.00	0.00	62,790.00	91.00	6,210.00	6,279.00
25	RAPID INFILTRATION BASIN PIPING & VALVES	191,000.00	107,596.00	83,404.00	0.00	191,000.00	100.00	0.00	19,100.00
26	RAPID INFILTRATION BASIN INLET SPLASH PADS, COMPLETE	12,600.00	5,292.00	7,308.00	0.00	12,600.00	100.00	0.00	1,260.00
27	SOIL EROSION & SEDIMENTATION CONTROL	12,800.00	12,800.00	0.00	0.00	12,800.00	100.00	0.00	1,280.00

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OSCODA, MI 48750

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OSCODA, MI 48750

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SAGINAW, MI 48607

ARCHITECT'S
PROJECT NO: 121386SG2014

CONTRACT FOR: 201510-OSCODA WW SYS IMPRO'

CONTRACT DATE: 9/18/2015

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
28	CLEANUP & TOPSOIL, SEED & MULCH	68,000.00	680.00	0.00	0.00	680.00	1.00	67,320.00	68.00
29	* INSPECTION (MIN. DAYS EST. BY ENG.)	28,800.00	0.00	0.00	0.00	0.00	0.00	28,800.00	0.00
30	ADDITIONAL INSPECT(EXTRA DAYS EST. BY CONTRACTOR)	14,400.00	0.00	0.00	0.00	0.00	0.00	14,400.00	0.00
REPORT TOTALS		\$2,211,900.00	\$169,707.00	\$559,741.16	\$0.00	\$729,448.16	32.98	\$1,482,451.84	\$72,944.82

*Agreed upon inspection days in the amount of \$7,312.32. This amount to be deducted from line #29 by future C.O. *DMB 12/15/15*

SWORN STATEMENT

State of Michigan)
) ss.
 County of Midland)

Rodney E. Bauer, being duly sworn, deposes and says: that RCL Construction Company, Inc. is the (Contractor) for an improvement to the following described real property situated in Iosco County Michigan described as follows: _____

Oscoda Twp WW System Improvements

that the following is a statement of each subcontractor and supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the (contractor) has (contracted) for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names as follows:

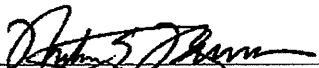
Name of Subcontractor, supplier, or laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Amount of Laborer wages Due but unpaid	Amount of laborer Fringe benefits And withholdings Due but unpaid
		Labor, Materials & subcontractors paid to date				

(Some columns are not applicable to all persons listed.)

That the contractor has not procured materials from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.

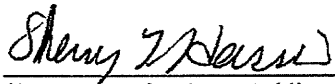
Deponent further says that he or she makes the foregoing statement as the (contractor) or as Vice President of the (contractor) for the purpose of representing to the owner or lessee of the above-described premises and his or her agents for the above-described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens by laborers which may be provided pursuant to section 109 of the construction lien act, Act No. 497 of the Public Acts of 1980, as amended, being section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: AN OWNER OR LESSEE OF THE ABOVE-DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAD DIED.


 Rodney E. Bauer, President

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.110 OF THE MICHIGAN COMPILED LAW.

Subscribed and sworn to before me this 15th day of Dec, 2015.


 Sherry L. Harris, Notary Public
 County of Gladwin, Acting in Midland
 My commission expires: 07/14/2017

PARTIAL CONDITIONAL WAIVER

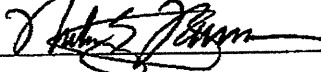
I/we have a contract with Charter Twp. Of Oscoda to provide service for the improvement for the property as described as Oscoda Twp. WW System Improvements hereby waive my/our construction lien for the amount of \$503,767.04 for Labor/Materials provided through 11/30/15.

(Date)

This waiver, together with all previous waivers, if any, (circle one) does does not cover all amounts due to me/us for contract improvements provided through the date shown above.

This waiver is conditioned on actual payment of the amount shown above.

RCL Construction Co., Inc.



Rodney E. Bauer, President

Signed on: 12/15/15

Address: 777 W. Maynard Road

Sanford, MI 48657

Telephone: 989-687-7319

DO NOT SIGN BLANK OR IN COMPLETE FORMS, RETAIN A COPY

PARTIAL CONDITIONAL WAIVER

I/we have a contract with RCL Construction Company, Inc.
(other contracting party)

to provide sitework

for the improvement of the property described as: Oscoda Township
Wastewater System Improvements

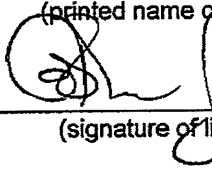
And by signing this waiver waive my/our construction lien to the amount of \$
136,504.08, for labor/materials provided through 10/15/2015
(date of draw cutoff or actual payment)

This waiver, together with all previous waivers, if any, (circle one) does/does not cover all amounts due to me/us for contract improvement provided through the date shown above. This waiver is conditioned on actual payment of the amount shown above.

If improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us, or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contracting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Avery L. Sterling

(printed name of lien claimant)



(signature of lien claimant)

Signed on: 10/14/15

Address: 3685 Lehman Road
West Branch, MI 48661

Telephone: 989-343-0926

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

Robert F. Stalker II

From: Garza, Jennifer M. <jenniferg@spicergroup.com>
Sent: Wednesday, December 23, 2015 3:24 PM
To: superintendent@OscodaTownshipMi.gov; Merry A Hart
Cc: Rod Bauer; Jennifer Newhouse; Shawn Abrams
Subject: FW: BioTech Revised Certified Payroll for PP#2
Attachments: [Untitled].pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bob,

Attached please find the revised certified payrolls for BioTech that are associated with PP#2.

These have been revised to meet the published amounts in the contract for base and overtime rates, plus fringe benefits. Based on my discussion with the DOL, these are acceptable.

Please don't hesitate to let me know if you have any questions. Merry Christmas!

Jennifer Garza, P.E.
SPICER GROUP, INC.
Phone: (989) 921-5594

-----Original Message-----

From: Jennifer Newhouse [<mailto:jnewhouse@biotechag.com>]
Sent: Wednesday, December 23, 2015 3:18 PM
To: Garza, Jennifer M. <jenniferg@spicergroup.com>
Subject: BioTech Revised Certified Payroll

Hi Jennifer--

The attached is our revised certified payroll for the weeks ending 10/17/15, 10/24/15, 10/31/15, and 11/7/15. Please let me know if you have any questions.

Thank you!

Jennifer Newhouse
Office/HR Manager
BioTech Agronomics, Inc.

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Merry A Hart

From: Garza, Jennifer M. <jenniferg@spicergroup.com>
Sent: Thursday, December 17, 2015 1:23 PM
To: superintendent@OscodaTownshipMi.gov
Cc: Merry A Hart
Subject: Oscoda - CO#1 for next Board meeting
Attachments: CO1.pdf

Hi Bob,

For the crack that was found in the small cell liner, attached is the Change Order for that work. It turned out to be relatively minor, at \$1,385.00, and your liner is now fully intact.

Please let me know if you have any questions. I will mail original copies of this CO#1 when I receive the signed copies of PP#2 from RCL.

Have a great day!

Jennifer Garza, P.E.

Project Manager

Spicer Group, Inc.

230 S. Washington Avenue

Saginaw, MI 48607

Direct: 989.921.5594

Office: 989.754.4717

Fax: 989.754.4440

Email: jenniferg@spicergroup.com

www.spicergroup.com

Stronger. Safer. Smarter. **Spicer.**



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Change Order

No. 1

Date of Issuance: December 14, 2015 Effective Date: MDEQ Approval Date

Project: Oscoda Wastewater Improvements	Owner: Charter Township of Oscoda	Owner's Contract No.:
Contract: Oscoda Township Wastewater Improvements		Date of Contract: September 18, 2015
Contractor: RCL Construction		Engineer's Project No.: 121386SG2014

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1) Repairs to existing lagoon liner crack, smallest cell.	\$1,385.00
---	------------

Attachments: (List documents supporting change): RCL Request for Change Order, 12/14/15

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

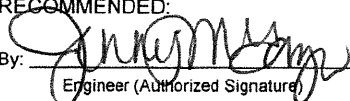
Original Contract Price:	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days
\$ <u>2,211,900.00</u>	Substantial completion (days or date): <u>June 10, 2016</u>
	Ready for final payment (days or date): <u>July 10, 2016</u>

[Increase] [Decrease] from previously approved Change Orders No. <u>---</u> to No. <u>---</u> :	[Increase] [Decrease] from previously approved Change Orders No. <u>---</u> to No. <u>---</u> :
\$ <u>0</u>	Substantial completion (days): <u>N/A</u>
	Ready for final payment (days): <u>N/A</u>

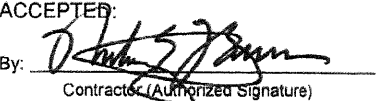
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>2,211,900.00</u>	Substantial completion (days or date): <u>June 10, 2016</u>
	Ready for final payment (days or date): <u>July 10, 2016</u>

[Increase] [Decrease] of this Change Order:	[Increase] [Decrease] of this Change Order:
\$ <u>1,385.00</u>	Substantial completion (days or date): _____
	Ready for final payment (days or date): _____

Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>2,213,285.00</u>	Substantial completion (days or date): <u>June 10, 2016</u>
	Ready for final payment (days or date): <u>July 10, 2016</u>

RECOMMENDED:
By: 
Engineer (Authorized Signature)

ACCEPTED:
By: _____
Owner (Authorized Signature)

ACCEPTED:
By: 
Contractor (Authorized Signature)

Date: 12/14/15

Date: _____

Date: 12/14/15

Approved by Funding Agency (if applicable): _____ Date: _____

Change Order Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.



REQUEST FOR CHANGE ORDER

PROJECT: Oscoda WWTP - Lagoon Repairs
RCL JOB# 201510 P.O.# _____
REQUEST# _____ DATE: 12/14/15

DESCRIPTION:

Additional liner repairs required due to condition of existing liner.

Sterling Exc: \$321.⁷²
NAL Svcs: 985.⁰⁰
5% RCL OH+P: 65.³³
1% Bond Cost: 13.⁷²
Total: \$1,385

COST: ADD: \$1,385.⁰⁰ DEDUCT: _____

As per: Attached T+M: X
Quotation: _____
Attached Proposal: _____

Completion Date:
No Change _____
Change Completion _____

SUBMITTED BY: [Signature] DATE: 12/14/15

APPROVED BY: _____ DATE: _____



N.A.L. Services Inc.
 US
 (231)258-4200
 C.Grimm@nalservices.com
 http://www.nalservices.com

Date 12/03/2015 Invoice # 13815
 Terms Due Date
 Net 15 12/18/2015

Bill To

RCL Construction Co. Inc.
 Attn: Sam Luedtke
 777 West Maynard Road
 Sanford, MI 48657-9439

*Does this
 need a
 C.O.?*

201510-004

Amount Due Enclosed
 \$985.00

Please detach top portion and return with your payment

Quantity	Activity	Job or PO No. Liner repair	Location Oscoda WWTP Rate	Ordered By Spicer group inspector Amount
1	<ul style="list-style-type: none"> Project: Oscoda Township Waste Water System Improvements No: 121386SG2014 Job No: 201510-004 Work Performed: Additional Liner Repairs Additional liner repairs as directed by site inspector from Spicer Group. Price includes 2 man crew for 3 hours, 40 mil PVC material, travel to and from site. This is for extra work performed by NAL Services under the direction of the site inspector. 		985.00	985.00

We Appreciate Your Business!

Please remit to:
 P O Box 2
 Kalkaska, MI 49646-0002

Total \$985.00

KT - 985.00
8/16/15

The Right Product

The Right Service

The Right People

Rod Bauer

From: Avery Sterling <asterling3@ejourney.com>
Sent: Monday, December 14, 2015 11:16 AM
To: Rod Bauer
Subject: RE: oscoda

Rod,
On 12/2/2015 extra labor to hand expose additional liner

2 laborers @ 3hr each

6 hours @ 53.62= \$321.72



Avery L. Sterling III
Sterling Excavation, Inc.
3685 Lehman Road
West Branch, MI 48661
W-(989) 343-0926
Cell- (989) 240-4721

From: Rod Bauer [<mailto:Rod@rclconstruct.com>]
Sent: Monday, December 14, 2015 9:45 AM
To: Avery Sterling
Subject: RE: oscoda

Left my phone at home. Sent you a text about additional liner repairs. I've got a bill from NAL, which we were expecting. Wondering if you have any costs incurred on this that I should add?

Rod Bauer
RCL Construction Co., Inc.
777 W. Maynard Rd.
Sanford, MI 48657
ph.(989) 687-7319 Ext. 110
fx. (989) 687-5378
cell.(989) 280-5745
www.rclconstruct.com



From: Avery Sterling [<mailto:asterling3@ejourney.com>]
Sent: Monday, December 14, 2015 9:39 AM
To: Rod Bauer; Shawn Abrams; Sherry Harris
Subject: oscoda

This probably helps

Keith Furrow

at Dundee MI 48131 U.S.A. ,

Areas of expertise

Contractor, HVAC licensed contractor in Michigan, knowledge of plumbing and electrical, Fourteen years

Lawn Crew Chief & Maintenance Mechanic, Guided crew through weekly routes, maintained customer satisfaction, vehicle and equipment schedules; Four years

Security officer, U.S. Department of Justice and Ford Motor Company, Maintain security and order of housing units, inmates, and staff. Perform counts and criminal investigations at FCI. Responsible for security and fire patrol, investigate incidents, enforce rules and regulations. Supervise security officers and write reports and evaluations., Seven years FCI, FMC three years

Work Experience

- **Owner/Partner - (9/2009 - present)** *Furrow & Sons Heating & AC and K&R Plumbing Heating & AC, Dundee, Michigan* Supervised and checked the installation and repairs on residential and commercial facilities such as heating, air conditioning system, wiring, pipes and other mechanical systems. Restored and substituted broken breaker controls, switches, thermostats, and electrical wiring. Installed compressors and condensers units on platforms and floors. Substituted damaged mechanisms and reconstructed or repaired them. Used power tools, hand tools and precision measuring instruments. Examined, fixed and serviced all equipment. Guaranteed safety and standards at all jobs.
- **Installation and service HVAC - (^{11/2001 - 9/2009} ~~11/1999 - 11/2001~~)** *Complete Plumbing and Heating, Dundee, Michigan* New housing installation of duct and furnaces. Serviced all furnaces and boilers. Substituted damaged mechanisms and reconstructed or repaired

them. Created/constructed specialty duct work for all areas.

- **Crew supervisor - (11/1999 - 11/2001) *R & R Lawncare, Dundee, Michigan***
Supervised lawn crews and created schedules. Built landscape beds, watered, weeded, divided, repotted, swept, pruned and mulched the gardens for all seasons. Created specialty designs for example: pavers, retaining walls, paths and social areas per clients request. Prepared ground for tree planting and planted trees.. Maintained company vehicles and equipment safety. Inspected equipment before use. Examined tools and equipment to determine causes of operating errors.
- **Several Companies - (1/1992 - 12/95) *Auto Mechanic, Dundee and Chelsea, Michigan***
Processed vehicles per customer complaints/concerns. Repaired and serviced cars according to company specifications and legal regulations Examined wheels, brake assemblies, engines, gas tanks and lines, steering, suspension, drivability and interiors. Used power tools, hand tools and precision measuring instruments. Examined, fixed and serviced various makes and models.
- **Federal Correction Institution and Ford Motor Company (outsourced) - (12/1995 and 10/1985 - 10/1997 and 12/1991) *Correctional Officer and Security Supervisor, Milan, Saline and Woodhaven, Michigan***
Guarded different public and private establishments to detect, dissuade and solve crimes. Analyzed investigation results, studies and surveys to create policies and suggested improvements for staff actions, and organization services. Assured that establishments and public concentrations obeyed legal requirements. Dissuaded and warned bad behaviors.

Military experience

- **Auto and Diesel Mechanic - (6/1981 - 12/1985) *U.S. Marine Corps, 29 Palms, California (U.S.A.)***
Boot Camp 6/1981 - 9/1981. Basic Auto & Diesel Mechanic School 10/1981 - 2/1982 Advanced Auto and Diesel Mechanic School 3/1982 - 6/1982. Marine NCO MCI Course 9/1982

Training and Certifications

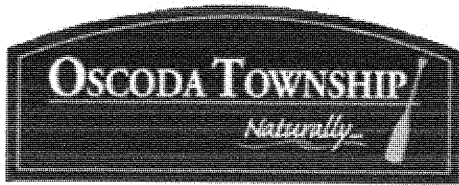
Dundee Township Fire Department: Hazmat Awareness, 1/1999 Fire Fighter 1 & 2, 2/1999 Hazmat Operations, 2/1999 Medical First Responder, 9/1999, current Pinkerton Security Services (FMC): Certified Security Officer, 4/1996 FMC through MSU: Hazardous Waste Operations and Emergency Response 24-hour Operations Level, 4/1996 16-hour Incident Command, 4/1996 32-hour Confined Space Rescue, 6/1996 Incipient Fire Brigade, 8/1997 Pathfinder, 8/1997 FMC through EMU: Confined Space - Permit Issuer, 5/1996 Department of Justice Federal Bureau of Prisons Federal Law Enforcement Training Center: Intro to Correctional Techniques, 11/1-25/1985 Bus Operations Training, 12/12/1988 Military, U.S.M.C. Boot Camp 6/1981 - 9/1981 Basic Auto & Diesel Mechanic School 10/1981 - 2/1982 Advanced Auto and Diesel Mechanic School 3/1982 - 6/1982 Marine NCO MCI Course 9/1982

References

Help Wanted

The Charter Township of Oscoda is now accepting applications for a full-time Building and Grounds Maintenance II position. Qualifications include demonstrated ability to perform skilled maintenance and repair tasks involving carpentry, plumbing, electrical and mechanical activities. Experience with commercial heating and cooling controls and systems is desirable. Desired minimum education is a high school diploma or equivalent. The successful applicant will possess a valid State of Michigan drivers' license and have the ability to obtain a Michigan CDL. Beginning wage is \$13.91 per hour, which may be increased based on relevant experience, along with a comprehensive benefits package including health insurance, paid leave and more. Applications can be obtained from the Township Clerk's office at 110 S. State Street, Oscoda MI or online at www.OscodaTownshipMI.gov. Position will remain open until filled.

Charter Township of Oscoda is an equal opportunity employer, seeking applicants without regard to race, gender or other protected status.



Oscoda Township Police Department
110 S. State Street
Oscoda, MI 48750

Phone (989) 739-9113 Fax (989) 739-1891

January 6, 2016

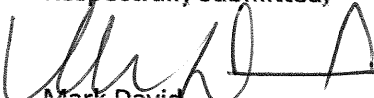
To: Honorable Board Members
Robert Stalker

Re: New Police Officer

From: Chief Mark David

I would like to proceed with the hiring of Travis Simmons to fill the vacancy left with the retirement of Michael Hearn from the department in September of 2015. Travis is a Tawas native and seeks to work in the local area. Travis is a recent graduate of the Delta College 97th Police Academy. Travis has successfully completed all pre-employment testing and screening. Travis comes to this department with high regards from the Delta College Police Academy Director.

Respectfully submitted,



Mark David
Chief of Police

This institution is an equal opportunity provider and employer

Midland, MI 48640

October 27, 2015

Oscoda Township Police Department
110 S. State St.
Oscoda, MI 48750

Dear Chief Mark David:

Please consider my enclosed resume as my application for the Law Enforcement position. I learned about this job opportunity from the MCOLES website. I am very pleased to find that the Oscoda Township Police Department is hiring because it is a place of interest for me. Once I saw the posting on the website it immediately stood out to me.

I graduated from Tawas Area High School in 2010. I attended Saginaw Valley State University from August 2010 through December 2015. I graduated from Saginaw Valley State University with my Bachelor's Degree in Criminal Justice. I also have a minor in Communications. Throughout High School and College I have held various jobs and positions which have given me excellent experience working with the public, as can be seen in my resume. While attending college I was involved with several groups on campus. The one that is the most relevant and interesting to me is the Criminal Justice Society. It taught me a lot about Law Enforcement and what to expect in the field.

Coming from a small city of Tawas City, I feel that I would fit in perfectly with the Oscoda Township Police Department. I know a lot about Oscoda. As you can see in my resume I worked there for a short period of time. I lived in that area for most of my life. It is my hometown area. I believe it to be a great place to live, and it is a great opportunity for me, that I do not want to let slip by. I also think that growing up there could be an advantage within the everyday duties of a Police Officer.

I am currently attending the 97th Delta College Police Academy. My estimated date of graduation is December 18th, 2015. All of the necessary certifications will be updated at a later date.

Thank you for your time and consideration. I can be reached by phone at _____ or by email at _____
I look forward to hearing from you soon.

Sincerely,

Travis Simmons

RECEIVED
10/27/2015

Travis W. Simmons

Midland MI, 48640

OBJECTIVE

To apply my exceptional interpersonal, creative, and teamwork skills to gain experience through employment

EDUCATION

Delta Community College August – December 2015

97th Delta College Police Academy Recruit

Estimated Date of Graduation December 18th, 2015

Bachelor of Criminal Justice

December 2014

Saginaw Valley State University, University Center, MI

Major in Criminal Justice

Minor in Communications

High School Diploma

Tawas Area High School, Tawas City, MI

June 2010

WORK EXPERIENCE

Fabiano Brothers

March 2014 – Present

Bay City, MI

- Night warehouse worker
- Build pallets and carts of beverages for different orders
- Prepare pallets for delivery trucks

Neiman's Family Market

May 2012 – January 2014

Tawas City, MI

- Stocked shelves and worked in grocery
- Completed inventory of products

Cooper Standard Automotive

May 2012- August 2012

Oscoda, MI

- Sorted parts and checked quality
- Packed parts and prepared for shipment

Seymour's Carpet and Furniture

June – August 2010

East Tawas, MI

- Assisted delivery runs and unloaded truck orders
- Rearranged the show room and helped with carpet orders

Simmons Construction

March 2006 – Present

Tawas City, MI

- Assisting in repairing and constructing buildings
- Gaining experienced in almost every type of construction

COMMUNITY SERVICE

- Worked Kids Race to College at Delta October 2015
- Worked Traffic Control at the Race for AIDS September 2015
- Worked in 4th of July Parade July 2012
- Worked in the Walk for Relay for Life August 2008
- Worked in the Little Braves Basketball Camp for kids June-August 2006-2012
- Refereed Soccer for the kids in AYSO program June-August 2006-2012

EXTRA CURRICULAR ACTIVITIES

- Member of the Saginaw Valley State University Criminal Justice Society
- Intramural Basketball and Soccer
- High School Basketball and Soccer

CERTIFICATIONS

- To Be Obtained At The Completion of the Delta College Police Academy
- Emergency Vehicle Operations, Firearms, Preliminary Breath Test, Below 100, Radar, PPCT, First Aid, Taser, Radio Telephone Communication, SFST

SKILLS

General Office

Microsoft Office, PowerPoint, Excel, Publisher, Internet Explorer

Public Relations

Communicating and Assisting Customers in Product Sales, Interacting with children and their parents

REFERENCES

Please see attached.

January 11, 2016					
Oscoda Township					
2016 Seasonal Employees					
(COLA When Applicable)					
	Start	*Year 2	*Years 3 - 4	*Year 5	*After 5 Years
	(Year 1)	3% + COLA	COLA Only	3% + COLA	COLA Only
Seasonal Employee	8.50	8.76	9.02	9.29	9.29
Shift Leader	9.50	9.79	10.08	10.38	10.38
Store Supervisor	9.50	9.79	10.08	10.38	10.38
Park Officers	8.50	8.76	9.02	9.29	9.29
Treasurer Assistant	9.23	9.53	9.53	9.82	9.82
*Individual employoyee rates may vary based upon compounding effect					1/1/2016

January 11, 2016							
subject to collective bargaining							
OSCODA TOWNSHIP							
PROPOSED CLASSIFICATION & COMPENSATION PLAN 2016							
0% Increase							
GRADE	OFFICIAL/EMPLOYEE POSITION	DATE OF HIRE	POSITION HOURS	2016 SERVICE YEARS	2015 WAGE	2016 PAY RATE	2016 WAGE
	Supervisor		N/A		14,453.13		14,453.13
	Clerk		N/A		44,853.94		44,853.94
	Treasurer		N/A		44,853.94		44,853.94
	Trustee		N/A		4,110.81		4,110.81
	Trustee		N/A		4,110.81		4,110.81
	Trustee		N/A		4,110.81		4,110.81
	Trustee		N/A		4,110.81		4,110.81
1	Gina Shelton, Clerical Assistant	Nov - 04	24	10+	17,284.80	13.85	17,284.80
2	Barb Hamilton, Library Asst.	Mar - 15	13	0	8,125.52	12.02	8,125.52
	Rose Mary Nentwig, Library Asst.	Jul - 12	10	3	6,630.00	13.11	6,817.20
	Rita Bennet, Library Asst.	Jan - 89	20	10+	15,121.60	14.54	15,121.60
3	Tammy Kline, Utility Billing Clerk	Sept - 14	30	1	19,656.00	12.98	20,248.80
	Mary Marawa, Administrative Sec.	June - 06	20	9	15,475.20	14.88	15,475.20
	Tara Lyons, Administrative Sec.	Oct - 12	30	4	21,434.40	14.13	22,042.80
	Sherry Lee, Administrative Sec.	Dec - 95	40	10+	31,137.60	14.97	31,137.60
	Brenda Godfrey, Maintenance 1	Dec - 00	30	10+	23,805.60	15.26	23,805.60
	Gary Scott, Maintenance 1	May - 09	30	6	22,620.00	14.88	23,212.80
4	Jessica Hansen, Deputy Clerk	Aug - 14	40	2	27,851.20	13.77	28,641.60
	John Nordeen, Deputy Treasurer	May - 13	40	4	29,452.80	14.56	30,284.80
	Merry Hart, Executive Secretary	Sept - 95	40	10+	32,718.40	15.73	32,718.40
5	Ken Kahila, Maintenance 2	Mar - 04	40	10+	34,278.40	16.48	34,278.40
	Kevin Smith, Maintenance 2	Jun - 97	40	10+	34,278.40	16.48	34,278.40
	Lorna Ganci, Zoning Administrator	Aug - 14	24	1	17,022.72	14.04	17,521.92
	Chris Kitchen, Maintenance 2	Aug - 96	40	10+	34,278.40	16.48	34,278.40
	Josh Sutton, Code Enforcement	July - 15	20	0	14,185.60	13.64	14,185.60
6	Diana London, Library Director	May-98	35	10+	30,794.40	16.92	30,794.40
7	Al Aspitis, Parks & Rec Director*	12-Apr	salary	3	47,448.32	1,824.94	47,448.32
8	Bill Hamlin, Bldg & Grds Foreman	May - 79	40	10+	46,488.00	22.35	46,488.00
	Ann Richards, CDC	Jan-10	40	6	44,189.00	1,744.44	45,355.35
10	Mark David, Chief of Police	April - 09	salary	6	57,148.91	2,198.03	57,148.91
11	Robert Stalker, Superintendent	Feb - 91	salary	10+	81,923.89	3,150.92	81,923.89
N/A	Allan MacGregor, Fire Chief	Oct - 92	salary	10+	10,260.03	394.62	10,260.03
	*Al Aspitis - includes \$5,000 OCC Manager Wage						

December 9, 2015

Oscoda Township					
2016 Seasonal Employees					
(COLA When Applicable)					
	Start	*Year 2	*Years 3 - 4	*Year 5	*After 5 Years
	(Year 1)	3% + COLA	COLA Only	3% + COLA	COLA Only
Seasonal Employee	8.50	8.76	8.39	8.64	8.64
Shift Leader	9.50	9.79	9.42	9.70	9.70
Store Supervisor	9.50	9.79	9.42	9.70	9.70
Park Officers	8.50	8.76	8.39	8.64	8.64
Treasurer Assistant	9.23	9.53	9.17	9.45	9.45
*Individual employee rates may vary based upon compounding effect					1/1/2016

subject to collective bargaining							December 9, 2015	
OSCODA TOWNSHIP								
PROPOSED CLASSIFICATION & COMPENSATION PLAN 2016								
0% Increase								
GRADE	OFFICIAL/EMPLOYEE POSITION	DATE OF HIRE	POSITION HOURS	2016 SERVICE YEARS	2015 WAGE	2016 PAY RATE	2016 WAGE	
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	Trustee		N/A		4,110.81		4,110.81	
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	Rose Mary Nentwig, Library Asst.	Jul - 12	10	3	6,630.00	13.11	6,817.20	
	Rita Bennet, Library Asst.	Jan - 89	20	10+	15,121.60	14.54	15,121.60	
* 3	Tammy Kline, Utility Billing Clerk	Sept - 14	30	0	19,656.00	12.60	19,656.00	
	Mary Marawa, Administrative Sec.	June - 06	20	9	15,475.20	14.88	15,475.20	
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	Mery Hart, Executive Secretary	Sept - 95	40	10+	32,718.40	15.73	32,718.40	
5	Ken Kahila, Maintenance 2	Mar - 04	40	10+	34,278.40	16.48	34,278.40	
	Kevin Smith, Maintenance 2	Jun - 97	40	10+	34,278.40	16.48	34,278.40	
* 5	Lorna Ganci, Zoning Administrator	Aug - 14	24	0	17,022.72	13.64	17,022.72	
	Chris Kitchen, Maintenance 2	Aug - 96	40	10+	34,278.40	16.48	34,278.40	
	Josh Sutton, Code Enforcement	July - 15	20	0	14,185.60	13.64	14,185.60	
6	Diana London, Library Director	May-98	35	10+	30,794.40	16.92	30,794.40	
7	Al Aspitis, Parks & Rec Director*	12-Apr	salary	3	47,448.32	1,824.94	47,448.32	
8	Bill Hamlin, Bldg & Grds Foreman	May - 79	40	10+	46,488.00	22.35	46,488.00	
	Ann Richards, CDC	Jan-10	40	6	44,189.00	1,744.44	45,355.35	
10	Mark David, Chief of Police	April - 09	salary	6	57,148.91	2,198.03	57,148.91	
11	Robert Stalker, Superintendent	Feb - 91	salary	10+	81,923.89	3,150.92	81,923.89	
N/A	Allan MacGregor, Fire Chief	Oct - 92	salary	10+	10,260.03	394.62	10,260.03	
	*Al Aspitis - includes \$5,000 OCC Manager Wage							

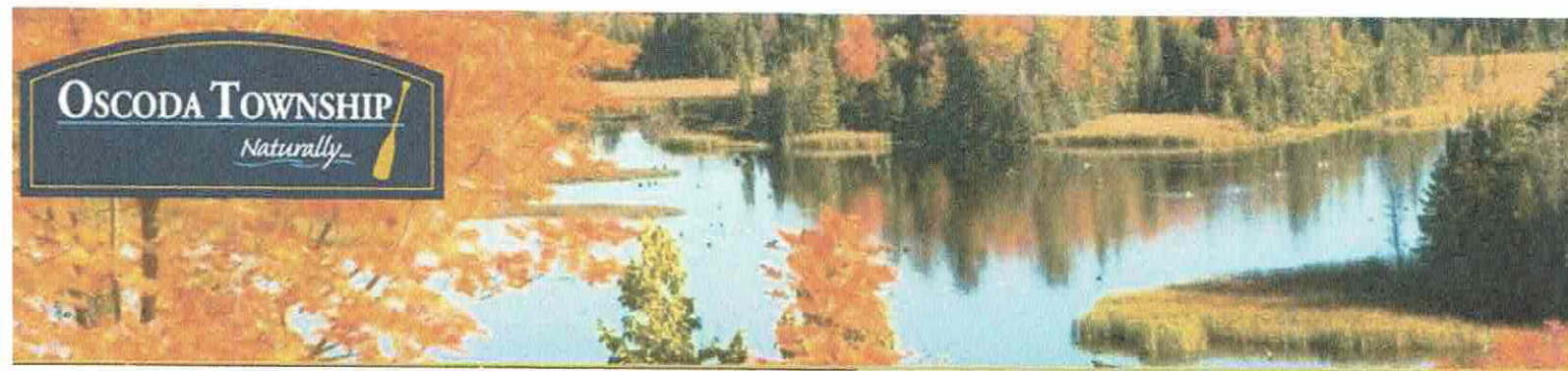
**Police Department Study RFP Results
December 2015**

Company	Amount
Vettraino Consulting LLC Rochester, Michigan	\$9,760
Alexander Weiss Consulting Evanston, Illinois	\$29,000
RW Management Group Menash, WI	\$32,500

Response to:

Charter Township of Oscoda's Request for Proposal
for Police Department Assessment Study

December 1, 2015



Vettraino Consulting, LLC
in partnership with John Himmelspach

P.O. Box 82202 ~ Rochester, MI 48308 ~ 248-379-8923 ~ VettrainoConsulting@gmail.com

Vettraino Consulting, LLC

P.O. Box 82202 ~ Rochester, MI 48308 ~ 248-379-8923 ~ VettrainoConsulting@gmail.com

November 30, 2015

Robert F. Stalker II, Township Superintendent
Charter Township of Oscoda
110 S. State Street
Oscoda, MI 48750

RE: Response to Charter Township of Oscoda's Request for Proposal for Police Department Assessment Study

Dear Superintendent Stalker,

Please consider this response from Vettraino Consulting, LLC to the Charter Township of Oscoda's Request for Proposal for Police Department Assessment Study.

I appreciate receiving a copy of the RFP from the Michigan Municipal League with a suggestion to consider if the RFP matches the services offered by Vettraino Consulting, LLC. Vettraino Consulting, LLC has partnered with John Himmelspach in order to create a team that can deliver all of the requirements of the project and offer expertise that is unique to the professional experience of a recent City Manager and Police Command Officer.

Jaymes Vettraino and John Himmelspach have over 48 combined years' experience as local government professionals. Through their direct and extensive experience in working with elected officials, municipal staff and citizens, Mr. Vettraino and Mr. Himmelspach understand the importance of the goals and objectives that the Township have for this study.

Vettraino Consulting, LLC will use its experience, knowledge and expertise to develop reports that meet or exceed the established objectives. The Township can have confidence that the consultants will bring an objective eye to the project, and produce a work product that will be ready for the Township to implement. After all, the goal of a study is not for it to sit on a shelf and "look pretty," the **goal is to implement the findings to improve the operation.** With their background as local government leaders, Vettraino Consulting, LLC understands this; and will deliver a project that exceeds the expectations of the Township, with recommendations and tools that can be implemented.

Thank you for your consideration of this proposal. We look forward to answering any additional questions you may have.

Sincerely,



Jaymes Vettraino

Table of Contents

Proposal 1 | Page

I.	Scope of Work	1 Page
II.	Experience	5 Page
III.	Customers	5 Page
IV.	References	6 Page
V.	Personnel	8 Page
VI.	Disclosure	9 Page

Firm, Fixed Price for Project 10 | Page

Signature Page 11 | Page

Attachments 12 | Page

- A. Jaymes Vettraino – Biographical Information and Resume
- B. John Himmelpach – Biographical Information and Resume

Proposal

I. Scope of Work

1. Organizational Structure

Vettraino Consulting, LLC will review the organizational structure of the police department, within the context of the entire Township organization. This will include an evaluation of the command structure, standard operating procedures and any special assignments. Mr. Himmelspach will utilize his experience as a long serving command officer to evaluate the staffing, scheduling and shift assignment. His review will also consider the potential use of part-time officers.

Vettraino Consulting, LLC will review in detail the code enforcement function of the Township. Mr. Vettraino will carefully review the inspection process, plan review, inspection schedule, administrative reporting and standard operating procedures. Code enforcement is closely linked with both ordinance enforcement and economic development; and is a department that must evolve overtime to meet the changing expectations and goals of a community. During his career, Mr. Vettraino has had the opportunity to review and reorganize multiple code enforcement and economic development departments to meet changing community goals.

A general review of the entire Township organization will be conducted in order to understand the fit of the police and code enforcement into the organization. In addition, the consultants will review the volunteer firefighter organization to understand its relationship with the police and code enforcement functions. Volunteer firefighters are an exceptional source of talent for local communities; Mr. Vettraino will use his experience in managing three different volunteer fire departments to review the department.

The consultants will prepare a summary report of the current status of the organizational components studied and recommendations for improved effectiveness and efficiency, including an evaluation of cross department opportunities.

2. Finances

Mr. Vettraino will evaluate the finances of the Township. The evaluation shall utilize available audits and general ledger reports to understand the financial trends, revenues and expenditures. An evaluation of legacy costs (pension and other post-employment benefits (OPEB)) and future contractual obligations will be evaluated.

The consultants shall provide a five year projective department financial report. As noted in the RFP, the Township has recently experienced a loss in revenue. Revenue fluctuations are among the biggest challenges for a community. Local governments must, at a minimum, project their revenues and expenses out for a five year period. By developing a budgeting system that looks five years into the future the community can begin planning and rather than just reacting. While this study will focus primarily on the police department, Mr.

Vettraino will provide the Township with a projected revenue and expense budget that could be used as a model for other Township functions and departments.

Mr. Vettraino excels at finding a balance between the financial reality and the impact changes may have on the service level of the community. He will facilitate a discussion among the leaders of the Township to explore the projected financial risks and opportunities that are immediate and just over the horizon and the impact they may have on the service level of the Township.

Mr. Vettraino will prepare a summary report of the current and projected financials for the Township, including identification of potential financial risks and opportunities. All financial evaluation will be done in Microsoft Excel and all spreadsheets will be provided to the Township for future use and updating.

3. Personnel Administration

The consultants will use their combined experience to review the personnel administration and practices of the Township. Specifically, Mr. Vettraino will review the compensation and benefits offered by the Township. A high level compensation comparison will be done with similar police departments. Mr. Vettraino will identify opportunities for the Township to either reduce cost or enhance compensation and benefits. If desired, he will also prepare an Excel based compensation tool that the Township can use on a go-forward basis to review, budget and set future compensation.

Mr. Himmelspach will utilize his experience as a command officer to focus on the training and scheduling of the police officers. As police work becomes more and more specialized, training of officers is a critical component of a successful department. Proper scheduling is one of the most important elements of the administration of a police department. Balance must be reached between number of hours work, overtime and officer availability; this is especially true in a department the size of the Township.

Together the consultants will use their managerial experience to review the hiring and promotion policies of the Township. Throughout their careers, the consultants have had the opportunity to hire and promote police officers of all ranks and work through various hiring and promotional processes. They will use their experience to assess the Townships current practices and compare those practices with the processes with which they have had the most success.

The consultants will prepare a summary report of the current personal situation and best practice suggestions for each area identified above.

4. Service Levels

The consultants will review the service levels and performance of the police department. Mr. Himmelspach will meet with and interview the police department employees identified by the Township as the most knowledgeable of the department's current service levels and functions. The most effective analysis of the department's service provision will be a

combination of personal interviews and an experienced eye reviewing departmental data (calls, reporting, response time, etc.).

Often police data can be skewed by unique local phenomena, which can only be understood through personal interviews. Similarly, personal interviews with can miss the higher level direction of the department that data can provide. Only through a deep understanding of public safety and significant experience administering a police department can a consultant start to understand the entire picture. Mr. Himmelspach's experience with both the qualitative and the quantitative aspects of managing a police department will provide the Township the most comprehensive review of its department.

Two areas that will be focused on, consistent with their identification in the RFP, will be the Township's participation in the STING regional taskforce and its contracted service to the Township of AuSable. The consultants will develop a cost-benefit analysis specific to both of those current programs. Intermunicipal cooperative agreements can be a great benefit for local governments, but all parties must benefit from the arrangements. The consultants will provide recommendations to assure that the Township is benefiting from its intermunicipal partnerships.

If requested by the Township, the consultants will also perform a high level review of the service levels being offered by the code enforcement department and the volunteer fire department. The consultants anticipate that this review will likely be necessary to address the Township's objective of understanding if there might be opportunities for the departments to coordinate service more effectively.

The consultants will prepare a summary report of the current service levels for the Township, including identification of potential risks and opportunities.

5. Policies & Procedures

The consultants will review the policies and standard operating procedures of the police department. The consultants will review the current status and desired goals the Township has in the area of policy development, records management and evidence administration. Mr. Himmelspach is familiar with the accreditations available to police departments and he will help to facilitate a discussion with the Township to better understand the type and purpose of accreditation that might be desired.

Mr. Himmelspach will prepare a summary report including a comparison of the goals of the department with the best practices of police service. He will utilize his public and private sector experience to develop recommendations identified during the review process. Throughout his review, Mr. Himmelspach will offer recommendations that both meet the needs of the department and can be reasonably instituted. This balance of "needs" and "reasonable," given the Township's size and budget, must be incorporated as part of the project report. Rather than an arbitrary standard, best practices must be considered as "what is best for the Township."

6. Facilities & Equipment

The consultants will review the facilities and equipment from two perspectives. Mr. Vettraino will review the capital and maintenance impact that the facilities, vehicles and equipment have on the Township budget. This will include a review of the current assets and capital improvement plans and the development of a projected future budgetary impact. Mr. Himmelspach will review the facilities, vehicles and equipment through the lens of an effective police department operation. He will offer a comparison with other departments and identify variances from acceptable and/or best practice standards.

Mr. Vettraino and Mr. Himmelspach will combine their financial and operational findings into one comprehensive summary, including recommendations. Facilities and equipment recommendations will be categorized in four ways; 1) immediate needs; 2) immediate service enhancement opportunities; 3) long-term needs; 4) long-term service enhancement opportunities.

II. Experience

Jaymes Vettrains will be the primary contact for the Township throughout the project. Mr. Vettrains has over 17 years' experience as a City Manager. Most recently, Mr. Vettrains lead the City of Rochester through the recent financial challenges faced in Michigan. As part of the community's increased efficiency efforts he had the opportunity to re-organize the City's police, volunteer fire and code enforcement services, both improving the efficiency and effectiveness for the community. In addition to his technical expertise in the areas of budget and service provision, Mr. Vettrains prides himself on his ability to communicate to citizens, elected officials and staff in a clear and sincere way. He believes that every member of the community should understand the "how" and "why" a local government operates. Please see his resume for additional information.

John Himmelspach has over 31 years' experience in law enforcement and 7 years' experience as a private sector security manager. Mr. Himmelspach has firsthand experience in nearly every law enforcement function, including supervision, administration, investigations, training and patrol. Mr. Himmelspach was specifically recruited by Vettrains Consulting, LLC to join this project because of his expertise and deep knowledge in police policies, staffing, records management and administration. Please see his resume for additional information.

As noted in their resumes, Mr. Vettrains and Mr. Himmelspach both have received numerous local awards and recognitions for their public service. They both also continue to remain current in the technology and practices of local government and have taught college courses within their areas of expertise.

Throughout their public service careers Mr. Vettrains and Mr. Himmelspach have provided department and organizational level assessments of public services. Beyond providing the assessment, they have also been directly responsible for the implementation of the recommendations of the assessment. This unique combination of assessment and implementation provides Vettrains Consulting, LLC an advantage over more traditional consulting-only firms.

III. Customers

Vettrains Consulting, LLC was recently formed to provide personalized, experienced consulting services to local governments. Mr. Vettrains has provided law enforcement review services similar to those requested by the Charter Township of Oscoda to the City of Rochester, MI; Borough of Kutztown, PA; and the Borough of Pen Argyl, PA. He has also worked as part of a team to perform a fiscal health report (including a law enforcement review) for the City of Highland Park, MI. Mr. Himmelspach worked with the West Bloomfield police department for over 31 years. Department assessment and continuous improvement were core functions of his position. He also has provided a variety of assessments, reports and recommendations to Fiat Chrysler Automobiles.

IV. References

Reference for Jaymes Vettraino:

Steven Schettenhelm
Police Chief, City of Rochester
248-563-7917 (c) ~ 248-651-9611 (w)
sschettenhelm@rochestermi.org

Heather Van Poucker
Director, Information and Policy Research, Michigan Municipal League (MML)
734-669-6326 (w)
hvanpoucker@mml.org

David Boerger
Director of Local Government Effectiveness and Collaboration, Southeast Michigan
Council of Governments (SEMCOG)
248-875-7120 (c)
boerger@semcog.org

Nik Banda
Director of Community and Economic Development, City of Rochester, MI
Prior position, Director of Planning & Economic Development, City of Southfield, MI
248-909-4073 (c)
nbanda@rochestermi.org

Sandy Green
Mayor, Borough of Kutztown, PA
484-525-3421 (c)
sandy.berleigh@gmail.com

Robin Zmoda
Manager, Borough of Pen Argyl, PA
610-863-1822 (w)
manager@penargylborough.com

Reference for John Himmelspach:

Michael Patton
Police Chief, Charter Township of West Bloomfield, MI
248-318-9306 (c) ~ 248-975-8900 (w)
m_patton@wbpolice.org

Greg Flynn
Fire Chief, Charter Township of West Bloomfield, MI
248-409-1575 (w) ~ 248-872-7357 (c)
g_flynn@wbtp.com

Monica Yesh
Captain, Michigan State Police
FBI NAA Executive Board
248-939-6989 (c)
yeshm@michigan.gov

Dr. Keith Wunderlich
Superintendent, Waterford School District, MI
248-892-6892 (c) ~ 248-706-4862 (w)
Wundek01@wsdmi.org

Richard Rytman
Head of Security and Business Travel NAFTA, APAC
Fiat Chrysler Automobiles
248-512-4662 (w) ~ 248-421-8217 (c)
Richard.rytman@fcagroup.com

V. Personnel

Please see response to Section II. Experience and Attachments A and B for biographical information and resumes for Mr. Vettraino and Mr. Himmelspach.

VI. Disclosure

Vettraino Consulting, LLC and its sub-consultant John Himmelspach have no conflicts of interest with the work being proposed as part of the this response. Neither consultant has performed work for any other local units of government having jurisdiction within, or contiguous to the Charter Township of Oscoda.

Firm, Fixed Price for Project

Vettraino Consulting, LLC offers the firm, fixed price of nine thousand seven hundred sixty dollars **\$9,760.00**. This price includes all compensation, fees and costs associated with the scope of work offered in this response to the Charter Township of Oscoda's Request for Proposal for Police Department Assessment Study.

Signature Page

Thank you for the opportunity to offer the services of Vettraino Consulting, LLC. It is our sincere hope that the Township finds the experience, qualifications, understanding of need and professional reputation of Mr. Vettraino and Mr. Himmelspach the best fit for this project. Both consultants have spent their lives dedicated to public service and have a deep desire to see our local governments provide excellent quality of life services. We really do not see ourselves as "consultants," but rather "public servants."

We believe in local government.

We believe we can assist the Charter Township of Oscoda in reaching its goals.

Vettraino Consulting, LLC **guarantees** you will receive more than "just a report," you will receive an action plan and you will **develop a relationship** with two outstanding public servants who will be **committed to Oscoda Township**.

Signature of Responsible Officer:



Jaymes Vettraino
Vettraino Consulting, LLC

Attachments

Attachment A Biographical Information and Resume for Jaymes Vettraino

Attachment B Biographical Information and Resume for John Himmelspach

Attachment A

Biographical Information for Jaymes Vettraiño



Jaymes Vettraiño provides municipal management consulting services to communities looking to improve their operations, community relations and economic development.

Prior to stating his consulting service, Jaymes spent 17 years as a City Manager. Most recently as the City Manager of Rochester, MI, where he had the opportunity to lead a dynamic management team to simultaneously reduce expenses and increase the level of community service during years of the “great recession.” During his time as the Manager of Kutztown, PA, Jaymes had the opportunity to lead the college town in the development of its own fiber optic network and improve its relations with Kutztown University. Jaymes also had the chance to be the first

Manager of Pen Argyl, PA, where he led the community through many grant funded quality of life improvement initiatives and projects.

Jaymes believes that great local communities are the foundation of our lives. Through his facilitative style and technical knowledge of local government, he excels at problem solving and consensus building.

Recently, Jaymes joined Rochester College as its first Director of the Center for Social Entrepreneurship and as an Assistant Professor, where he hopes to accelerate the College’s development of students that have a passion for working in the social and community service sector. While in Pennsylvania, Jaymes was also an Adjunct Professor at Alvernia College (Reading, PA).

Jaymes is married to Lynne and they have two children, Lia and J.J. He has an MBA in Management from Lehigh University and a BA in Political Science from Michigan State University. Jaymes was recently honored to be chosen to be a part of “Oakland County’s Elite 40 Under 40 Class of 2015” and in 2013 received the Michigan Municipal League’s “Outstanding Service Award.”

Jaymes A. Vettrano

EDUCATION

Lehigh University, Bethlehem, Pennsylvania, Graduate with Honors (6/2003)

- * Master of Business Administration, GPA: 3.68/4.00
 - Focus of Study: Management and Entrepreneurial Ventures
 - Executive Study: Agile Virtual Enterprise Business Model

Michigan State University, East Lansing, Michigan, Graduate with Honors (5/1997)

- * Bachelor of Arts, Political Science, GPA: 3.62/4.00

RECENT PROFESSIONAL RECOGNITIONS

Oakland County's Elite 40 Under 40 (Oakland County, MI) 2015

Outstanding Service Award (Michigan Municipal League, MI) 2013

PROFESSIONAL EXPERIENCE

Director of the Center for Social Entrepreneurship at Rochester College and Assistant Professor
(Rochester Hills, MI) 8/2015-present

- * Responsible for the creation and administration of a new Center for Social Entrepreneurship at Rochester College (C-SERC)
 - Development of a comprehensive internship program to integrate students into non-profit, local government and for profit companies in role to enhance their servant leadership learning
 - Build relationships with non-profits, local governments and for profit companies to inspire their support for and participation with a collaborative effort to develop a central social value center on campus
- * Creation of the Social Entrepreneurship major within the School of Business
 - Development of the requirements of the major to insure that the students receive the training needed to positively impact their community when they graduate
 - Creation of the all classes included in the major
- * Teach various courses within the School of Business
 - Creation of innovative courses to engage students in the course learning objectives
- * Special Projects Administration – Rochester College Gym
 - Develop and administer the planning and construction of a new \$4 million athletic field house for the College

Jaymes A. Vettraino

City Manager, City of Rochester (Rochester, MI) 5/2008-8/2015

- * Chief Administrative Officer for the City of Rochester
 - Manage all aspects of municipal operations, including: Finance, Planning, Zoning, Economic Development, Public Works, Parks, Refuse/Recycling, Sewer, Water, Parking, Police and Fire Services
- * Responsible for budget planning/administration
 - Total combined budget responsibility: \$25 million
 - Developed the first five year projection budget and improved the capital investment plan to more clearly reflect the city's goals
 - Redesigned purchasing policies to improve competitive bidding process
 - Application and administration of various grant awards
- * Responsible for all personnel policies, benefits and labor negotiations
 - Experience with the American Federation of State, County and Municipal Employees (AFSCME) and Police Officers Association of Michigan (POAM)
 - Negotiated a transition from defined benefit (DB) pension benefit to defined contribution (DC) for all employee groups
 - Creatively modified employee health insurance plans to reduce cost by over 15% while continuing to provide a quality benefit for employees
 - Developed and implemented the first health savings accounts (HSA), flexible spending accounts (FSA) and retiree medical savings accounts (RMSA)
 - Transitioned the City's other post-employment benefits (OPEB) from being administered by a State pool to being administered by a local board
 - Designed and initiated a health and wellness incentive program for all employees
- * Coordination of Reconstruction of Main Street and Parking Structure Construction Projects
 - Responsible for the simultaneous construction of two parking structures (\$12 million) and implementation of a new parking strategy for the community
 - Team leader and principal decision maker for City related aspects of the reconstruction of the primary road in the community (\$7.6 million)
- * Community Recognitions During Tenure
 - Improved Standard and Poors Bond rating from AA to AAA (highest possible)
 - CNN/Money Magazine "Top 100 Best Places to Live"
 - U.S. News and World Report, "10 Best Places for Lifelong Learning"
 - International City/County Management Association (ICMA), "Voice of the People Award of Excellence"
 - Government Financial Officers Association (GFOA), "Certificate of Achievement for Excellence in Financial Reporting"
 - Southeast Michigan Council of Government (SEMCOG), "Best-Performing Community"

Jaymes A. Vettrano

Municipal Manager/Treasurer, Kutztown Borough (Kutztown, PA) 1/03-5/08

- * Chief Administrative and Financial Officer for the Borough of Kutztown, the Kutztown Municipal Authority and the Kutztown Transportation Authority
- * Manage all aspects of municipal operations, including: Planning, Zoning, Economic Development, Public Works, Parks, Refuse/Recycling, Sewer, Water, Police, Fire, Electric and Telecommunications Services
- * Manage the only publicly owned fiber-to-the-home (FTTH) network in Pennsylvania
 - Created and managed marketing campaign for business and residential Cable Television and Broadband Internet services
 - Launched multiple additional services including Home Security, Bulk Sale of Services, Voice Over Internet Protocol (VOIP) and Wireless Internet
- * Responsible for all service provider and labor negotiations
 - Experience with the American Federation of State, County and Municipal Employees (AFSCME) and Fraternal Order of Police (FOP)
 - Responsible for contract negotiations with cable television, telecommunications service providers and wholesale electric providers
- * Responsible for budget administration and financial management
 - Total combined budget responsibility: \$16-\$19 million
 - Worked with Underwriters to issue three separate bond offerings to refinance \$12.8 million of debt, saving net after costs, approximately \$430,000
- * Primary representative in Town-Gown relationship with Kutztown University
 - Worked with directly with the University President to improve student/community interactions and understanding
 - Developed several municipal code changes to improve safe and appropriate development of student housing
- * Developed community's community and economic development strategy
 - Negotiated a significant expansion of the community's sewer service area
 - Awarded a \$160,000 grant to develop a Main Street Management plan
 - Awarded a \$632,000 grant to redevelop downtown corridor lighting and utilities
 - Promoted a "clicks and bricks" Main Street redevelopment initiative
 - Awarded a \$270,000 grant to restore a historic train station to be used for a community meeting room
 - Updated Wellhead Protection Plan to include cooperative efforts with local farmers
 - Received "Governor's Award for Local Government Excellence - Information Technology" (2003)

Jaymes A. Vettraino

Municipal Manager/Treasurer, Pen Argyl Borough (Pen Argyl, PA) 6/98-1/03

- * Community's first Chief Administrative Officer
 - Managed all aspects of municipal operations, including: Planning, Zoning, Public Works, Parks, Public Safety and Sewer
 - Lead the development of multiple agreements and community improvement efforts with Waste Management's Grand Central Sanitary Landfill
- * Borough's representative in all labor negotiations
 - Experience with the Teamsters and Fraternal Order of Police (FOP)
- * Budget planning/administration, financial management and grant application
 - Total competitive grant application, award and administration: \$1.1 million
- * Created the first Website, Computerized Financial and Billing System, Newsletter, Downtown Revitalization Committee, Environmental Committee, Internship Program and Community Relations Committee

AV Consulting (Kutztown, PA) 8/98-5/04

- * Consulting business started and managed with my wife. Provide general management consulting services for political campaigns and volunteer supervision.

Campaign Manager, Congressional Candidate Bob Kilbanks (Easton, PA) 6/97-7/98

- * Responsible for all campaign activities, organizational structure and press relations
- * Responsible for all fundraising and campaign financial activities
- * Managed a complete media campaign (TV, Radio, Mail, Telemarketing)

Internships

- * Political Action Committee, Youth Coordinator, (VA) 8/96-11/96
 - Organized political organizations on nine college and university campuses.
- * United States Senator Spencer Abraham, intern (MI) 8/95-1/96
 - Worked directly with the U.S. Postal Service, HUD and the EPA

COLLEGIATE TEACHING EXPERIENCE

Rochester College (Rochester Hills, MI) 8/2014- 8/2015

- * Adjunct Faculty, Department of Business – Courses: *Management, Organizational Behavior*

Oakland University (Rochester, MI) 10/2014

- * Guest Lecturer - *Time Management*

Alvernia College (Reading, PA) 3/2007-5/2007

- * Adjunct Faculty, Graduate and Continuing Studies Division – Course: *Entrepreneurship*

Jaymes A. Vettrano

PRESENTATIONS AT PROFESSIONAL CONFERENCES AND TO GOVERNMENTAL AGENCIES

National League of Cities
American Public Power Association
Federal Communication Commission
Michigan House of Representatives and Michigan Senate (testimony)
Michigan Local Government Management Association
Pennsylvania House of Representatives and Pennsylvania Utility Commission (testimony)
National Association of Telecommunications Officers and Officials
National Fiber to the Home Council
National Exchange Carrier Association
Pennsylvania Municipal Electric Association

ACADEMIC AWARDS AND HONORS

Award of Distinction, MBA Program Cross Core Project, Lehigh University
Scholarship Award, College of Business, Lehigh University
Commencement Speaker, College of Social Science Class of 1997, Michigan State University
Dean's List seven consecutive semesters, College of Social Science, Michigan State University
Dean's Assistantship Nominee, Department of Political Science, Michigan State University
Scholarship Award, Competitive Scholarship Program for the State of Michigan

COMPUTER SKILLS

Proficient with Microsoft Windows, Word, Excel, Outlook, PowerPoint and Quickbooks. Familiar with various proprietary financial management and database software packages, popular social networking sites and cloud computing applications.

ACTIVITIES

Spending time with my wife Lynne, daughter Elizabeth and son Julian
North Hill Elementary School Math Pentathlon Coach (2011-present)
Participation in fitness activities and tennis leagues
Varsity Tennis Coach, Pen Argyl High School (1999-2000)
Ukraine Missions Team Member, Faith Evangelical Free Church (1999)

Jaymes A. Vettrano

PROFESSIONAL ASSOCIATIONS AND BOARD MEMBERSHIPS

Current

International City Managers Association

Michigan Local Government Management Association

Oakland County Local Government Management Association

Leadership Oakland County

Prior (last year of association)

Rochester College Masters Business Administration Advisory Board (2014)

American Public Power Association (2008)

Pennsylvania Association of Municipal Managers (2008)

Pennsylvania Municipal Electric Association, President (2008)

Berks County Municipal Manager's Association (2008)

Berks County Keystone Innovation Zone Board Member (2008)

Kutztown Area Chamber of Commerce Board Member (2008)

Leadership Lehigh Valley, Class of 2002

Communities that Care of the Slate Belt, Board Member and Treasurer (2002)

Lehigh Valley Cooperative Purchasing Council, President (2002)

Lehigh Valley Municipal Manager's Association (2002)

Comprehensive Plan Urban Committee, Lehigh Valley Planning Commission (2002)

Slate Belt Summit Steering Committee (2002)

Slate Belt Chamber of Commerce Community & Economic Development Committee (2002)

Attachment B

Biographical Information for John Himmelspach



John's career in law enforcement included 31 years at West Bloomfield Township Police Department, MI., retiring at the rank of Lieutenant. During that career, John spent considerable time in patrol, investigations and police administration and was instrumental in the development of their Field Training Officer Program, and School Liaison Officer Program. John directed a needs assessment and public information for a successful Public Safety Millage. He was responsible for development, control and daily oversight of a \$14 million police budget, State and Federal Forfeiture budget and State and Federal Grants.

Currently, John is a Security Manager for Fiat Chrysler Automobiles, responsible for management of their Financial Fraud Investigative Unit, Special Security Operations Budget, Corporate Credit Cards and Aviation.

During this time, John served as an Adjunct Professor for Ferris State University's Criminal Justice Program.

John is married to Jan and they have one daughter. He has a MA in Criminal Justice from University of Detroit and a BA in Law Enforcement and Political Science from Mercy College of Detroit. He is also a graduate of Eastern Michigan University School of Police Staff and Command and the FBI National Academy.

John J Himmelspach
7538 Woodside Pl
Waterford, MI 48327
248.683.6081
(c) 248.766.1872
jhimmelspach@comcast.net

Experience:

2008 – Present **Fiat Chrysler Automobiles - FCA US LLC**

Security Manager

Responsible for:

- Manage Financial Fraud Investigative Unit
- Security / Business Travel budgets (G&A ; Capital Outlay); Accounts Payable
- Negotiate and maintain contracts for Security / Business Travel; Corporate Credit Card; Aviation.
- Manage Corporate Aircraft

Corporate Investigator

- Conduct comprehensive investigations dealing with brand protection, business practice violations, including fraud, theft, and protection of confidential information, computer violations, threats, counterfeiting, and policy violations.
- Executive protection

2007- 2013 **Ferris State University**

Adjunct Professor

- Instructor - Criminal Justice Program.

1977- 2008 **West Bloomfield Twp. Police Department**

1995-2008

Administrative Lieutenant

- Third in command, 80 sworn officers; 16 dispatchers; 8 cadets; 10 civilian employees
- Directed needs assessment and public information for 2002 Public Safety Millage.
- Project manager for construction of 6,000 sq ft addition to Police Building.
- Responsible for development, control and daily oversight of \$14 million budget, \$1 million Forfeiture budget, State and Federal grants.
- Investigation and oversight of Township Liquor Licenses.
- Supervise (recruitment, selection, promotion, retention, training) Records Section, Cadets, Dispatchers, Vehicle Fleet, and Building Maintenance.

- Development and oversight of Federal and State Community Block Grants, Homeland Security Grants, numerous local matching grants.
- Developed and obtained Performance Driving Training Grant through Michigan Risk Management Authority.
- Responsible for Police Department's insurance requirement through Michigan Municipal Risk Management Authority.

Patrol Lieutenant

- Supervised (scheduling, deployment, evaluation, training) patrol, dispatch, cadets on Midnight Shift, Day Shift, and Afternoon Shift.
- Supervised Traffic Bureau and Traffic Safety Initiatives.

1991-1995

Detective Sergeant

- Responsible for investigation and supervision of all juvenile crimes and activities, sexual assault investigations, and neglect investigations.
- Responsible for supervision (scheduling, deployment, evaluation, training) of Youth Bureau Investigators, DARE program, School Liaison officers, Liquor License enforcement.

1977-1991

Detective – School Liaison Officer – West Bloomfield Schools.

- First officer assigned to position. Developed and promoted program in partnership with police department and school district.
- Developed State recognized School Liaison Program.
- Investigated juvenile crimes and activities, sexual assaults, and neglect case.

Shift Leader position.

- Responsible for assisting Shift Sergeant in supervising Afternoon Shift Patrol.
- Developed department's first crime prevention activities.
- Developed Field Training Program for department.

Police Officer

- Assigned to patrol duties
- Assigned to two rotating assignments in Detective Bureau, handled full investigative caseload.

Education:

FBI National Academy Graduate, 2001

Eastern Michigan University School of Police Staff and Command Graduate, 1999

Master of Arts – Criminal Justice University of Detroit, 1986

Bachelor of Arts – Law Enforcement and Political Science: Mercy College of Detroit, 1979

Training:

Unified Incident Command
Covey – 7 Habits of Highly Effective People
Supervision of Police Personnel – Northwestern University Traffic Institute
Crime Prevention through Environmental Design – National Crime Prevention Institute
Reid School – Interview and Interrogation
Field Training Officer
Basic Narcotic Investigation

Awards:

2007 West Bloomfield Police – Optimist Respect for Law Award
2004 Michigan Crime Prevention Unit of the Year
1995 Oakland County Child Advocate Award
1993 Governor's Honor Roll of Volunteers
1992 Michigan School Liaison Officer of the Year
1989 Michigan Crime Prevention Officer of the Year
Numerous Police Department citations

Community Service:

Waterford Board of Education – 1992- present; President, Vice President, Treasurer, Secretary
Michigan Chapter FBINAA Training Committee
Oakland County Youth Assistance – Waterford YA Board of Directors
Waterford Parks and Recreation Board
Parks and Recreation Volunteer Coach
Waterford Coalition for Youth – Board of Directors
Child Abuse and Neglect Council of Oakland County

References:

Available upon request

CHARTER TOWNSHIP OF
OSCODA

ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT COORDINATOR

Memo

To: Supervisor Baier and Board of Trustees
From: Ann Richards
Date: January 7, 2016
Re: January 11, 2016 Meeting of Township Board

I am providing preliminary information regarding items that appear on the January 11, 2016 meeting agenda.

ACTION ITEMS

American Cancer Society/Bark for Life

Attached to my report you will find correspondence from the community manager for Relay for Life for our area setting forth a request to utilize Furtaw Field for an American Cancer Society event.

The event is the "Bark for Life" relay and the date has been set for Saturday May 7, 2016 from 10 am to 1 pm in Iosco County at a location yet to be determined. At this time Furtaw Field has been identified as the preferred site to hold the event and the community manager, Trisha Jackson, contacted me in mid-December to see if the Township would consider granting permission to utilize the field. The American Cancer Society does not permit the walking of dogs to occur at the Relay for Life events, this venue is being offered to allow survivors, caregivers etc. the opportunity to walk with their beloved four legged friends.

The correspondence addresses the commitment from the organization to take care of the "clean up" that one might expect from an event of this nature, an explanation of the event itself and a copy of the non-profit's insurance coverage has also been provided.

Staff will seek approval from the board to grant permission to the American Cancer Society to hold the Bark for Life relay event at Furtaw Field on Saturday May 7, 2016 with the understanding that they add the Charter Township of Oscoda as an additionally named insured party.

Van Etten/Lake Manager

In the next couple weeks the process to re-establish the S.A.D for Van Etten Lake will begin by way of resolution. As you might recall, it was advised that we begin this process after the New Year in order to not have an overlapping of the new and old S.A.D.

Lake Pro has been the acting lake manager for the last 5 years. Their 5 year contract expired at the end of the 2015 season. The weed committee and VELA would like to extend Lake Pro's contract for an additional year -- please see a copy of the email that staff has received from the chairman of the committee. Lake Pro has indicated they are amenable to this and have offered to do so at their current contracted rate of \$7,000 a season.

As with previous years the process is to issue the RFP for the herbicide applicator during the month of January. This early date is necessary because it's the herbicide contractor that is required to apply for the DEQ permit. Based on the historically sometimes lengthy turn-around time for the DEQ to issue the permit this application needs to be made by the end of February at the latest. This will insure the issuance of the permit will not delay any treatments to the lake that might be necessary at the onset of the season.

If the board is amenable to approve extending the contract for Lake Pro to provide the management services for the S.A.D for an additional year staff will also seek authorization to have the Township's attorney draft the necessary amendment. It should be noted that Township reimbursement of this expense would be contingent upon successful establishment of the SAD.

Staff is seeking approval of the weed committee's request to extend Lake Pro (Van Etten's Lake Manager) contract for an additional year in the amount of \$7,000, authorization for the Townships attorney to draft the necessary document and approval for the clerk and Supervisor to execute same.

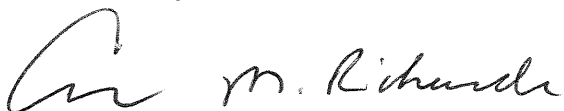
VA Expansion Project

Based on direction at the January 26, 2015 meeting in regard to how to process payment requests for the VA Clinic Expansion project, please find invoice #07 dated January 6, 2016 from J.E. Johnson in the amount of \$205,423.00 for work completed/stored to date.

At this time I would also like to take the opportunity to update you in regard to the current status of the project. The drywall has been hung, with the finish work scheduled to begin on Monday January 11th. Electrical, mechanical and plumbing work continue. There is a letter from J.E. Johnson providing an update in regard to adjustments that have been made to line item allowances. To date no change orders have been issued that would cause an increase to the overall project amount of \$1,432,880.00.

Staff is seeking approval to pay invoice #7 in the amount of \$205,423.00.

Respectfully Submitted,



Ann M. Richards, Community Development Coordinator

Trisha L Jackson
Community Manager, Relay For Life
The American Cancer Society



12-18-15

Oscoda Township Board
Re: Use of Furtaw Field in May, 2016

Mrs. Richards and Township Boardmembers,

Thank you for your careful consideration for use of your beautiful Furtaw Field in downtown Oscoda. The Relay For Life of Iosco County Leadership Team in collaboration with your American Cancer Society is undergoing very significant changes this year to celebrate survivors, remember loved ones lost and fight back against cancer on a larger scale. In order to engage all of the communities in Iosco County to support our Relay For Life, we are looking to incorporate some new events in the area.

In a recent meeting, it was found that the community would like to hold a *Bark For Life* event in Oscoda. *Bark For Life* is what ACS calls a "Feeder Event" to the Community Relay For Life. It allows survivors, caregivers and community to come together and experience relay on a new level. At Relay For Life events across the nation, we do not allow dogs. So this experience allows those who wish to celebrate with their loving pets to do so.

What we are asking is for use of Furtaw Field on May 7th, 2016. We would need access to set up early morning with our event beginning at 10am and ending at 1pm. This would mean clean up would take place that same afternoon. At our events we do require that a veterinarian be on site for any emergencies and partner with local animal shelters to lend our support with adoption efforts and food/toy drives. What you could expect is that we will have prepackaged snacks on site, tents for our relay teams to fundraise, an agility course and general dog walking. All dog waste would be required to be cleaned up and we provide the tools necessary to do so. We also would typically have a DJ on site if electricity is available to provide energy and a fun atmosphere.

I thank you again for your careful consideration and if you should have any questions that I have not answered, please reach out to me at 989-821-1326(home based office.) We are looking forward to an incredible 20th year of Relay in Iosco county and hope that we can count on your for your help.

Sincerely,

Trisha L Jackson
989-821-1326
trisha.jackson@cancer.org

stay well | get well | find cures | fight back | cancer.org | 1.800.227.2345

Lakeshore Division
1755 Abbey Road, East Lansing, MI 48823
517-332-2222 (O) 517-664-1498 (F)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/31/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines – (404) 923-3700 Wells Fargo Insurance Services USA, Inc. 3475 Piedmont Road NE, Suite 800 Atlanta, GA 30305-2886	CONTACT NAME: Alexander Mortimer PHONE (A/C, No, Ext): 404-923-3732 FAX (A/C, No): 877-362-9069 E-MAIL ADDRESS: alexander.mortimer@wellsfargo.com														
INSURED American Cancer Society, Inc. 250 Williams Street Atlanta, GA 30303	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Federal Insurance Company</td> <td style="text-align: center;">20281</td> </tr> <tr> <td>INSURER B: Aspen Insurance UK Limited</td> <td></td> </tr> <tr> <td>INSURER C: Pacific Indemnity Company</td> <td style="text-align: center;">20346</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Federal Insurance Company	20281	INSURER B: Aspen Insurance UK Limited		INSURER C: Pacific Indemnity Company	20346	INSURER D:		INSURER E:		INSURER F:	
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INSURER F:															

COVERAGES
CERTIFICATE NUMBER: 9489831

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
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C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	71741355	09/01/2015	09/01/2016	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> PER STATUTE</td> <td><input type="checkbox"/> OTHER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTHER		E.L. EACH ACCIDENT		\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE		\$ 1,000,000	E.L. DISEASE - POLICY LIMIT		\$ 1,000,000		
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E.L. DISEASE - POLICY LIMIT		\$ 1,000,000																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

CERTIFICATE HOLDER

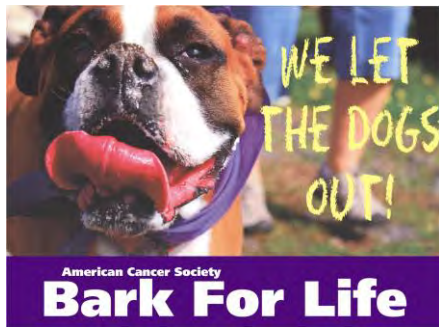
 American Cancer Society, Inc.
 250 Williams St., 5th Floor
 Atlanta GA 30303

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

What is a Bark For Life



Dog Lovers, Furry Friends Fight Cancer with Bark For Life Event is part of American Cancer Society Relay For Life movement

Iosco County – Families and their furry friends will celebrate the lifelong contributions of canine caregivers to cancer patients at the American Cancer Society Bark For Life event We hope to plan right here in Oscoda! The celebration will include doggie games, dress-up contests, music, food, and a doggy walk. Before the event, participants ask family and friends to support their efforts financially to help the American Cancer Society save lives from cancer.

The Bark For Life event is an opportunity for people to celebrate canine companionship and fight back against cancer with their dogs. Every person who has been close to a cancer experience and has a dog in their life is invited. And anyone wanting to share in the excitement of a doggy world is also invited to attend!

The event is part of the American Cancer Society Relay For Life of Iosco County. Funds raised help the American Cancer Society save lives by funding groundbreaking research, supporting education efforts, and providing free information and critical services for cancer patients.

Last year, more than 20,000 registered canine and caregiver participants at 300 Bark For Life events across the country raised \$1.2 million.

So, are you up for the challenge? Will you be an important part of the task force to facilitate this amazing opportunity within our community?

About the American Cancer Society

The American Cancer Society is a global grassroots force of 2.5 million volunteers saving lives and fighting for every birthday threatened by every cancer in every community. As the largest voluntary health organization, the Society's efforts have contributed to a 22 percent decline in cancer death rates in the US during the past two decades, and a 50 percent drop in smoking rates. Thanks in part to our progress; nearly 14.5 million Americans who have had cancer and countless more who have avoided it will celebrate more birthdays this year. We're determined to finish the fight against cancer. As the nation's largest private, not-for-profit investor in cancer research, we're finding cures and ensuring people facing cancer have the help they need and continuing the fight for access to quality health care, lifesaving screenings, clean air, and more. For more information, to get help, or to join the fight, visit cancer.org or call us anytime, day or night, at 1-800-227-2345.



Your Presence is Being Requested

Relay For Life of Iosco County is changing venue in its 20th year and WE NEED YOU!

This year is the 20th Anniversary of Relay For Life of Iosco County! To embrace our 20th year, and in hopes to gain momentum and excitement, we are looking to change our venue to promote a more unified Iosco County AND add an amazing new event right here in Oscoda:

BARK FOR LIFE

Have you ever attended a Relay For Life? Relay is a powerful and impactful fundraising event that honors cancer Survivors and Caregivers and gives the community a platform to fight cancer! Teams that consist of Family, Friends, Co Workers and Congregations unite together to celebrate, remember and fight back! Relay For Life is Community Driven. Communities do the planning, set goals and breathe life to their amazing event. We would love if your organization joined us in finishing the fight and supporting cancer patients everywhere.

Special Meeting:

Wednesday

January 20th at 6pm

Grace Evangelical Presbyterian Church

For Additional Information, Please Contact:

Trisha Jackson, Community Manager

Relay For Life

The American Cancer Society

trisha.jackson@cancer.org 989.821.1326

Ann Richards

From: dj62852@charter.net
Sent: Monday, January 4, 2016 11:07 AM
To: 'ddadirector@oscodatwp.com'
Subject: Lake Pro

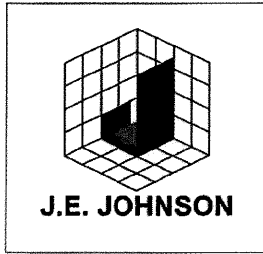
Ann,

I sent an email out to the VELA board and Weed Committee regarding the idea of keeping Lake Pro as the lake management company for Van Etten Lake for one more year. This will give all concerned the time to work on getting a new SAD in place.

That idea was well received by all that responded. As the Chairman of the Weed Committee, I recommend that we retain Lake Pro Inc. as the lake management company for one more year through the year of 2016.

If you require a signed letter of this recommendation, please contact me by email or by phone.

Sincerely,
Doug Jager
Weed Committee Chairman



J.E. Johnson Development Group, LLC

P.O. Box 1863, Midland, MI 48642 (989) 835-6671 (989) 835-7147 fax

Date: 01-07-2016

To: Oscoda Township.
Attn: Oscoda Board of directors.
Re: Invoice for the VA Clinic Project (Oscoda Mi)

To All:

This invoice takes us through January 6, 2016. We still have to tweak the vestibule plan but it's almost there. The interior framing is complete as well as the plumbing rough-in work. Drywall is near completion and we will be taping the joints next week. The mechanical and electrical is moving along nicely and the rooftop units were set this week.

Sub contract "schedule of work" adjustment summary;

There have been a lot of adjustments due to moving allowances around to keep the project moving. Below is an account of those adjustments. At this point none of the adjustments created a change to cost to the project.

1. I moved "\$124.00" on the spread sheet from item #51 (General Conditions) to Item #23 (earls building Supply) for a required access door
2. I moved \$1,975 from item # 21 (vestibule allowance) to item 17 structural steel to make up the difference in the steel erection for the vestibule. The original allowance was material only and this includes the labor.

If you have any questions give me a call.

Thank you.



Randy Oliver

**J.E. Johnson Development
Group, LLC**

INVOICE

P.O. Box 1863
Midland Mi. 48642
Phone: 989-835-6671 Fax: 989-835-7147

DATE: 01-07-2016
INVOICE # 07

Progress draw through January 6, 2016

Project: Oscoda VA clinic

Preliminary (Budgetary) Contract amount	\$854,152.00
Contract adjustment per revised plans and bidding ADD	\$578,728.00
Revised Contract amount	<u>\$1,432,880.00</u>
Total Previous payments	\$374,622.00
Progress draw	\$205,423.00
Balance remaining	\$852,835.00

Total request for progress payments \$205,423.00

**Note: See attached Application and Certification of the payment
Sheets 1 & 2 for the complete breakdown**

APPLICATION AND CERTIFICATION FOR PAYMENT

TO: **Oscoda Township**
110 State Street
Oscoda Mi 48750

Project: **Oscoda VA Clinic**
5671 N. Skeel Ave Oscoda Mi 48750

Application No.: **7**
 Application Date: **1/7/2016**
 Period To: **1/6/2016**

FROM:

JE Johnson Development Group (JEJDG)
1550 E. Virginia Dr
Midland Mi 48642

APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months			
TOTAL		\$0.00	
Approved This Month			
Number	Date Approved		
TOTALS			
Net change by Change Orders			

The undersigned Subcontractor certifies that to the best of his knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payments were issued and that current payment shown herein is now due.

Construction MGR: JEJDG

By: Randy Oliver
 Date: 1/7/2016

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM	\$ 854,152
2. Net change by Change Orders	\$ 578,728
3. CONTRACT SUM TO DATE (LINE 1+/- 2)	<u>\$1,432,880.00</u>
4. TOTAL COMPLETED & STORED	<u>\$614,620.00</u>
(Column G Page 2)	
5. RETAINAGE	
a. 10% of Completed Work	\$ 34,575
(Column D + E Page 2)	
b. 10% of Stored Material	\$ -
(Column F Page 2)	
Total Retainage	\$ 34,575
(Line 5a + 5b or Total in Column I Page 2)	
6. TOTAL EARNED LESS RETAINAGE	\$ 580,045
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 374,622
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 205,423
9. BALANCE TO FINISH, PLUS RETAINAGE	<u>\$ 852,835</u>
(Line 3 less Line 6)	

State of Michigan County of Midland
 Subscribed and sworn to before me this 7th day of January, 2016
 Notary Public: [Signature]
 My commission expires: 11/6/19

NOTARY PUBLIC
 STATE OF MICHIGAN
 COUNTY OF GLADWIN
 My Commission Expires 1/6/2019
 Acting in the County of Midland

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

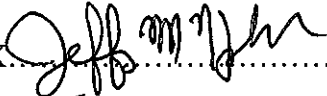
The Charter Township of Oscoda

Contract Amount: \$113,197.00
Previous Waivers: \$0
Current Payment: \$9787.79

Balance to finish including retainage: \$103,409.21

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: Answer Heating & Cooling, Inc.
Address: 8490 Midland Road
Freeland, MI 48623

X. 
by *Sales Mgr*
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

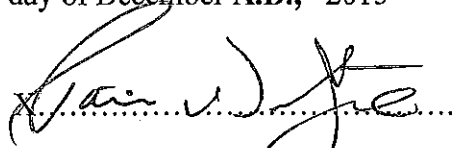
The Charter Township of Oscoda

Contract Amount: \$87,789.00
Previous Waivers: \$68,445.00
Current Payment: \$10,565.10

Balance to finish including retainage: \$8778.90

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: Bierlein Companies, Inc.
Address: 2000 Bay City Road
Midland, MI 48642


by... *K.P. Johnson* ...
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

FINAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

for Building Materials and/or Labor/Services

to **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

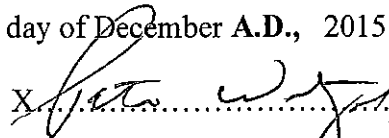
The Charter Township of Oscoda

Final Payment Due: \$8778.90

Balance Remaining: \$0.00

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: Bierlein Companies, Inc.
Address: 2000 Bay City Road
Midland, MI 48642

X 
By *K.L. - OpenBis*
(title)

Please sign & return ASAP
JEJDG (Attn Kellie), PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147 Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

The Charter Township of Oscoda

Contract Amount: \$83,900.00
Previous Waivers: \$24,165.00
Current Payment: \$29,835.00

Balance to finish including retainage: \$29,900.00

SIGNED, SEALED AND DELIVERED this 18th day of December A.D., 2015

Company: Design Industrial
Address: 7218 Cedar Lake Rd.
Oscoda, MI 48750

X.....
by *President*.....
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

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Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

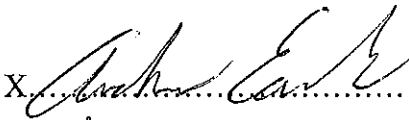

The Charter Township of Oscoda

Contract Amount: \$112,493.00
Previous Waivers: \$0
Current Payment: \$8932.50

Balance to finish including retainage: \$103,560.50

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: Earl's Building Supply
Address: PO Box 598
Gladwin, MI 48624

X. .....
by .....
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

FINAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

for Building Materials and/or Labor/Services

to **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

The Charter Township of Oscoda

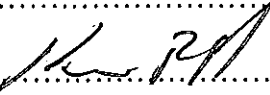
Final Payment Due: \$1265.00

Balance Remaining: \$0.00

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: G.E. Insulation
Address: 965 E. Saginaw Road
Sanford, MI 48657

X.....

By 
(title) *Vice President*

Please sign & return ASAP
JEJDG (Attn Kellie), PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147 Email: kelliej@jejohnson.com

FINAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

for Building Materials and/or Labor/Services

to **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

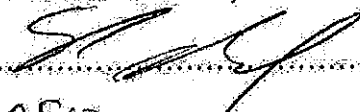

The Charter Township of Oscoda

Final Payment Due: \$11,871.00

Balance Remaining: \$0.00

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015.

Company: Kent Companies, Inc.
Address: 130 60th Ste. SW
Grand Rapids, MI 49548

X. 
By. 
(title)

Please sign & return ASAP
JEJDG (Attn Kellie), PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147 Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

The Charter Township of Oscoda

Contract Amount: \$27,700.00
Previous Waivers: \$2340.00
Current Payment: \$9520.00

SIGNED, SEALED AND DELIVERED this 18th day of December A.D., 2015

Company: McNulty & Associates, Inc. X.....*Pat McNulty*.....
Address: 5184 Dream Drive
West Branch, MI 48661 by.....12.24.15.....
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

FINAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

for Building Materials and/or Labor/Services

to **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

The Charter Township of Oscoda

Final Payment Due: \$750.00

Balance Remaining: \$0.00

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: Mid Michigan Building Company
Address: 1550 Virginia Drive
Midland, MI 48642

X *Cheryl Ligeo*
By.. *Boobkaper*
(title)

Please sign & return ASAP
JEJDG (Attn Kellie), PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147 Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

The Charter Township of Oscoda

Contract Amount: \$128,913.00
Previous Waivers: \$0
Current Payment: \$10,530.00

Balance to finish including retainage: \$118,383.00

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: Midland Drywall Services LLC
Address: 2280 N. Old Pine Trail
Midland, MI 48640

X.....
by.....
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

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Oscoda, MI

For Building Materials and/or Labor/Services

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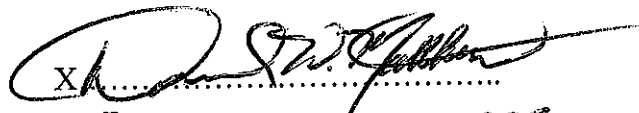
The Charter Township of Oscoda

Contract Amount: \$135,610.00
Previous Waivers: \$5094.00
Current Payment: \$5121.00

Balance to finish including retainage: \$125,395.00

SIGNED, SEALED AND DELIVERED this 18th day of December A.D., 2015

Company: Nighthawk Electric Inc.
Address: 6077 Bensch Ct.
Alger, MI 48610-8501

X 
by DANIEL W. MATTHEWS
(Title) PRESIDENT

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by


The Charter Township of Oscoda

Contract Amount: \$61,180.00
Previous Waivers: \$38,946.00
Current Payment: \$4446.00

Balance to finish including retainage: \$17,788.00

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

Company: Seidell Architects
Address: 114 N. Court Ave, Suite 201
PO Box 2189
Gaylord, MI 49734

X. 
by OWNER
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

The Charter Township of Oscoda

Contract Amount: \$70,900.00
Previous Waivers: \$0
Current Payment: \$35,249.00

Balance to finish including retainage: \$35,651.00

SIGNED, SEALED AND DELIVERED this 22nd day of December **A.D.**, 2015

Company: Sowle Properties, Inc.
Address: 312 W. Chapel Lane
Midland, MI 48640

X.....
by.....*12-23-15*.....
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To JE Johnson Development Group, LLC and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by



The Charter Township of Oscoda

**Contract Amount: \$26,500.00
Previous Waivers: \$0
Current Payment: \$6535.00**

Balance to finish including retainage: \$19,965.00

SIGNED, SEALED AND DELIVERED this 22nd day of December A.D., 2015

**Company: Sphere Project Management
Address: 251 W. Church St.
Adrian, MI 49221**

X. 
by 
(Title)

**Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com**

PARTIAL UNCONDITIONAL WAIVER OF LIEN

Project Name: Oscoda V.A. Clinic

For a Valuable Consideration, paid to the undersigned, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release and relinquish any and all claims or right of lien which the undersigned now have upon the premises known and described as follows:

Oscoda V.A. Clinic
Oscoda, MI

For Building Materials and/or Labor/Services

To **JE Johnson Development Group, LLC** and all work furnished prior to this date in the construction or alteration of any building upon said premises, same being owned by

The Charter Township of Oscoda

Contract Amount: \$11,727.00
Previous Waivers: \$0
Current Payment: \$10,554.30

Balance to finish including retainage: \$1172.70

SIGNED, SEALED AND DELIVERED this 18th day of December A.D., 2015

Company: Universal Roofing, Inc.
Address: PO Box 399
Linwood, MI 48634

X. *David Hittens*
by **PRESIDENT**
(Title)

Please sign & return ASAP
JEJ Development Group
Attn Kellie
PO Box 1863, Midland, MI 48641-1863
Fax: 989-835-7147
Email: kelliej@jejohnson.com

GRANT AGREEMENT

Between

Township of Oscoda and
110 State Street
(DNR)
Oscoda Township, MI 48750

State of Michigan
Department of Natural Resources

Fisheries Division
525 W. Allegan
P. O. Box 30446
Lansing, MI 48909

Herein referred to as "Grantee"

Herein referred to as "State"

Project Title: Old Orchard Park Boat Launch Renovation Project

Grant Period: January 1, 2016 through January 31, 2017

Grant Amount: \$32,100.00 (ATTACHMENT A contains budget detail)

Grant Type: Cost reimbursement

HIA Number and DNR Project Number: 16-002; 231741 00

DNR Grantee Number/Mail Code: xxx-xx-1197/E00

A. PURPOSE

It is the mutual desire of the Grantee and the State to undertake this project specifically selected for its relevance to maintaining or enhancing the fisheries resource in the State of Michigan. The project is funded through the Michigan Habitat Improvement Fund which was created within the DNR pursuant to a Settlement Agreement to compensate for lost fish, fisheries and recreational fishing opportunities associated with the operation of hydroelectric power generating facilities operated by Consumers Energy Corporation located on the Manistee River, the Muskegon River and the Au Sable River in Michigan; and for the express purpose of accomplishing fisheries habitat and other improvements on those rivers. It is the belief of the parties that this project will be to their mutual benefit and to the benefit of the people of Michigan.

B. ISSUING OFFICE

This agreement is issued by the State, and the issuing office is the only office authorized to change, modify, amend, alter, and clarify, etc., the prices, specifications, terms, and conditions of this agreement. All requests for changes, modifications, amendments, etc. must be addressed to:

Marisa Lay
Grant Compliance Officer
DNR, Fisheries Division
P. O. Box 30446
Lansing, MI 48909
(517) 284-5837
laym@michigan.gov

C. GRANT ADMINISTRATORS

Upon receipt of the properly executed agreement, it is anticipated that the person named below or any other person so designated be authorized to administer the grant on a day-to-day basis during the term of the agreement. However, administration of any agreement implies no authority to change, modify, clarify, amend, or otherwise alter the prices, terms, conditions, and specifications of such Agreement.

The State Grant Administrator is: Kyle Kruger, DNR, Fisheries Division
Environmental Assessment Unit
191 S. Mt. Tom Road
Mio, MI 48647
(989) 826-3211
krugerk@michigan.gov

The Grantee Grant Administrator is: Robert F. Stalker II
Oscoda Township Superintendent
110 State Street
Oscoda Township, MI 48750
(989) 739-8299
superintendent@oscodatownshipmi.gov

D. PROJECT OBJECTIVES (Purpose/Activities)

Specific program objectives and deliverables are detailed in the HIA Project Description, Deliverables, and Proposed Budget (see ATTACHMENT A).

E. PROJECT CONTROL AND REPORTS

1. The Grantee will carry out this project under the direction and control of the State.
2. All reports, documents, or actions required of the Grantee shall be submitted to the State Grant Administrator.
3. Rental rates for equipment owned by the Grantee and used on the project shall be based on the Michigan Department of Transportation's

Schedule C, equipment rates. Rates for any equipment not included in the MDOT Schedule C, must be approved by the State prior to project initiation.

4. The Grantee shall provide to the State an inventory of all equipment purchased for this project using grant money. If requested by the State, the Grantee shall return said equipment (or portions thereof) to the State for potential use on future projects and management activities. Expenditures for purchasing equipment in excess of the cost of renting or leasing the equipment for the same period will be the responsibility of the Grantee.
5. Rental costs in excess of the purchase price of equipment shall not be an eligible expenditure. Equipment rentals in excess of the purchase price of the equipment shall be the responsibility of the Grantee.
6. To obtain bids for goods and services, the Grantee shall use the following table:

Type of Commodity	Amount	Requirement
Equipment and Materials	Under \$500	Bids not required, but recommended
Equipment	Over \$500	Provide bids for lease or rental.
Materials	\$500-under \$25,000	Minimum of three bids. A "no" bid from any qualified bidder may be counted as a bid. Vendors must be given a minimum of 2 working days to submit a bid. For equipment, provide bids for lease, rental and purchase where possible.
Materials	over \$25,000	Advertise for bids.

7. Purchase of goods or services from "sole source vendors" must be approved by the State Grant Administrator, in advance of such purchase or agreement.
8. Notify the State Grant Administrator when the project is completed.
9. Any deviations in schedule, bid process, timing or reporting must be requested in writing to the State Grant Administrator in advance of the dates and times specified in this Agreement.
10. The Grantee hereby acknowledges that this Agreement does not compel the State of Michigan to issue any permit required by law to construct or carry out the project described in this Agreement. Such permits include, but may not be limited to, permits to fill or otherwise occupy a floodplain, permits required under the Wetlands Protection Act, and the Inland Lakes and Stream Act.
11. The State Grant Administrator and/or liaison will communicate regularly with the Grantee Grant Administrator for the purpose of reviewing progress and providing necessary guidance to the Grantee in solving problems which arise.
12. The Grantee will identify any problems, real or anticipated, which should be brought to the attention of the State Grant Administrator to

insure that the agreement remains on schedule and will be completed as scheduled.

F. AGREEMENT PAYMENT SCHEDULE

Upon execution of this agreement, the State will issue a direct purchase order (DPO) for up to the full grant amount and full period. Multiple DPOs may be issued if the grant is for an extended period. The State will forward a copy of the DPO to the Grantee.

An advance equal to 50% of the DPO amount is available to the Grantee. The Grantee must submit the advance request in writing to the State Grant Administrator. Requests are subject to approval. Advance payments will be issued upon approval.

Invoices should be submitted to the State Grant Administrator. If an advance has been provided, subsequent payments will not be issued until the cumulative invoice amounts exceed the advance provided. The Grantee will be responsible for expenditures in excess of the grant amount and costs incurred prior to and after the grant period.

Documentation of expenditures shall include a complete accounting of the expenditures related to the project which shall include copies of all receipts for materials, goods and services, agreements, completed bid sheets, equipment use logs, time cards or other labor payments, justification for equipment rental rates and any other related expenditures for which the Grantee seeks reimbursement.

Final payment must be submitted no later than 30 days after the grant period end date. Final payment will be withheld until satisfactory completion of all deliverables, submission of final request for reimbursement with documentation of expenditures by the Grantee, and completion of the field inspection report by the State.

The Grantee agrees to return any unexpended funds from an advance disbursement if the project is completed at a cost less than the advance amount. The refund will be determined by the State's review and reconciliation of the requests for reimbursements. The Grantee will refund the appropriate amount within 30 days of written notice from the State.

G. INFORMATION

News Releases

News releases pertaining to this grant or the services, study, data, or project to which it relates will not be made without prior written State approval, which will not be unduly withheld.

Publication

The Grantee will not use, release, or publish any analyses, findings, results or techniques developed under this agreement, or any information derived there from until such analyses, findings or techniques have been reported to the State in the manner prescribed by this agreement and have become public domain. These analyses, findings or techniques will be considered in the public domain when: 1) they are submitted to the State and receive positive action, 2) they are formally accepted by the State, or 3) forty-five (45) days elapse after submission to the State, whichever of the three may occur first. No material may be published which is exempt from disclosure under Public Act No. 442 of 1976 known as the "Freedom of Information Act" without express permission from the State. The Grantee will provide the State, for its review, copies of all presentations or articles being submitted for publication at least thirty (30) days in advance. Review of materials will be handled expeditiously and approval will not be unduly withheld.

Acknowledgement of State Participation/Support

All publications or oral presentations concerning the analyses, findings, results or techniques developed under this agreement will contain an acknowledgement of the State's participation and support unless the State requests in writing that their participation and support not be acknowledged. Furthermore, Grantee may not receive fees for any article in excess of the cost of preparation of published article and excluding the cost of the research and compilation which was compensated under the grant.

H. DISCLOSURE

All information in this agreement is subject to the provisions of the Freedom of Information Act, 1976 Public Act No. 442, as amended, MCL 15.231, et seq.

I. ACCOUNTING RECORDS

The Grantee will be required to maintain project records pertaining to the grant for three (3) years from the expiration date of this contract, which access shall be made available to the State upon reasonable notice to the Grantee.

J. AUDIT OF AGREEMENT COMPLIANCE

The Grantee agrees that the State may, upon 24-hour notice, perform an audit at Grantee's location(s) to determine if the Grantee is complying with the requirements of this agreement. The Grantee agrees to cooperate with the State during the audit and produce all records and documentation that verifies compliance with the requirements of this agreement.

K. SAFETY AND ACCIDENT PREVENTION

In performing work under this agreement on State premises, the Grantee shall conform to any specific safety requirements contained in this agreement or as required by law or regulation. The Grantee shall take any

additional precautions as the State may reasonably require for safety and accident prevention purposes. Any violation of such safety requirements, rules, laws or regulations shall be a material breach of this agreement and shall be grounds for cancellation of this agreement in accordance with the Cancellation provisions contained herein.

L. TAXES

Employment Taxes - Grantees are expected to collect and pay all applicable federal, state, and local employment taxes.

Sales and Use Taxes - Grantees are required to be registered to remit sales and use taxes on taxable sales of tangible personal property or services delivered into the State.

M. NO WAIVER OF DEFAULT

The failure of a party to insist upon strict adherence to any term of this agreement shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term, or any other term, of this agreement.

N. SEVERABILITY

Each provision of this agreement shall be deemed to be severable from all other provisions, and if one or more of the provisions shall be declared invalid, the remaining provisions of this agreement shall remain in full force and effect.

O. HEADINGS

Captions and headings used in this agreement are for information and organization purposes. Captions and headings, including inaccurate references, do not, in any way, define or limit the requirements or terms and conditions of this agreement.

P. RELATIONSHIP OF THE PARTIES

The relationship between the State and the Grantee is that of client and independent Contractor. No agent, employee, or servant of the Grantee or any of its subcontractors shall be or shall be deemed to be an employee, agent, or servant of the State for any reason.

Q. COST LIABILITY

The State of Michigan assumes no responsibility or liability for costs incurred by the Grantee prior to the signing this agreement. Total liability of the State is limited to the terms and conditions of this agreement.

R. GRANTEE RESPONSIBILITIES

The Grantee is responsible for the performance of all of its obligations under this agreement, whether the obligations are performed by the Grantee or a subcontractor. The State reserves the right to approve any subcontractor hired to perform the Grantee's obligations under this agreement, and the right to require the Grantee to replace any subcontractor deemed unacceptable by the State. The Grantee is exclusively responsible for adherence by subcontractors to all provisions of this agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including but not limited to payment of any and all costs resulting from the agreement.

S. GENERAL INDEMNIFICATION

Each party to this agreement must seek its own legal representative and bear its own costs; including judgments, in any litigation that may arise from performance specific to each party's responsibilities. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

T. GRANTEE'S LIABILITY INSURANCE

The Grantee shall purchase and maintain such insurance as will protect him/her from claims set forth below which may arise out of or result from the Grantee's operations under the agreement (Purchase Order), whether such operations be by himself/herself or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

NOTE: GRANTEE MAY SUBMIT EVIDENCE OF SELF-INSURANCE AND/OR AMENDMENT OF EXISTING LIABILITY COVERAGE IN FULFILLMENT OF THESE PROVISIONS, IF THE STATE ACCEPTS THE EVIDENCE OR AMENDED LIABILITY COVERAGE AS PROVIDING COMPARABLE PROTECTION OF THE STATE'S INTEREST.

The Grantee is required to provide proof of insurance or self-insurance. The purpose of this coverage shall be to protect the State from claims which may arise out of or result from the Grantee's performance of services under the terms of this agreement, whether such services are performed by the Grantee, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable.

U. NOTICE AND RIGHT TO CURE

In the event of a curable breach by the Grantee, the State shall provide the Grantee written notice of the breach and a time period to cure said breach described in the notice. This section requiring notice and an opportunity to cure shall not be applicable in the event of successive or repeated breaches of the same nature or if the State determines in its sole discretion that the breach poses a serious and imminent threat to the health or safety of any person or the imminent loss, damage or destruction of any real or tangible personal property.

V. CANCELLATION

The State may cancel this agreement without further liability or penalty to the State, its departments, divisions, agencies, offices, commissions, officers, agents, and employees for any of the following reasons:

1. Material Breach by the Grantee - In the event that the Grantee breaches any of its material duties or obligations under this agreement, which are either not capable of or subject to being cured, or are not cured within the time period specified in the written notice of breach provided by the State, or pose a serious and imminent threat to the health and safety of any person, or the imminent loss, damage or destruction of any real or tangible personal property, the State may, having provided written notice of cancellation to the Grantee, cancel this agreement in whole or in part, for cause, as of the date specified in the notice of cancellation.

In the event the State chooses to partially cancel this agreement for cause, charges payable under this agreement will be equitably adjusted to reflect those services that are cancelled.

In the event this agreement is cancelled for cause pursuant to this section, and it is therefore determined, for any reason, that the Grantee was not in breach of this agreement pursuant to the provisions of this section, that cancellation for cause shall be deemed to have been a cancellation for convenience, effective as of the same date, and the rights and obligations of the parties shall be limited to that otherwise provided in this agreement for a cancellation for convenience.

2. Non-Appropriation - The State may cancel this agreement in the event that funds to enable the State to effect continued payment under this agreement are not appropriated or otherwise made available. The Grantee acknowledges that, if this agreement extends for several fiscal years, continuation of this agreement is subject to annual appropriation or availability of funds for this agreement. If funds are not appropriated or otherwise made available, the State shall have the right to cancel this agreement at the end of the last period for which funds have been appropriated or otherwise made available by giving written notice of cancellation to the Grantee. The State shall give the Grantee written notice of such non-appropriation or unavailability within 30 days after it receives notice of such non-appropriation or unavailability.
3. Criminal Conviction - In the event the Grantee, an officer of the Grantee, or an owner of a 25% or greater share of the Grantee, is convicted of a criminal offense incident to the application for or performance of a State, public or private contract or subcontract; or convicted of a criminal offense including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under State or federal antitrust statutes; or convicted of any other criminal offense which in the sole discretion of the State,

reflects upon the Grantee's business integrity, the State may cancel this agreement.

4. Approvals Rescinded - In the event any final administrative or judicial decision or adjudication disapproves a previously approved request for purchase of personal services pursuant to Article 11, Section 5 of the Michigan Constitution of 1963, and Chapter 7 of the Civil Service Rules, the State may cancel this agreement. Notwithstanding any other provision of this agreement to the contrary, the State Personnel Director is authorized to disapprove contractual disbursements for personal services if the Director determines that disbursements under this contract violate Article 11, Section 5 of the Michigan Constitution or violate applicable Civil Service rules or regulations. Cancellation may be in whole or in part and may be immediate as of the date of the written notice to the Grantee or may be effective as of the date stated in such written notice.

W. ASSIGNMENT

The Grantee shall not have the right to assign this agreement or to assign or delegate any of its duties or obligations under this agreement to any other party (whether by operation of law or otherwise), without the prior written consent of the State. Any purported assignment in violation of this section shall be null and void. Further, the Grantee may not assign the right to receive money due under this agreement without the prior written consent of the State.

X. DELEGATION

The Grantee shall not delegate any duties or obligations under this agreement to a subcontractor other than a subcontractor named in the bid unless the State has given written consent to the delegation.

Y. NON-DISCRIMINATION CLAUSE

In the performance of any agreement or purchase order resulting here from, the Grantee agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position. The Grantee further agrees that every subcontract entered into for the performance of any contract or purchase order resulting here from will contain a provision requiring non-discrimination in employment, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 Public Act 453, as amended, MCL 37.2101, et seq, and the Persons with Disabilities Civil Rights Act, 1976 Public Act 220, as amended, MCL 37.1101, et seq, and any breach thereof may be regarded as a material breach of the agreement or purchase order.

Z. UNFAIR LABOR PRACTICES

Pursuant to 1980 Public Act 278, as amended, MCL 423.231, et seq, the State shall not award a contract or subcontract to an employer whose name appears in the current register of employers failing to correct an unfair labor practice compiled pursuant to Section 2 of the Act. This information is compiled by the United States National Labor Relations Board.

A Grantee of the State, in relation to the agreement, shall not enter into a contract with a subcontractor, manufacturer, or supplier whose name appears in this register. Pursuant to Section 4 of 1980 Public Act 278, MCL 423.324, the State may void any contract if, subsequent to award of the contract, the name of the Grantee as an employer, or the name of the subcontractor, manufacturer or supplier of the Grantee appears in the register.

AA. SURVIVOR

Any provisions of this agreement that impose continuing obligations on the parties shall survive the expiration or cancellation of this agreement for any reason.

BB. ELECTRONIC PAYMENT AVAILABILITY

Electronic transfer of funds is available to Grantees. Grantee is required to register with the State electronically at <http://www.cpexpress.state.mi.us>. Public Act 533 of 2004 requires all payments made by the State of Michigan be transitioned to Electronic Funds Transfers (EFT).

CC. COMPLIANCE WITH LAWS

The Grantee represents to the best of its knowledge and belief that, in performing the services called for by this agreement, it will not violate any applicable law, rule, or regulation, or any intellectual rights of any third party; including but not limited to, any United States patent, trademark, copyright, or trade secret.

BY: _____ Date
James Dexter, Chief
Michigan Department of Natural Resources,
Fisheries Division

BY: _____ Date
Robert F. Stalker II,

Township Superintendent
Oscoda Township

Attachment A: HIA Project Description, Deliverables, and Proposed Budget

Project Name: Old Orchard Park Boat Launch Renovation Project	
Project Location (River/Watershed): AuSable River	
Project Eligibility Category: Fisheries Recreation/Water Quality Improvement/Soil Erosion Control	
Project Coordinator: Robert F. Stalker II, Township Superintendent	Date: 2/19/2015

1. Project Description:

Boat launch improvement project will focus upon three major segments of repair; including but not limited to:

- Dredging of the existing lagoon/boat launch area and boating lane entering/exiting Foote Pond to remove sand/sediment:
 - Lagoon – removal of approximately 2’ to 4’ feet of bottom sediment, to create a deeper channel; lagoon area is oblong in shape and approximately 90’ feet wide by 135’ feet long (approximately 12,150’ sq. ft.)
 - Launch/Boating Lane – removal of approximately 2’ to 4’ feet of bottom sediment leading to Foote Pond, creating a deeper launch area and boating lane; approximately 50’ feet wide by 60’ feet long (approximately 3,000 sq. ft.)
- Repair/extend the existing boat launch:
 - Concrete repairs to the existing boat launch pad, which is approximately 15’ feet wide by 45’ feet long. Construct a 15’ foot in length and 2’ foot thick extension to the existing concrete pad which will allow for larger watercraft to be launched and to provide stability and durability during the harsh winter months.
- Installation of seawall and rip/rap around the lagoon and pond entry point area site:
 - Installation of a seawall consisting of 7 gauge metal piling material (or suitable material of equal strength applicable to project) in various locations which totals 84’ feet. The piling will be installed into the ground approximately 6’ to 9’ feet deep. The rip/rap, a river stone material ranging in size from 6” to 19” inches will be placed approximately 5’ to 6’ feet wide on geo-textile woven and non-woven landscape fabric at no more than a 15% to 20% grade. Approximately 147’ lineal feet of rip rap will be installed.

The material specified will be provided by contractor and approved by Oscoda Township prior to construction. The purpose of the seawall will be to reduce the sediment load at the steepest bank points thereby mitigating sediment runoff. The areas where the rip/rap is placed will be at the more gentle existing land grades, or in areas of less than 20% grade for a more aesthetic and functional transition to the water thus creating an entry and exit access point for water and land wildlife. Removed material will be placed at an on-site location more than 800’ feet from the river; thus reducing transportation costs.

PROJECT JUSTIFICATION

2. Need for the Project:

The proposed boat launch improvement project satisfies at least three of the eligibility criterion for the Michigan Habitat Improvement Grant Program. Specifically, the proposed project would significantly enhance and improve fisheries recreation opportunities, result in improved water quality and establish meaningful soil erosion control measures. In addition, the proposed project design would minimize use of sheet pile in favor of riprap and other materials that facilitate migration of creatures of all types to and from the water (see Exhibit 1 – Site Development Plan).

The existing boat launch and surrounding lagoon structure has degraded and deteriorated over time such that water depth is inadequate with launch ramp length and failing condition of concrete surface making the actual launch exercise difficult at best and not possible with larger watercraft. At the same time, soil continues to undermine and seep under the existing sheet pile causing undesirable and problematic soil erosion.

As noted in the executive summary for the Au Sable River Assessment (ARA), a key goal of the management options which will be discussed under project compatibility is to take actions that “protect, restore, rehabilitate” (see page xiii). The proposed project would clearly meet this standard; both in specific as to subsequently identified management options and in general as to program funding categories and objectives. Further, expanded and efficient use of the existing boat launch facility will discourage need for further development; the limited development that currently exists is recognized in the executive summary as a key contributor to good water quality (see page xvi).

Implementation of the proposed project would result in a safer more accessible user-friendly launch facility that will accommodate a diversity of watercraft as compared to the current configuration. A deeper launch area with an improved extended ramp will facilitate more efficient launching and encourage more use in this location. Thus, fishing recreation opportunities will be enhanced while soil erosion is minimized; thereby improving water quality. Water quality will be enhanced through improvement and maintenance of a structured hard surface access point intended to discourage informal docking access along the shoreline; not to mention the deeper launch area minimizing prop wash of bottom soils which then can be transferred in the water column to the pond. The new launch facility will also facilitate more widespread boating access to and distribution across Foote Pond. Finally, the new “critter friendly” seawall design will encourage and facilitate movement and travel from the pond to the shoreline.

3. Compatibility of the Project:

The ARA indicates that Foote Pond has a diversity of sport fish species that support good angling opportunities with a monetary value that is largely unknown (see pages 59, 62, 67 and 68). Further, specific acknowledgment is made of the significant impact campground facilities along the river have in making the fishery very popular (page 68). In this regard it should be noted that Old Orchard Park contains approximately 525 campsites which can be serviced by the launch in question. In addition to this circumstance and anecdotal evidence regarding recreational value, by extrapolating figures from data referenced in the ARA for the lower AuSable River below Foote Dam, it can be readily demonstrated that the economic value of sport fishing on Foote Pond is significant (see discussion under paragraph 5 below, Future Value of the Project).

Historically, conventional wisdom from a resource management standpoint appears to

indicate that removal of dams would be a significant positive factor in fisheries management and habitat improvement. One need only review the management options for improvement set forth in the ARA wherein dams and barriers represent a specific improvement category with multiple suggested actions (see page 76 and 77). However, there has been significant public opposition to dam removal and reality appears to be that, at least for the foreseeable future, protecting existing resources along the river impoundments and maximizing public benefits from them in their current state is the most feasible course of action. These public benefits will flow from the "tremendous outdoor recreation opportunities" the AuSable River offers including angling, canoeing and boating (see ARA, page 66), all of which will be enhanced by the proposed project.

The proposed boat launch improvement project is consistent with and supportive of numerous management options set forth in the ARA. First and foremost, recognition is clearly stated that "improvements are needed at heavily used small-scale access sites to minimize their effects on the river" (page 67) with establishment of a specific management option to accomplish this objective as referenced on page 82. The proposed project hits the proverbial nail on the head in this instance. It should be noted that the boat launch in question is the only launch facility at Old Orchard Park as the launch previously located on the point has been closed. This concentrates use at the lagoon launch which in turn exacerbates existing deficiencies and increases adverse natural resource impact.

The ARA also notes on page 71 that it is important to maintain the value of the river to this region of the state as changes occur. The proposed project not only maintains but enhances value in terms of satisfying the management option on page 74 which advocates protecting the "channel from excessive sediment delivery by supporting inventories of erosion sites within the watershed, and remediation activities directed at those sites". This project clearly constitutes such a remediation activity in terms of mitigating soil erosion and offering enhanced wildlife shoreline migration opportunity. In a similar vein, the project is supportive of the management option on page 75 which calls for "removing excess streambed sediment load and controlling sediment contributions".

The improved and inviting access component of the project is consistent with the option calling for the need to "manage fish communities in the main stem ponds" as referenced on page 81. Without adequate and appropriate access to the water, management and improvement of fishing opportunities would be a fruitless exercise. Finally and fundamentally, on page 82 the ARA recognizes the need to "protect the basin by continuing to work cooperatively with governmental and nongovernmental groups on common stewardship issues". In this instance the Township is in fact seeking cooperation of MDNR in the form of funding support to implement a project that is consistent with the ARA and its management options on numerous fronts.

4. Longevity of the Project:

The stone rip rap is a dynamic material and will be readily repaired and maintained on an as needed basis; approximately every two to three years by replacing material displaced by people, water or ice movement. The 7 gauge steel piling has an estimated 35 – 40 year lifespan if taken care of properly.

5. Future Value of the Project:

This project will create value in the future in many ways. One of these is the recreational fishery which, as noted above, is largely unquantified at this point. However, using

available information and making reasonable assumptions as to its application in this instance, is not difficult. For example, assuming 100% occupancy rate at the campground for seasonal and modern campsites over a six-month period and a 50% occupancy rate for transient sites over a 90 day period, with an average of two campers per site, a total of 101,250 camper nights is derived. Further assuming one in four campers spends the day fishing a total of 25,312 "angler days" results. If the figures from page 61 of the ARA are updated from 1989, assuming 2% inflation per year, an approximate value of \$81 per angler day results. Therefore, the total value of the recreational fishery as it relates to Old Orchard Park alone exceeds \$2 million per annum. Even if this figure is overstated by 50%, which would contradict available information, the value is still substantial. In addition, a study done in 2004 indicated that average spending on the Great Lakes "per boat day", as opposed to fishing day, was then \$76 for boats less than 16' feet in length (see exhibit 3 "Great Lakes Recreational Boating's Economic Punch"). Using this \$76 figure for sake of argument one could easily assume that there is a separate and distinct economic value created by boating days originating from Old Orchard Park that do not involve fishing. If the total of such days equated to only 25% of the "angler days" detailed above, an additional economic benefit of nearly \$481,000 results.

The project also has future value in terms of mitigating soil erosion and its negative effects. Addressing this erosion in the future would have a cost and the project, for all practical purposes, constitutes a preventative maintenance measure. Included in this equation is the anticipated elimination of need for routine dredging actions which have been both costly and continuous in the past.

6. The Extent of the Benefit:

The benefit derived from the launch ramp improvement project will apply to the entirety of Foote Pond from a geographic perspective. There will obviously be specific benefits at the site where the project is implemented which are described in detail above and generally relate to improved launch ramp function, mitigation of soil erosion issues and a more environmentally friendly seawall design.

However, in the broader sense, the proposed project would benefit the entirety of the Foote Pond basin. Access to the significant recreational resource the pond represents would be inviting, improved and encouraged. At the same time, the project would facilitate distribution of the recreational use and public demand for the resource across the entirety of Foote Pond and, in doing so minimize location-specific adverse impact. A readily accessible and efficient launch facility will also discourage informal and unstructured launch activity occurring in other locations along the shoreline with incumbent undesirable environmental impacts.

7. Capability of the Proposed Grant Recipient:

The Charter Township of Oscoda employs several staff persons that are proficient and well experienced in grant writing and project administration activities. This experience runs the gamut from construction of a \$1 million plus 300 foot pier in Lake Huron a few years ago utilizing a combination of Michigan Natural Resources Trust Fund, Coastal Management and Great Lakes Fisheries grant programs to purchase and installation of a major playground complex at the Oscoda Beach Park using Land and Water Conservation Fund program monies and use of CMI-Recreation Bond monies to construct a restroom and shower facility at Old Orchard Park, the latter projects in more distant past. The Township consistently receives positive marks in terms of past grant

performance and stewardship of resources.

In terms of implementing the boat launch improvement project specifically, it is anticipated that a request for proposals solicitation outlining the required scope of work will be prepared and distributed. The intent of this effort will be to engage the services of a qualified contractor to complete the work in a cost-effective, timely and effective manner. Preliminary consultation has been undertaken with a contractor familiar with this type of work as of the writing of this application. There appear to be no significant obstacles or issues associated with the project proceeding if funding is provided.

8. Percentage of Matching Funds:

This project is considered to be a critical need at this time. Accordingly, the Township is proposing that 50% of the total project cost, amounting to an estimated \$32,100, will be local match with the intent of making the application as competitive as possible. This match will be provided in the form of cash with the source being the Old Orchard Park capital Improvement Fund. If in-kind administrative costs necessary to scope, bid, oversee and implement the project were quantified and taken into account, the actual match would be substantially greater than 50%.

9. Management Responsibility and Oversight:

The person with direct responsibility for implementation of this project will be Albert Apsitis, Parks and Recreation Director for the Charter Township of Oscoda. However, Mr. Apsitis will receive direction and support as needed from Robert F. Stalker II, Township Superintendent inclusive of purchasing and service procurement. In addition, Ann Richards, Community Development Coordinator and Merry Hart, Executive Secretary historically play important roles in implementation of similar projects inclusive of financial and grant administration activities.

10. Project Deliverables:

A project timetable has been established as depicted in Exhibit 4.

It is anticipated that implementation of the project will require engaging the services of a qualified engineer, preparation of a request for proposals solicitation, development of a contract document to hire the selected contractor and preparation of documentation to close out the grant program. In addition, it is likely that any survey of Old Orchard Park patrons will include solicitation of feedback regarding the new boat launch facility.

11. Project Budget:

See Attached budget sheet.

12. Benefit-Cost Ratio:

The benefit cost ratio worksheet clearly validates the merit of the project in terms of return on investment. Specifically, the "benefit" components are derived largely from the discussion of future value in paragraph 5 above wherein economic benefit generated by fisheries and boating/water sports activity that the project will facilitate through improved access is significant. For purposes of the worksheet the estimated values are reduced by approximately 50% to avoid overstating prospective benefit. In addition, it is

estimated that dredging that occurred every 3 to 5 years at a cost of \$8,000 to \$10,000 historically will be significantly reduced or eliminated. Again, the reported benefit number is reduced in the interest of being conservative. The exhibit also notes erosion mitigation and safety benefits; neither of which are readily quantified but both of which are real. The enhanced safety is going to result from improvements to the launch facility itself that will make for more efficient and secure launching.

The "cost" components of the worksheet include the projected implementation cost for the renovation project and an allocation for routine maintenance and replacement of riprap that is displaced by people, ice or water movement. This is expected to be necessary every few years at a cost of approximately \$1,500. Again, the cost estimate is conservative; in this case on the high side.

Budget – Year 1 of 1 (e.g., Year 1 of 3)

(A complete budget should be provided for each year of the proposed project – one page for each year)

Additional rows may be inserted as necessary

II. Direct Costs

A. Salaries and Wages (Salary recovery must be justified)

	Amount	Subtotal
1. Salaries (names, title, time on project)		
Contracted labor	\$18,750.00	
Salaries and Wages Subtotal		\$18,750.00

B. Maintenance and Operations (Specify)

1. Supplies		
Sheet pile, rip rap, concrete, stone, fabric, sand, etc.	\$28,410.00	
		\$28,410.00
2. Travel		\$
3. Other		
Maintenance and Operation Subtotal		\$28,410.00

C. Equipment (Specify)

Backhoe, excavator, Etc.	\$12,840.00	
		\$
Equipment Subtotal		\$12,840.00

D. Total Direct Costs

\$60,000.00

a. **Indirect Costs and Overhead** (For all projects, indirect costs may not exceed 10% of direct costs)

Enter percentage of direct costs (i.e., 0-10) – not to exceed 10	7%	\$4,200.00
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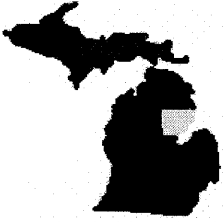
TOTAL COST for YEAR 1	\$64,200.00
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Benefit – Cost Ratio Worksheet
 Additional rows may be inserted as necessary

The Fisheries Division Management Team will use the descriptions and estimates of expected benefits and costs to approximate a benefit-cost ratio for the proposed project. Provide a description of the benefits versus costs of the project as described in *Fisheries Division Policy & Procedure Number 02.01.010*.

Benefit	Rationale	Estimated value	Cost	Rationale	Estimated value
Access	Fisheries	\$1,000,00	Project	Estimated Implementation	\$64,200
Access	Boating/Watersports	\$240,500	Rip Rap	Routine Maintenance	\$3,000
Dredging	Foregone Maintenance	\$4,000			
Erosion	Mitigation				
Safety	Accident Prevention				
Total		\$1,244,500			\$67,200

DISTRICT HEALTH DEPARTMENT NO.2



Alcona County
11 Lake St. P.O. Box 218
Harrisville, MI 48740
Tel: 989-724-6757

Iosco County
420 W. Lake Street
Tawas City, MI
Tel: 989-362-6183

Ogemaw County
630 Progress St.
West Branch, MI 48661
Tel: 989-345-5020

Oscoda County
393 S. Mt. Tom Road
Mio, MI 48647
Tel: 989-826-3970

September 30, 2015

DEC 18 2015

Mr. Robert Stalker, Supervisor
Oscoda Township
110 S. State Street
Oscoda, MI 48750

Subject: Sampling of Bathing Beach Waters on Lake Huron at Oscoda Township Park for 2015

Dear Mr. Stalker:

District Health Department No. 2 (DHD2) has concluded sampling the public bathing beach at the Oscoda Township Park for this year. Prior to beach sampling, our department sent a letter dated June 18, 2015 discussing that DHD2 had received funding to sample public bathing beaches along the Lake Huron coastline, including the beach at Oscoda Township Park. This funding was provided by the USEPA and administered by the Michigan Department of Environmental Quality (MDEQ). DHD2 used the funding to sample eleven (11) public bathing beach areas along the Lake Huron shoreline in Alcona and Iosco Counties. Water sampling occurred at your beach once a week for 7 consecutive weeks from the week of June 22nd through the week of August 3rd. Additional sampling occurred at two sites on the Tawas River.

An East Tawas beach, two Tawas City beaches, two inland lake beaches, and two Tawas River samples were sent to a Saginaw Valley State University to conduct rapid testing methods in addition to conventional testing methods, with a comparison of the two methods. Initial results indicate that the 3-4 hour rapid testing method, called quantitative polymerase chain reaction (QPCR), compared favorably with the 24 hour conventional colilert method. The MDEQ will further study results and decide whether the QPCR methods will be approved for bathing beach sampling in the future.

Beach sampling in 2015 resulted in E. coli levels at six (6) different Great Lakes beaches exceeding the state's single day water quality standard for bathing beaches. All exceedences occurred in Iosco except one, which was in Alcona County. In all of these cases DHD2 contacted the agency with oversight for the beach area; posted the beaches with advisory signs; conducted follow up sampling; and reviewed the beach area for the possible cause of the high bacteria levels. All exceedences were resolved on the next sampling event, typically the next day. **The Oscoda Township Park beach did not have an E. coli bacterial exceedance in 2015.**

The bacterial level exceedences at the bathing beaches appeared to be connected with significant rain storm events and fecal material from animal sources, including waterfowl and shorebirds. In some cases, it appears that fecal material may be washed to streams from inland fields and wooded areas. The storm washes bacteria laden waters from fields, streams, drains, and beaches into Lake Huron. Winds and currents may then concentrate bacteria against the shoreline. Organic debris and algae aid

in concentrating the bacteria, resulting in high levels of E. coli for a short period of time after the rain event-until winds, waves and current disperse and dilute the bacteria levels. Normal background levels of E. coli bacteria at Great Lakes beaches are typically very low.

Some of the accomplishments of the sampling program for 2015 were:

1. An additional year of data for E. coli bacteria levels at public bathing beach areas.
2. Reviewing and monitoring of scenarios likely to result in higher bacteria levels.
3. Follow up actions to exceedences of E. coli levels at bathing beaches.
4. Maintaining contact with persons overseeing bathing beach areas.
5. Delivering sample results to governing municipalities and the public in a timely fashion by posting results on the MDEQ web site for bathing beaches. That website is <http://www.deq.state.mi.us/beach/>. **You may view the sample results for your beach area, and other beach locations, for 2015 and also for previous years at this website.**
6. Providing information to the community regarding recreational water quality.
7. Conducting an annual sanitary survey for each beach and reviewing beach conditions each time sampling occurs. A copy of that sanitary survey is attached to this letter.
8. Placement of Advisories for E. coli levels on the DHD2 web site at: www.dhd2.org
9. Monitoring of E. coli bacteria levels in the Tawas River.
10. Utilizing rapid testing techniques as part of a comparison project to determine the efficacy of the QPCR rapid testing method.

Funding for 2016 Great Lakes bathing beach monitoring is expected to be similar to this year's funding. The 2016 objectives and priorities are still being developed. DHD2 will contact you prior to beginning the sampling, if your beach is selected for monitoring.

In addition to monitoring water quality conditions and assuring a safe and healthy environment, we believe beach water monitoring provides other positive benefits to the community. An example of such a benefit would be the promotion of local beaches to enhance the tourism industry.

I would like to thank you on behalf of our public health agency and the citizens of our area for your cooperation in conducting this bathing beach monitoring program. If I can be of assistance to you in this matter or can answer any questions, please feel free to contact me at 989-343-1803.

Sincerely,



Douglas W. Getty
Environmental Health Director

Enclosure

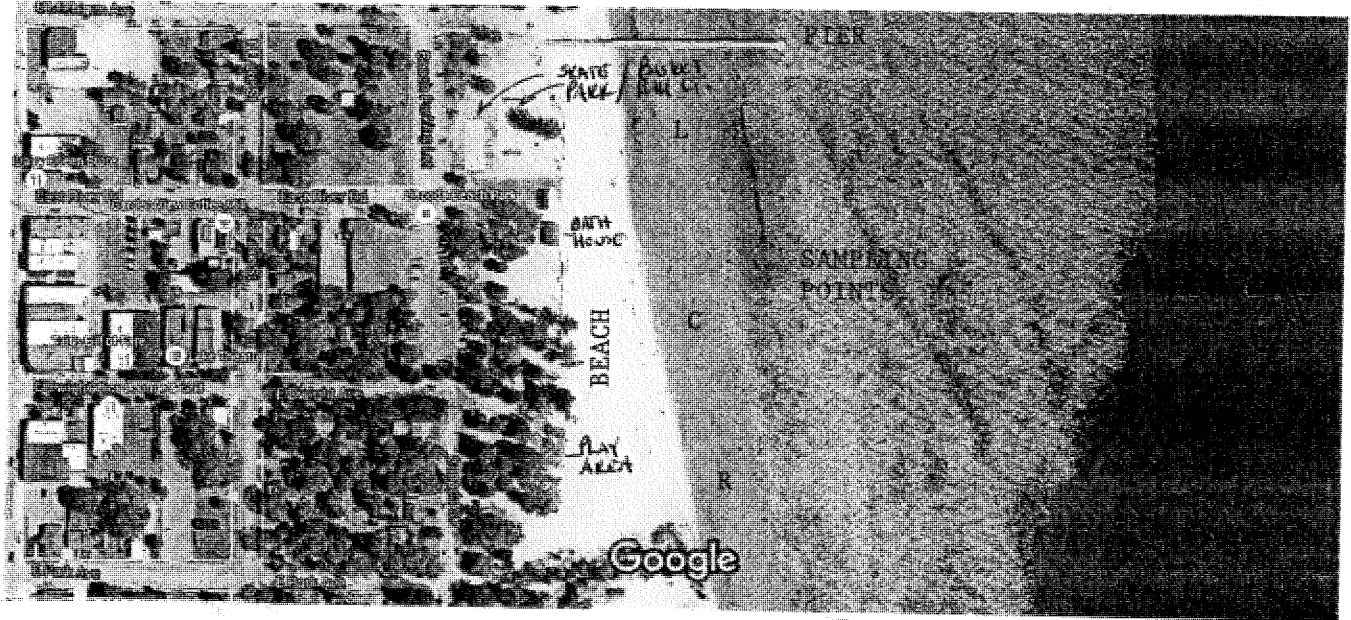
DISTRICT HEALTH DEPARTMENT NO. 2

Public Bathing Beach Annual Sanitary Survey

Beach Name: OSCODA TWP. Survey Date: 7/22/15
 Location: River Rd end, oscoda Owner/Operator: Oscoda Township
 Contact Person: Robert Stelker Contact number: 989-739-3211

Site Sketch

N



COPY

A. Designated Beach Area:

Length: _____ Bottom Type: (sand, muck) Sand
 Bottom Topography: (depth, slope) Gradual Slope Hazards: (Pilings, drop offs weeds) NONE
 Flooded Areas: NONE Stagnant or current areas: N/A
 Presence of shorebirds or waterfowl: Small numbers of shorebirds occasionally present.

B. Beach and surrounding area:

Physical structures (e.g. Bath house, docks, piers, etc.) Bath house, play area, Basketball Ct, Small pavilion, Boardwalk, Fishing/Viewing Pier, Skate Park
 Discharge Sources (e.g. rivers, ditches, storm drains) Available River to S. usually no impact due to prevailing winds/currents
 Contamination sources N/A

C. GPS coordinates: (Latitude x Longitude. Please include outflow/runoff sources in blank spaces provided)

Endpoint 1	<u>44.41870</u>	x	<u>083.32555</u>	Left Sample	<u>44.42080</u>	x	<u>083.32583</u>
Endpoint 2	<u>44.42000</u>	x	<u>083.32661</u>	Center Sample	<u>44.42009</u>	x	<u>083.32560</u>
_____	_____	x	_____	Right Sample	<u>44.41954</u>	x	<u>083.32533</u>
_____	_____	x	_____	_____	_____	x	_____

D. Comments:

Oscoda Area First Responders, Inc.

2016 Proposed Operations Budget

101-299-880.100 COMMUNITY PROMOTION - FIRST RESPONDERS

Insurances-	\$3,500.00
Workers Compensation Insurance-	\$ 750.00
Medical Supplies-	\$2,200.00
Office Supplies-	\$ 200.00
Vehicle Maintenance-	\$ 500.00
Fuel-	\$1,750.00
Vehicle Equipment-	\$2,500.00
Communications-	\$1,500.00
Medical Equipment-	\$1,500.00
Bio-Medical Repair/Equipment-	\$2,000.00
Salary-	\$ 250.00
Professional- (Licensing, permits, etc.)	\$1,500.00
Post Office-	\$ 250.00
Training-	\$ 500.00
Misc.-	\$1,000.00
(New Rescue Vehicle- Equipment)	\$3,000.00
Total=	\$23,000.00

Anticipated Income

Oscoda Township-	\$9,000.00
AuSable Township-	\$3,000.00
United Way-	\$4,000.00
Donations-	\$3,500.00
Grants/Fundraisers -	\$2,000.00
Services/Interest/Misc.-	\$1,500.00
Total=	\$23,000.00

Not included:	
(Anticipated New Rescue Vehicle- Donation)	\$20,000.00

MONTH OF _____ DECEMBER _____ 2015

OSCODA _____ 7 _____ AUSABLE _____ 1 _____ WILBER _____

TRAUMA _____ 1 _____ MEDICAL _____ 7 _____ STAND-BY _____

0000-0400 _____ MONDAY _____ 1 _____ BLS _____ 1 _____

0400-0800 _____ TUESDAY _____ LALS _____ 3 _____

0800-1200 _____ 1 _____ WEDNESDAY _____ ALS _____ 2 _____

1200-1600 _____ 2 _____ THURSDAY _____ 5 _____ PRS _____ 1 _____

1600-2000 _____ 4 _____ FRIDAY _____ 1 _____ NPS _____

2000-0000 _____ 1 _____ SATURDAY _____ CANCELLED _____ 1 _____

DELAY _____ SUNDAY _____ 1 _____ UNNECESSARY _____

NAME	TRAUMA	MEDICAL	STAND-BY
------	--------	---------	----------

R RIDGWAY		5	
-----------	--	---	--

J SHUE			
--------	--	--	--

C RAMSDELL			
------------	--	--	--

C JACQUES	1	5	
-----------	---	---	--

C RIDGWAY	1	6	
-----------	---	---	--

D KAMMERER			
------------	--	--	--

D EVANS			
---------	--	--	--

K KUBIK			
---------	--	--	--

D GALLAHAR	1	1	
------------	---	---	--

A KAMMERER			
------------	--	--	--

T WRIGHT			
----------	--	--	--

L SIMMONS	1	6	
-----------	---	---	--

J LEWIS		3	
---------	--	---	--

T RHOADS			
----------	--	--	--

--	--	--	--

--	--	--	--

OSCODA AREA FIRST RESPONDERS
Volunteer Hours
December 2015

Call #	Members	Total Call Time (min)	Total (min)
124	4	26	104
125	2	52	104
126	4	62	248
127	4	38	152
128	2	31	62
129-Cancelled	4	26	104
130	2	34	68
131	5	42	210
TOTAL HOURS	---	-----	1,052

OSCODA AREA FIRST RESPONDERS
Monthly Call Synopsis
December 2015

#	Call #	Date	Location	Type	OAFR*	AMBULANCE*	Members
1	124	12-3	E River Rd.	Trauma	0	7	4
2#	125	12-11	Harmony Dr.	Medical	0	5	3
3	126	12-20	Wagner Trl.	Medical	8	15	4
4	127	12-24	N US 23	Medical	8	27	4
5	128	12-28	Jet St.	Medical	4	23	2
6%#	129	12-31	Loud Dam Rd	Medical	Cancelled	47	4
7	130	12-31	Bobwhite St.	Medical	11	28	2
8	131	12-31	Jet St.	Medical	4	35	5

AVERAGE= 5 27 4

DISPATCH PROTOCOL NOT FOLLOWED- 2

Emergency Call Volunteer Hours= 1,052

Administrative Volunteer Hours= 33

Total= 1,085

***-Response Time (Minutes)**

#- Ambulance already on scene-request assistance

%-Dispatch Protocol Not followed



Oscoda-AuSable Chamber of Commerce

4440 N. US 23, Oscoda, MI 48750
Phone: 989-739-7322 Fax: 989-739-9195
www.oscodachamber.com

December 22, 2015

Robert Stalker Oscoda Township Superintendent
Oscoda Township Board of Directors
110 S. State St.
Oscoda, MI 48750

Mr. Stalker & Oscoda Township Board of Directors,

The Oscoda-AuSable Chamber of Commerce is asking for your permission to host the 26th Annual Snow Box Derby at Old Orchard Park on February 14, 2016 from 10:00 am -4:00 pm.

Per the Charter Township Oscoda Special Event Policy:

1. Reference Policy 5-a.
 - a. Provision of existing outdoor lavatory for use during the event.
 - b. Provision of four trash containers and removal of trash after the event.
2. Reference Policy 5-d.
 - a. Permission to display the event on the electronic billboard
3. Reference Policy 5-f.
 - a. We have contracts pending for food vendors. Food vendors will not exceed 3 separate vendors.
4. Reference Policy 5-g.
 - a. Parking, as with years past is available at the bottom of the hill with handicap parking available at the top of the hill.
5. Reference Policy 5-k.
 - a. Volunteers are always appreciated and we are still in the process of recruiting for this event. We anticipate requiring no more than 20 volunteers in total for all activities.
6. Reference Policy 5-n.
 - a. The Township, its officers and employees will be named additional insured, per Charter Township of Oscoda insurance and indemnity requirements. Please see attached insurance policies required for general liability.
7. Assistance from the Old Orchard Park staff for event set-up (snow removal and sanding the drive up the hill if necessary) , direction with regarding any possible questions that may arise with clean up.

With this event, as well as all the others, the support of Oscoda Township is key to their success and greatly appreciated.

Respectfully yours,

Rose M Fulton

Rose Fulton -Executive Director
Oscoda-AuSable Chamber of Commerce

Memo

To: Robert F. Stalker, Superintendent
From: Nancy Schwickert, Assessor *NJS*
Date: 1/6/2016
Re: Land Division

A land division application has been submitted to the assessor's office by Michael Fullerton. The purpose of this division is to sell the Southern and Western 60.00 acres of parcels 063-015-200-001-00 and 063-016-100-001-00.

I have included copies of the Land Division applications along with the required documentation. As indicated on page five of the applications, this request has been reviewed and signed by Township representatives in the Zoning, Water / Sewer, Treasurer and Assessing offices.

Staff is recommending for the Township Board to approve the land division request as proposed.

Land Division Check List

The application must be completed in it's entirety or it will be returned

- Legal Descriptions as of 3/31/97, Current & Proposed
- Proof of ownership (current deed)
- Neighboring parcel owners list as of 3/31/97
- Vehicular Access approval letter
County Roads - (989)362-4433 State Roads - (989)356-2231
- Health Department Well &/or Septic Approval
(If less than 1 acre) (989)362-6183
- Treasury Form L-4260A Transfer of land division rights
- Township Treasurer receipt for \$100.00 Application Fee
- Owner Signature's (All owners must sign application)

Registered Survey must include:

(a preliminary scaled drawing may be submitted for the review process, but any approval will be contingent on the survey being provided with all the inclusions)

- _____ Property Lines as of 3/31/97
- _____ Any Divisions created after 3/31/97
- _____ Proposed Divisions (INCLUDES REMAINING PARENT PARCEL)
- _____ Existing and/or Proposed Vehicular Access
- _____ Existing and/or Proposed Utility Easements
- _____ Drainage and/or Sidewalk Easements
- _____ Location of all Structures & Improvements
Buildings, Sheds, Garages, Wells, Septics, Driveways, etc
- _____ High Water Mark if parcel has water frontage
- _____ Watercourses and Wetlands
- _____ Topographical Considerations
Anything that would require special consideration or hinder building on the proposed parcels.

All parcels must conform to local zoning.
All Taxes and Special Assessments must be PAID IN FULL.

CHARTER TOWNSHIP OF OSCODA
APPLICATION FOR LAND DIVISION

Ordinance No. 220

The information collected on this form is designed to provide the township with sufficient information to ensure that proposed land divisions will comply with applicable state and local laws. Ordinance No. 220 provides directives for the proper division of land and does not propose to satisfy requirements for determining suitable use for any resulting parcels. The Charter Township Of Oscoda, its officers, employees and contractors shall not be liable if any resulting parcels are not suitable for building or other purposes.

The Township Board has established that a fee of \$100.00 is to be submitted with each application form. Evidence that all related property taxes and special assessment payments are current must be submitted with this application. All areas of this application form must be completed and the requisite attachments provided. An incomplete application package may be returned to the applicant. Submit application packages to:

Township Assessor
Charter Township Of Oscoda
110 S. State Street
Oscoda, MI 48750

A. APPLICANT:

Relationship To The Property (Please Check The Applicable Box):

Sole Owner Partnership Owner Owner's Representative

Attachments Required: A legal power of attorney shall be submitted when an applicant is acting on behalf of a partner or as the owner's representative.

Name: Last FULLERTON First MICHAEL Middle Initial G.
Mailing Address 6975 CEDAR LAKE ROAD
City OSCODA State MI. Zip Code 48750

B. LOCATION of parcel or lot to be divided:

Address: 6975 CEDAR LAKE RD, OSCODA, MI. 48750
Parcel Number(s): 063 - 016 - 100 - 001 - 00
Legal Description: SEE ATTACHMENT

(Legal description may be provided as an attachment. If provided as an attachment or continued on an attached sheet, please use this area to indicate that the attachment has been provided.)

C. Property Owner(s):

Attachment Required: Recorded Deed that names all of the property owners.

Name: MICHAEL FULLERTON Address: 6975 CEDAR LK. OSLODA, MI. 48750 Telephone Number: 989-739-9038

Name: KIMBERLY FULLERTON Address: 6975 CEDAR LK OSLODA, MI. 48750 Telephone Number: 989-739-9038

Name: Address: Telephone Number:

Name: Address: Telephone Number: (Additional property owner information may be indicated on an attachment.)

Owner(s) on March 31, 1997: MICHAEL & KIMBERLY FULLERTON Name(s):

989-739-9038 Address and Telephone Number (If Known): 6975 CEDAR LAKE RD. OSLODA, MI. 48750

List owners, as of March 31, 1997, of parcels sharing a common property line:

" ATTACHED "

D. Proposal: Describe the division(s) being proposed:

1. Number of new parcels TWO

2. Reason for dividing SELLING (Development, Selling, etc.)

3. Intended Use FORESTRY (Residential, Commercial, Agricultural, Recreational, other)

4. Place a check mark next to any of the conditions that exist on any of the resulting parcels.

- checkbox River or lake front
checkbox checked Within flood plane or contains wetlands
checkbox More than 25% of the property contains slope that is greater than a 14 degree angle.
checkbox Is known to have an abandoned well, underground storage tank or contaminated soil

5. Vehicular access will be provided to the new parcels via which of the following methods:

(Private driveways can only serve one parcel. When access is configured to provide ingress/egress for multiple parcels, said access shall be considered a road and will meet the applicable standards for a road.)

- Each new parcel has frontage on an existing public road.
- An existing private road or a recorded easement
- A new public road will be created.
- A new private road or easement will be created.

6. Utility easements will be provided for the new parcels via which of the following methods:

- A recorded easement already exists and will be transferred for the resulting parcel property
- New easement(s) is (are) being established

Attachments Required:

1. Evidence that vehicular access meets all requirements of Iosco County Road Commission or state department of transportation.
2. Provide a legal description for each resulting parcel.
3. A scale drawing shall be submitted. A preliminary drawing may be used during the application review process. Drawings will clearly provide the following depictions and information.
 - i. The dimensions for all boundaries of the parent parcel as of March 31, 1997.
 - ii. The dimensions for all resulting boundaries created by subsequent land division that has been performed since March 31, 1997.
 - iii. The dimensions for all proposed boundaries for the parcel(s) that would result upon approval of this application.
 - iv. Location of all existing and proposed access, including: Vehicular access, public utility easements, drainage easements and sidewalks easements.
 - v. The location of all existing structures and other land improvements, (include wells, septic systems, driveways etc.).
 - vi. High water mark, when parcel adjoins any body of water.
 - vii. Topographical conditions that would require special consideration or hinder building on the resulting parcel(s), include watercourses and wetlands.

Final approval for any proposed land division shall be contingent upon the applicant providing a survey map of the land being proposed for division. This survey map shall be prepared by a land surveyor, licensed by the State of Michigan, pursuant to the survey map requirements of 1970 Public Act 132, as amended, (MCL 54.211). The survey map shall provide the same information/depictions as those required for the preliminary drawing.

4. Iosco County District Health Department approval for drinking water wells and sewage systems for property that is not serviced by the township's water supply or sanitary sewer collection systems and the property area is less than one (1) acre and the property is or from time to time will be used for dwelling.

E. History:

Provide a description and specifications for all divisions from the parent parcel since March 31, 1997:

NONE

F. Future Division Rights:

Provide a completed Michigan department of Treasury form L-4260a.

G. Affidavit and permission for township, county and state officials to enter the property for inspections:

I/we agree the statements made above are true, and if found not to be true, this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the Township, County and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996), MCL 560.101, et seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restrictions or other property rights.

I/we understand zoning, local ordinances and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases and associated surveys representing the approved division(s) are recorded with the Register of Deeds or the division is built upon before said changes to laws are made.

I/we understand that the Charter Township of Oscoda will not be responsible for any costs resulting from the proposed or executed land division. Application fees paid to the Charter Township of Oscoda are not refundable. Penalties shall apply if false statements are made and it shall be deemed a violation of this ordinance as well as state law. The Township reserves the right to pursue all such remedies as provided within this ordinance and/or by state law. The applicant shall be liable for any damages or legal fees incurred by the township as a result of incorrect or fraudulent information that has been entered on this application.

I/we understand that the results of executing this land division binds all heirs, successors, and signees from the date of application relative to the proposed land division and/or conditions placed thereon by the Charter Township of Oscoda and that same may be recorded at the Register of Deeds so as to give notice to all individuals who require subsequent interest in the concerned property.

Finally, I/we understand that a decision approving this land division does not execute the division of property. A land division is not considered to be fully executed until a legal instrument that transfers an ownership interest for the affected property has been recorded with the Iosco County Register Of Deeds.

Property Owner Signature(s)

<u>[Signature]</u>	Date	<u>1-5-16</u>
<u>[Signature]</u>	Date	<u>1-5-16</u>
_____	Date	_____
_____	Date	_____

TOWNSHIP OFFICIALS REVIEW

A review of the information provided for this land division application has been made and approval is being recommended by the following township officials:

Signed contingent upon taxes being paid at closing of sale.

<u>Nancy Schuchert</u> Township Assessor	<u>1-6-16</u> Date
<u>[Signature]</u> Township Treasurer	<u>1-6-16</u> Date
<u>Lorna Ganci</u> Township Zoning Administrator	<u>1/6/16</u> Date
<u>Mark Jurasz</u> Township DPW Superintendent	<u>1/7/16</u> Date
_____ Township Superintendent	_____ Date

CERTIFICATION OF APPROVAL

It is certified that the Township Board of the Charter Township of Oscoda granted approval for this proposed division of land at a meeting duly called and held on the _____ day of _____, _____.

Ayes:
Nays:
Absent:

CHARTER TOWNSHIP OF OSCODA

BY _____, CLERK

NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND

Issued under authority of Land Division Act (P.A. 288 of 1967 as amended by P.A. 87 of 1997). Filing is mandatory.

This form must be filed by an owner of a parent parcel or parent tract of land when the owner creates a parcel from the parent parcel or parent tract and transfers the right to make a further division to the owner of the created parcel. This form must be filed within 45 days of the transfer of the right to make a division. This form must be filed with the assessor of the city or township where the property is located.

1. Street Address of Parent Parcel or Parent Tract <i>6975 CEDAR LAKE ROAD</i>		2. County <i>EOSLO</i>		4. Date of Transfer of Right to Make a Division	
3. City/Township/Village Where Real Estate is Located <i>OSLODA</i>				<input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village	
5. Property Identification Number (PIN) of Parent Parcel or Parent Tract. If you don't have a PIN, attach legal description. <i>ATTACHED</i>					
6. Name of Owner of Parent Parcel or Parent Tract <i>MICHAEL FULLERTON KIMBERLY FULLERTON</i>			Address of Owner of Parent Parcel or Parent Tract <i>6975 CEDAR LAKE RD. OSLODA, MI. 48750</i>		
7. Property Identification Number (PIN) of Created Parcel if PIN has already been assigned.					
8. Name of Owner of Created Parcel <i>ADAM HUME</i>			Address of Owner of Created Parcel <i>241 S. STATE ST. OSLODA, MI. 48750</i>		

PIN, this number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice.

THE FOLLOWING QUESTIONS MUST BE ANSWERED.

1. Did the parent parcel or parent tract have any unallocated divisions under the Land Division Act, P.A. 288 of 1967, MCL 560.101 to 560.293? Check appropriate box below:

YES

NO

If the YES box was checked, go to question 2. If the NO box was checked, go to question 3.

2. How many unallocated divisions did the parent parcel or parent tract have prior to this transfer?
Enter number here 11.

3. Were there any unallocated divisions transferred to the newly created parcel?

YES

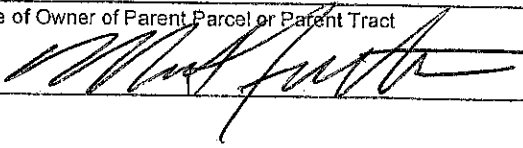
NO

If the YES box was checked, go to question 4. If the NO box was checked, go to the signature area of the form.

4. How many unallocated divisions were transferred to the newly created parcel? Enter number here 7.

CERTIFICATION

I certify that the information above is true and complete to the best of my knowledge.

Signature of Owner of Parent Parcel or Parent Tract 	Date	If Signer is other than the owner, print name and title
--	------	---

INSTRUCTIONS

This form must be filed by an owner of a parent parcel or parent tract of land when the owner creates a parcel from the parent parcel or parent tract and transfers the right to make a further division(s) to the owner of the created parcel.

Example: The owner of a parent parcel 10 acres in size is selling off a created parcel 2 1/2 acres in size. In this example the 10 acre parent parcel qualifies under the Land Division Act to make four (4) divisions before platting is required. Therefore, two (2) more divisions may be made before platting is required.



The owner of the parent parcel who sold the 2 1/2 acre parcel can keep the authority to make two (2) additional divisions or may convey the authority to make one or both of the additional divisions to the owner of the created parcel.

If the owner of the parent parcel conveys the authority to make one or both additional divisions to the owner of the 2 1/2 acre created parcel, this form (L-4260a) must be filed with the local assessor within 45 days of that action.

This form must also be filed when the owner of a parent parcel or parent tract conveys the parent parcel or parent tract, and also transfers the right to make further divisions to the new owner of the parent parcel or parent tract.

For more information about the Land Division Act, you may contact the Subdivision Control Section of the Department of Consumer and Industry Services at (517) 334-7750.

Excerpt from P.A. 87 of 1997

Sec. 109(2) The right to make divisions exempt from the platting requirements of the act under section 108 and this section can be transferred, but only from a parent parcel or parent tract to a parcel created from that parent parcel or parent tract. A proprietor transferring the right to make a division pursuant to this subsection shall within 45 days give written notice of the transfer to the assessor of the city or township where the property is located on the form prescribed by the state tax commission under section 27a of the general property tax act, P.A. 206 of 1893, MCL, 211.27a. The state tax commission shall revise the form to include substantially the following questions in the mandatory information portion of the form:

(a) "Did the parent parcel or parent tract have any unallocated divisions under the land division act, P.A. 288 of 1967, MCL 560.101 to 560.293? If so, how many?"

(b) "Were any unallocated divisions transferred to the newly created parcel? If so, how many?"

STATE OF MICHIGAN
OSCODA COUNTY
RECORDED

9 FEB 95 3:11 P.M.

BONITA K. COYLE
REGISTER OF DEEDS

Date Feb. 9 1995
This is to certify that there are no tax liens or
titles on this property and that the taxes are
paid for FIVE YEARS previous to the date of
this instrument. This certification does not
include taxes, if any now in the process of col-
lection by the City, Village or Township
Treasurer.
OSCODA COUNTY TREASURER
By Isabel M. Smith

LANDMARK TITLE CORP.
OSCODA, MI 48750

STATE OF MICHIGAN REAL ESTATE
TRANSFER TAX
OSCODA COUNTY
\$ 93.50-00
\$ 0.00-81
\$ 100001897

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS: That Marie L. Gilbert Trustee, of the Marie L. Gilbert Living Trust dated April 2, 1979 whose address is 300 W. Michigan, Oscoda, MI. 48750

Conveys and Warrants to Michael Fullerton and Kimberly Fullerton, his wife whose street number and post office address is 6930 Knollwood Court, Oscoda, MI. 48750

the following described premises, to wit:

Situated in the Township of Oscoda, Iosco County, Michigan,

Parcel 4: Commencing at the Section corner common to Sections 15, 16, 21, 22, Township 24 North, Range 9 East, Michigan Meridian; thence South 89 degrees 50 minutes East 223.9 feet; thence North 19 degrees 10 minutes West 4,196.7 feet along the 50 foot Easterly Right of Way line of the Detroit and Mackinaw Railway to the Place of Beginning; thence North 19 degrees 10 minutes West 1,398.9 feet along said Railway Right of Way; thence South 89 degrees 50 minutes East 2,779.8 feet to the Westerly Right of Way of the County Road; thence South 4 degrees 44 minutes East 1,326 feet along said Road; thence North 83 degrees 50 minutes West 2,431.1 feet, more or less to the Place of Beginning; All being a part of the North 1/2 of the Northeast 1/4 Section 16 and the Northwest 1/4 of the Northwest 1/4 Section 15, Township 24 North Range 9 East.

This deed is given in fulfillment of a land contract between above parties dated November 11, 1994.

THIS INSTRUMENT IS EXEMPT FROM THE STATE REAL ESTATE TRANSFER TAX BY VIRTUE OF MCL 207.526 (R).

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining,

for the sum of Eighty Five Thousand and No/100 (\$85,000.00) Dollars--

being the entire consideration

subject to easements and restrictions of record, if any

Dated this 8th day of February, 1995

Signed in the presence of:

Ruth E Grant
Ruth E Grant
Isobel M. Smith
Isobel M. Smith

Signed by:

Marie L. Gilbert Trustee
Marie L. Gilbert, Trustee of the Marie L. Gilbert Living Trust dated April 2, 1979

State of Michigan
County of Iosco

The foregoing instrument was acknowledged before me this 8th day of February, 1995 by Marie L. Gilbert Trustee, of the Marie L. Gilbert Living Trust dated April 2, 1979.

Ruth E Grant
RUTH E GRANT Notary Public,
NOTARY PUBLIC - OSCODA COUNTY, MICHIGAN
MAY COME INTO BEING 1995

My commission expires:

DRAFTED BY: Patricia A. Owens
LANDMARK TITLE CORP.
302 S. Lake Street
Oscoda, MI 48750

Send subsequent Tax Bills and
Recorded Deed to:
Grantee

Recording fee \$ 10 Revenue Stamps \$ 93.50

3/31/1997 LEGAL DESCRIPTION

T24N R9E SEC 16 PART OF NE 1/4 COM AT COR COMMON TO SEC 15 16 21 & 22 TH S 89D 50M E 223.9 FT TH N 19D 10M W ON D&M RR 4196.7 FT TO POB TH N 19D 10M W ON D&M RR 1398.9 FT TH S 89D 50M E 1593.07 FT M/L TH S TO A POINT S 89D 50M E 1165 FT M/L FROM POB TH N 89D 50M W 1165 FT M/L TO POB ASSESSMENT INCLUDES 063-015-200-001-00. PART OF PARENT PARCEL

T24N R9E SEC 15 PART OF NW 1/4 OF NW 1/4 COM AT COR COMMON TO SEC 15,16,21 & 22 TH S 89D 50M E 223.9 FT TH N 19D 10M W ON D&M RR 4196.7 FT TH N 89D 50M E 1156 FT M/L TO POB TH CONT N 89D 50M E 1266.1 FT M/L TO RD ROW TH N 4D 44M E ON RD ROW TO N SEC LINE TH N 89D 50M W 1186.73 FT M/L TO A POINT N OF POB TH S TO POB ASSESSED WITH 063-016-100-001-00. PART OF PARENT PARCEL

CURRENT LEGAL DESCRIPTION

T24N R9E SEC 16 PART OF NE 1/4 COM AT COR COMMON TO SEC 15 16 21 & 22 TH S 89D 50M E 223.9 FT TH N 19D 10M W ON D&M RR 4196.7 FT TO POB TH N 19D 10M W ON D&M RR 1398.9 FT TH S 89D 50M E 1593.07 FT M/L TH S TO A POINT S 89D 50M E 1165 FT M/L FROM POB TH N 89D 50M W 1165 FT M/L TO POB ASSESSMENT INCLUDES 063-015-200-001-00. PART OF PARENT PARCEL

T24N R9E SEC 15 PART OF NW 1/4 OF NW 1/4 COM AT COR COMMON TO SEC 15,16,21 & 22 TH S 89D 50M E 223.9 FT TH N 19D 10M W ON D&M RR 4196.7 FT TH N 89D 50M E 1156 FT M/L TO POB TH CONT N 89D 50M E 1266.1 FT M/L TO RD ROW TH N 4D 44M E ON RD ROW TO N SEC LINE TH N 89D 50M W 1186.73 FT M/L TO A POINT N OF POB TH S TO POB ASSESSED WITH 063-016-100-001-00. PART OF PARENT PARCEL

PROPOSED LEGAL DESCRIPTIONS

T24N R9E SEC 16 PART OF NE 1/4 COM AT COR COMMON TO SEC 15 16 21 & 22 TH S 89D 50M E 223.9 FT TH N 19D 10M W ON D&M RR 4196.7 FT TO POB TH N 19D 10M W ON D&M RR 1398.9 FT TH S 89D 50M E 1593.07 FT M/L TH S TO A POINT S 89D 50M E 1165 FT M/L FROM POB TH N 89D 50M W 1165 FT M/L TO POB

South ½ of the following description T24N R9E SEC 15 PART OF NW 1/4 OF NW 1/4 COM AT COR COMMON TO SEC 15,16,21 & 22 TH S 89D 50M E 223.9 FT TH N 19D 10M W ON D&M RR 4196.7 FT TH N 89D 50M E 1156 FT M/L TO POB TH CONT N 89D 50M E 1266.1 FT M/L TO RD ROW TH N 4D 44M E ON RD ROW TO N SEC LINE TH N 89D 50M W 1186.73 FT M/L TO A POINT N OF POB TH S TO POB

North ½ of the following description T24N R9E SEC 15 PART OF NW 1/4 OF NW 1/4 COM AT COR COMMON TO SEC 15,16,21 & 22 TH S 89D 50M E 223.9 FT TH N 19D 10M W ON D&M RR 4196.7 FT TH N 89D 50M E 1156 FT M/L TO POB TH CONT N 89D 50M E 1266.1 FT M/L TO RD ROW TH N 4D 44M E ON RD ROW TO N SEC LINE TH N 89D 50M W 1186.73 FT M/L TO A POINT N OF POB TH S TO POB

Adjacent property owners as of March 31, 1997 (metes and bounds property)

063 016 100 002 00
RICHARDSON, JERI-LYNNE TRUST

063 016 100 003 00
HALCRO, EDWARD DEAN & TRACY JO &
HALCRO, ROBERT W & BELINDA

063 016 100 004 00
CUMMINGS, JOHN E & ANGELA L

063 016 100 005 00
RAFFERTY, MICHAEL P & LAUREN S



Board of County Road Commissioners Iosco County

3939 W. M-55, Tawas City, Michigan 48763
Telephone: (989) 362-4433 • Fax: (989) 362-7727
www.ioscoroads.org

Calvin McLaren
Chairman, Oscoda

Frank M. Leiva
Vice-Chairman, Hale

Ben Brewer
Commissioner, East Tawas

Bruce Bolen, P.E.
Engineer/Manager, East Tawas

Kara A. Coleman
Finance Director-Clerk, Hale

December 21, 2015

Mike Fullerton
6975 Cedar Lake Road
Oscoda, MI 48750

Mike,

The property map submitted to the Iosco County Road Commission shows two 20 acre parcels in Section 15, T24N R9E in Oscoda Township and one 40 acre parcel in Section 16, T24N R9E also in Oscoda Township. The north 20 acre parcel in section 15 is to be retained and the south 20 acre parcel in section 15 along with the 40 acre parcel in section 16 are to be sold together. Currently the two 20 acre parcels in section 15 have direct access to Cedar Lake Road, a certified county road. The 40 acre parcel in section 16 does not have direct access to any certified county roads. Its access will have to be through the south 20 acres in section 15.

Submit this letter along with the property map showing the proposed changes to Oscoda Township. If you have any questions our phone number at the Road Commission is 1-989-362-4433.

Sincerely,

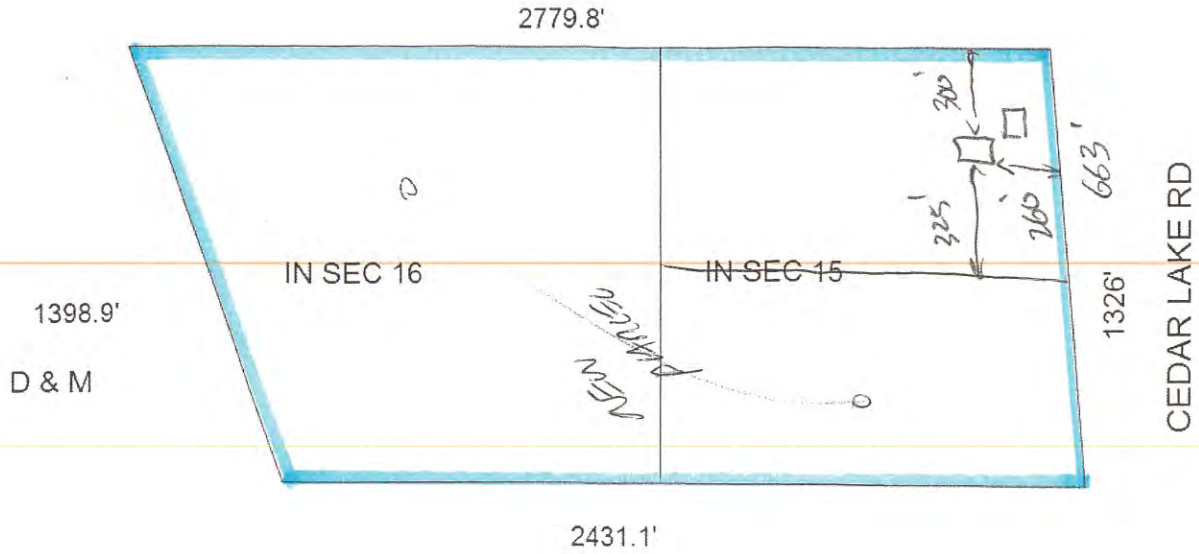
Randy Scales
Engineering Technician
Iosco County Road Commission

Current

Image/Sketch for Parcel: 063-016-100-001-00

DRAWING INCLUDES
PARCEL 063-015-200-001-00
PARCEL 063-016-100-001-00

NORTH



Sketch by Apex Media™

****Disclaimer:** BS&A Software provides AccessMyGov.com as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

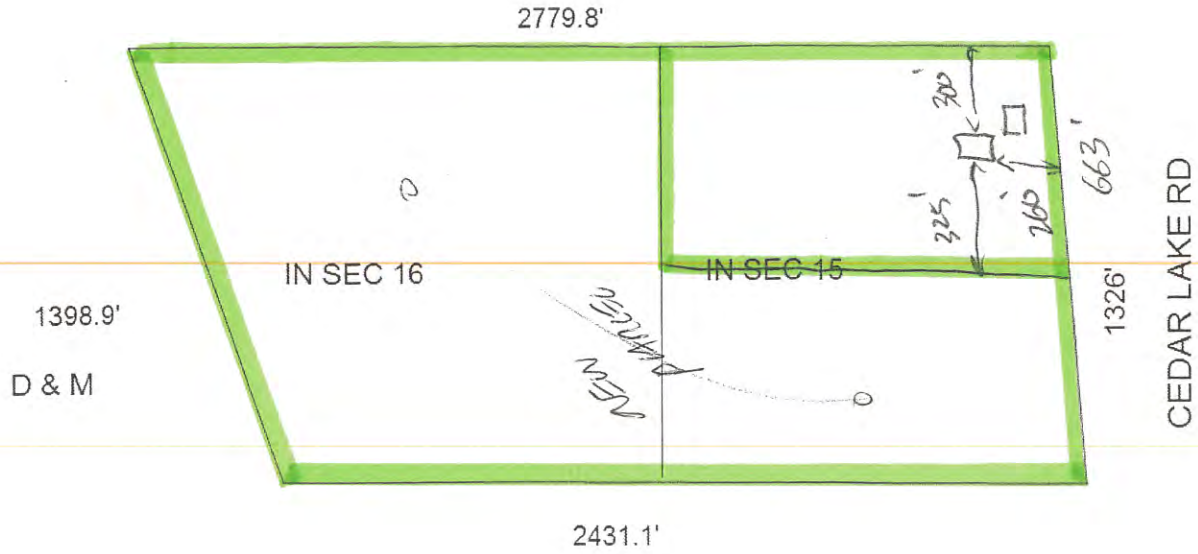
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Proposed

Image/Sketch for Parcel: 063-016-100-001-00

DRAWING INCLUDES
PARCEL 063-015-200-001-00
PARCEL 063-016-100-001-00

NORTH



Sketch by Apex Medias™

****Disclaimer:** BS&A Software provides AccessMyGov.com as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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OSCODA TOWNSHIP
TREASURER'S OFFICE
110 S. STATE ST
OSCODA MI 48750
TREASURER@OSCODATWP.COM
Phone : 989-739-7471

Received From: FULLERTON, MIKE
Date: 01/05/2016 Time: 11:05:35 AM
Receipt: 100043940
Cashier: COUNTER

ITEM REFERENCE	AMOUNT
GZONE ZONING FEES	
101-257-620.000	\$100.00
TOTAL	\$100.00
CASH	\$100.00
Total Tendered:	\$100.00
Change:	\$0.00



DEC 21 2015

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PUBLIC SERVICE COMMISSION
SALLY A. TALBERG JOHN D. QUACKENBUSH NORMAN J. SAARI
COMMISSIONER CHAIRMAN COMMISSIONER

MIKE ZIMMER
DIRECTOR

December 17, 2015

Advisory to Michigan Municipalities and Video/Cable Providers - Michigan Public Service Commission Ceases Video Franchise Operations – Effective December 31, 2015

The section of the Video Franchise Act (PA 480 of 2006) that provides funding for the activities delegated to the Michigan Public Service Commission (MPSC) sunsets on December 31, 2015. Here is the pertinent excerpt from that act.

***** 484.3315 THIS SECTION DOES NOT APPLY AFTER DECEMBER 31, 2015 *****
484.3315 Costs to commission in exercising duties; assessment of amount against each video service provider; limitation; deduction; credit of payments to special account; applicability of section.

Sec. 15. (1) Effective January 1, 2010, the commission within 30 days after the enactment into law of any appropriation to it shall ascertain the amount of the appropriation attributable to the actual costs to the commission in exercising its duties under this act and that amount shall be assessed against each video service provider doing business in this state. Each provider shall pay a portion of the total assessment in the same proportion that its number of subscribers for the preceding calendar year bears to the total number of video service subscribers in the state. The total assessment under this section shall not exceed \$1,000,000.00 annually.

(2) For the state fiscal year commencing October 1, 2009 and annually thereafter, there shall be deducted from any amount to be assessed under subsection (1) an amount equal to the difference by which the actual expenditures of the commission attributable to exercising its duties under this act for the previous fiscal year are less than the amount assessed against each video service provider in the previous fiscal year. The deductions shall be made in the same proportion as the original assessment in subsection (1).

(3) All money paid into the state treasury by a video service provider under subsection (1) shall be credited to a special account, to be utilized solely to finance the cost to the commission of exercising its duties under this act.

(4) This section does not apply after December 31, 2015.

History: Add. 2009, Act 191, Imd. Eff. Dec. 22, 2009.

The Legislature has taken no action to extend the sunset, therefore, the MPSC has no funding available to conduct any of the video franchise activities and shall cease video/cable franchise operations on December 31, 2015. The MPSC will no longer handle or process video/cable franchise entity provider complaints or consumer complaints. Municipalities should contact their video/cable provider with any complaints related to their franchise contract after December 31, 2015.

LARA is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
7109 W. SAGINAW HIGHWAY • P.O. BOX 30221 • LANSING, MICHIGAN 48909 • www.michigan.gov/mpsc • (517) 284-8100

Submitted to

*Huron Shore Regional Utility
Authority*



Operating Report for

December 2015



2960 Lucerne Dr., SE Grand Rapids, MI 49546



December 30, 2015

Huron Shore Regional Utility Authority
247 S. Baldwin Resort Road
East Tawas, MI 48730

SUBJECT: HSRUA Monthly Operation and Maintenance Report for December 2015

Dear Authority Board Members:

Attached please find the Monthly Operation Report for the Huron Shore Water Treatment Facility and the associated distribution system. This report is intended to provide a brief explanation of the activities related to the operation and maintenance of the facility and distribution system. All information and data used to compile this report is available for your review upon request.

The MDEQ state report contained within this report is for the previous month (November 2015), as the details necessary to compile this portion is not always completed at the time of the Authority board meetings. As always, if you have any questions regarding the contents of this report or activities within our operation, please contact us at your convenience.

Sincerely,

A handwritten signature in black ink that reads "Catherine A. Garnham".

Catherine Garnham
Regional Manager

247 S. Baldwin Resort Road
East Tawas, MI 48730
P: 989.362.0050
F: 989.362.0222
www.fv-operations.com

HSRUA Monthly Operations Report December 2015

WATER TREATMENT PLANT O&M

December 2 – Began feeding alum directly into the head tank in order to determine if the in-line alum mixer is required during normal operations.

December 7 – Representatives of Western Michigan Instrumentation and Alpha-Tran Engineering arrived on-site to begin conversion of the SCADA system and PLC upgrade.

December 16 – Taunt Electric replaced the laboratory power transformer.

December 17 – HydroDynamics was on-site to reinstall HS pump #1 and remove HS pump #3 for evaluation. They provided electric motor alignment training for operations staff members.

December 17 – A power outage occurred at approximately 9:10 a.m. The plant began running on generator power. The power continued to drop out intermittently while running on generator power, so the plant processes were shut down in order to help prevent damage to equipment due to electrical spikes. Consumers Energy addressed an issue with a nearby transformer caused by a squirrel, and normal power was restored to the WTP. The issue of intermittent power drop outs while on generator power was investigated. Taunt Electric was on-site to inspect the switchgear, but they are not certified on that model of equipment and recommended contacting W.W. Williams for troubleshooting.

December 17 – We experienced start-up sequence failures on HS pump #1 and #2. St. James Electric was contacted to troubleshoot the pump controls.

December 18 – St. James Electric was on-site to troubleshoot sequence failures on HS pump #1 and #2. They found that there was a bad pressure switch on HS pump #1, and will be ordering a replacement. The pressure switch on HS #2 was stuck in the closed position. The switch was cleaned and lubricated and returned to operation.

December 19 – Operators worked on the roller switch on HS #1 and were able to get it to work. The switch was cleaned and exercised several times.

December 20 – Operators completed work on HS pump #1 pressure switch, and it now operates correctly. The pump was returned to full service.

December 23 – W.W. Williams was on-site to troubleshoot possible issues with the generator switchgear. The generator and switchgear operated correctly while the technician was on-site. The intermittent power drops may have been caused by Consumers Energy power going in and out.

DISTRIBUTION SYSTEM O&M

December 14 – The WAFB North tower was taken out of service to repair a leaking pipe.

December 15 – Design Mechanical performed repairs on a leaking pipe at the WAFB North tower. The pipe was corroded through at the threads, and a new section had to be welded into place.

December 23 – The WAFB North tower was returned to service.

December 24 – The booster pump station lost power due to a wind storm. The station was operated on generator power.

December 25 – An operator was on-site at the booster station to receive a delivery of diesel fuel for the emergency generator as power had not yet been restored.

December 26 – Consumers Energy power was restored at the booster station. Several pump start failures occurred after power was transferred from generator back to utility, and an operator was called in to inspect the station. The pumps were reset and returned to normal operation.

SAFETY, HEALTH AND ENVIRONMENTAL

The December MOR will be submitted to the DEQ on or before January 10th. The water treatment plant was in compliance throughout the month of December 2015.

No accidents or Workmen's Compensation issues occurred at the water treatment plant or within the Authority's regional water distribution system during the month of December 2015.

MAINTENANCE EXPENDITURES DETAIL

Maintenance allowance expenditures for the contract year ending April 2016 total \$15,302.10 through November 2015.

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE CAP SPENDING 2015 - 2016

Contract Year 2014-2015:	\$	21,000.00
Remaining Fund from 2013-2014:	\$	-
Beginning Total:	\$	21,000.00
Total Spent:	\$	15,302.10
Remaining Fund:	\$	5,697.90

April 2015

Tawas Hardware	Plumbing fittings - eyewash repair	\$	17.55
Hach Company	Turbidimeter replacement lamp	\$	144.99
Tawas Hardware	Hasp for Westover Meter Pit	\$	42.99
Roger's	Hasp for Baldwin & North Tower Pits	\$	30.70
Sunrise Surplus	Plumbing parts Baldwin altitude valve	\$	7.42
W.W. Williams	Generator radiator cap	\$	106.71
State of Michigan	Elevator Annual Inspection	\$	180.00
Otis Elevator	Service contract 4/1/15 - 6/30/15	\$	291.00
Avaya	Multi-line phone maintenance contract	\$	66.84
Total April			\$ 888.20

May 2015

VWR	pH probe	\$	361.94
USPS	Mail Western Michigan Instr. Contracts	\$	11.70
Avaya	Multi-line phone maintenance contract	\$	66.84
W.W. Williams	WTP standby generator repair	\$	1,713.57
Total May			\$ 2,154.05

June 2015

RS Technical	Amperometric Titrator - lab chlorine	\$	3,513.93
Johnson Automotive	Sandpaper - prep valves for painting	\$	7.20
TSC	Eyebolts for Lakewood altitude valve	\$	3.72
GA Industries	Indicator rod - Lakewood altitude valve	\$	63.84
Avaya	Multi-line phone maintenance contract	\$	66.84
Quality Assurance Serv.	Lab and fluoride scale calibration	\$	265.00
Otis Elevator	Service contract 7/1/15 - 9/30/15	\$	300.48
Total June			\$ 4,221.01

July 2015

VWR Scientific	Fluoride ion specific electrode	\$	818.40
Tawas Hardware	Painting supplies WTP breakroom	\$	121.88
Sheldon Manufacturing	Laboratory oven power switch	\$	79.21
Rogers Ace Hardware	Floor stripper and wax for WTP	\$	80.52
USPS	Postage - mail clear well roof RFPs	\$	12.78
Kennedy Industries	High service pump field assessment	\$	1,325.00
Avaya	Multi-line phone maintenance contract	\$	66.84
Total July			\$ 2,504.63

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE CAP SPENDING 2015 - 2016

Contract Year 2014-2015:	\$	21,000.00
Remaining Fund from 2013-2014:	\$	-
Beginning Total:	\$	21,000.00
Total Spent:	\$	15,302.10
Remaining Fund:	\$	5,697.90

August 2015

Portable Power System	Batteries emergency lights	\$	72.17
Tawas Hardware	Parts for chlorine transfer pump	\$	51.34
Johnson Automotive	Belt for HVAC system	\$	13.45
Sunrise Surplus	Bolts and washers AuSable Pte meter	\$	7.12
Tawas Hardware	Pipe parts AuSable Pte meter	\$	5.78
Avaya	Multi-line phone maintenance contract	\$	66.84
Otis Elevator	Service contract 10/1/15 - 12/31/15	\$	300.48
Total August			\$ 517.18

September 2015

Avaya	Multi-line phone maintenance contract	\$	66.84
Tawas Hardware	Paint and brushes for hydrant touchup	\$	36.99
AuSable Hardware	Plumbing parts for water towers	\$	4.23
AuSable Hardware	Plumbing parts for WAFB tower	\$	10.90
AuSable Hardware	Plumbing parts to drain Industrial tower	\$	13.02
J.O. Galloup	Limit switches for valves and pumps	\$	290.47
Grand Rapids Metrology	Annual calibration chlorine scale	\$	344.41
Total September			\$ 766.86

October 2015

Hach Company	Turbidimeter cal. module (ICE-PIC)	\$	294.99
Avaya	Multi-line phone maintenance contract	\$	66.84
Neimans	Carpet cleaner rental and supplies	\$	45.56
Tawas Hardware	Chains for sanitary sewer pumps @ WTP	\$	30.78
Tawas Hardware	Chains & bolts to remove alum mixer	\$	11.40
TCS	Screws and plates for door sweeps	\$	7.93
Etna Supply Co.	Hydrant repair parts	\$	66.68
Speed Electric	Inverter for emergency ceiling light	\$	162.00
Standard Electric	Emergency exit lamps	\$	30.74
Tawas Hardware	Lamps for distribution exit lights	\$	10.55
B-4 Logistics	Ship alum mixer to Chemineer for eval	\$	236.90
State of Michigan	Annual boiler inspection	\$	60.00
Total October			\$ 1,024.37

HURON SHORES REGIONAL UTILITY AUTHORITY

MAINTENANCE CAP SPENDING 2015 - 2016

Contract Year 2014-2015:	\$ 21,000.00
Remaining Fund from 2013-2014:	\$ -
Beginning Total:	\$ 21,000.00
Total Spent:	\$ 15,302.10
Remaining Fund:	\$ 5,697.90

November 2015

Tawas Hardware	Hinged gutter guard, heat strip clearwell	\$	17.34
Standard Electric	Solenoid valve HS pump #1	\$	102.82
HVAC Brain	Furnace motor	\$	86.05
Alpena Supply	PVC union ball valves - alum line	\$	183.49
Waterworks Systems	Chlorine system maintenance supplies	\$	128.00
Tawas Hardware	Extension cords & surge protector lab	\$	112.85
Walmart	Extension cords, glue	\$	33.62
Tawas Hardware	Clearwell lamps, PVC for drain line	\$	52.52
Walmart	PLC backup batteries	\$	10.43
Tawas Hardware	Alum feed line clamps, bolts, screws	\$	11.41
Tawas Hardware	Alum feed line pipe	\$	10.70
Tawas Hardware	Valve, deadbolt, bolts & straps drain line	\$	35.82
USPS	Maps for Reliability Study to FTC&H	\$	5.75
St. James Electric	Emergency call-out, lab transformer	\$	260.00
W.W. Williams	Annual PM WTP standby generator	\$	1,275.00
W.W. Williams	Annual PM Booster standby generator	\$	900.00
Total November		\$	3,225.80

Huron Shore Regional Utility Authority

Phone (989) 362-0050 Fax (989) 362-0222
 247 Baldwin Resort Road, East Tawas, Michigan 48730



15-Nov

WURTSMITH

WAFB FRONT GATE		
DATE READ	IN	OUT
11/30/2015	280723	156428
10/30/2015	279585	156085
TOTAL	1,138,000	343,000

WAFB BACK GATE		
DATE READ	IN	OUT
11/30/2015	62971	8791
10/10/2015	62667	8754
TOTAL	3,040,000	370,000

F41 ALERT FACILITY		
DATE READ	IN	OUT
11/30/2015	0	0
10/30/2015	0	0
TOTAL	0	0

OFF-LINE

TOTAL ON WAFB:	4,178,000
TOTAL OFF WAFB:	713,000
TOTAL WAFB USAGE:	3,465,000

OSCODA

NEW LAKE AND DIVISION				OLD LAKE AND DIVISION		
DATE READ	IN	IN	OUT	DATE READ	IN	OUT
11/30/2015	1072285	55480	0	11/30/2015	12866	7903
10/30/2015	1060402	53483	0	10/30/2015	12866	7903
TOTAL	11,883,000	1,997,000	0	TOTAL	0	0

RIVER ROAD			TOTAL TO OSCODA:	
DATE READ	IN	OUT		
11/30/2015	15245	20019	13,880,000	
10/30/2015	15245	20019	TOTAL BACK TO AUSABLE: 0	
TOTAL	0	0	TOTAL WAFB USAGE: 3,465,000	
			TOTAL SILVER SANDS: 328,902	
			TOTAL OSCODA USAGE: 10,086,098	

AUSABLE

BOOSTER STATION:			
DATE READ			
11/30/2015	NEW #		1,610,077,000
10/30/2015	OLD #		1,591,152,000
	Total		18,925,000

Silver Sands Reading	
TOTAL	328,902

Total Booster St.:	18,925,000
Total WAFB Usage:	3,465,000
Total Oscoda Usage:	10,086,098
TOTAL AUSABLE USAGE:	5,339,902

AUSABLE POINT	
IN	34,000

BALDWIN TOWNSHIP								
CEMETERY ROAD			BALDWIN RESORT			TAWAS BEACH CLUB		
DATE READ	IN	OUT	DATE READ	IN	DATE READ	IN	IN	
11/30/2015	136673	130193	11/30/2015	25306	11/30/2015	134	6490	
10/30/2015	134724	128978	10/30/2015	25181	10/30/2015	134	6481	
TOTAL	1,949,000	1,215,000	TOTAL	125,000	TOTAL	0	9,000	
US-23/EMERY PIT		CROCKER		AUSABLE POINT		BIRCH DRIVE		
Read Date	IN	Read Date	IN	Read Date	IN	Read Date	IN	
11/30/2015	247	11/30/2015	1495	11/30/2015	478	11/30/2015	32850	
10/30/2015	247	10/30/2015	1495	10/30/2015	444	10/30/2015	32720	
TOTAL	0	TOTAL	0	TOTAL	34,000	TOTAL	130,000	
TOTAL TO BALDWIN TOWNSHIP:				2,125,000				
TOTAL BACK TO EAST TAWAS:				1,215,000				
TOTAL BALDWIN USAGE:				910,000				
						BALDWIN MASTER METER PIT		
						Read Date	IN	OUT
						11/30/2015	1414	886
						10/30/2015	1312	662
						TOTAL	102,000	224,000

TAWAS CITY					
WESTOVER			US-23		
DATE READ	IN	OUT	DATE READ	IN	IN
11/30/2015	492050	94456	11/30/2015	64649	167280
10/30/2015	485823	92669	10/30/2015	64006	166770
TOTAL	6,227,000	1,787,000	TOTAL	643,000	510,000
TOTAL TO TAWAS CITY:		7,380,000			
TOTAL BACK TO E. TAWAS:		1,787,000			
TOTAL TAWAS CITY USAGE		5,593,000			

EAST TAWAS					
E.TAWAS MASTER			DATE READ		
	IN	OUT			
	87281000	13912000	11/30/2015		
	861242000	13820000	10/30/2015		
Total	11,569,000	92000			
East Tawas Meter net	11,477,000		DATE READ		
Cemetery rd Baldwin net	734,000		11/30/2015	997076000	
TOTAL TAWAS USAGE:	5,593,000		10/30/2015	968142000	
TOTAL E.TAWAS USAGE:	5,150,000		Total from High service meter 28,934,000 Total from all master meters 30,544,000 Plant usage -1,610,000		

	GALLONS	PERCENT
WURTSMITH	3,465,000	11.34%
OSCODA	10,086,098	33.02%
AUSABLE	5,339,902	17.48%
BALDWIN	910,000	2.98%
TAWAS	5,593,000	18.31%
E. TAWAS	5,150,000	16.86%
HSRUA	-1,610,000	-5.27%
TOTAL	30,544,000	100.00%
TOTAL % OF PRODUCTION ACCOUNTED FOR		100.00%

**MONTHLY OPERATION REPORT OF
WATER TREATMENT PLANT**

Huron Shore Regional Utility Authority

For the month/year of
NOVEMBER 2015

WSSN:3319

County: _____
Iosco

CATHERINE GARNHAM
Certified Operator

F-1
Water Plant Classification

Executive Operations Officer
Title

Treatment Rate and Filter Data

1. Treatment Rate, Maximum: 3.42 Million Gallons per Day
2. Treatment Rate, Approved Rated Plant Capacity: 5.4 Million Gallons per Day
3. Average Filter Run: 90.35 Hours,
4. Average Filtration Rate: 1.45 Gallons Per Square Ft. per Minute
5. Maximum Filtration Rate: 1.55 Gallons Per Square Ft. per Minute
6. Average Wash Water Use: 1.02% percent of Treated Water

Chemical Data

- | | | |
|---|---------------------------------|-----------------|
| 7. Chlorine on hand | <u>5060.9</u> lbs. Est. supply | <u>243</u> days |
| 8. Alum (Al ³⁺) on hand | <u>2559.48</u> lbs. Est. supply | <u>291</u> days |
| 9. Cost of All Chemicals per Million Gallons: | | <u>\$55.36</u> |
| 10. Total Power Cost per Million Gallons: | | <u>\$170.07</u> |

Remarks

- | | |
|--|------------|
| Number of filter confluence samples >0.3 NTU | <u>0</u> |
| Number of filter confluence samples collected: | <u>171</u> |
| Percent of filter confluence samples >0.3 NTU | <u>0</u> |

Did any individual filter exceed:

- | | |
|--|-----------|
| 1.0 NTU in two consecutive measurements taken 15 minutes apart? | <u>No</u> |
| If yes, attach specific filter(s) information and indicate required follow up status. | |
| 0.5 NTU in two consecutive measurements taken 15 minutes apart after 4 hours of operation? | <u>No</u> |
| If yes, attach specific filter(s) information and indicate required follow up status. | |
| 1.0 NTU in two consecutive measurements taken 15 minutes apart for 3 consecutive months? | <u>No</u> |
| If yes, attach specific filter(s) information and indicate required follow up status. | |
| 2.0 NTU in two consecutive measurements taken 15 minutes apart for 2 consecutive months? | <u>No</u> |
| If yes, attach specific filter(s) information and indicate required follow up status. | |

Did plant tap disinfectant residual fall below 0.2 ppm during the month? No
If yes, indicate date(s) and duration on a separate sheet

Was minimum C*T credit achieved for the entire month? Yes
If no, indicate on a separate sheet the date(s) not achieved

Was continuous POE chlorine residual monitoring equipment off-line during the month? No
If yes, indicate date(s) and duration on a separate sheet

Was continuous (every 15 minutes) filter monitoring equipment off-line during the month? No
if yes, indicate date(s) and duration on a separate sheet.

DATE	PH		Total Hardness Test CaCO ₃ mg/L		Total Alkalinity as CaCO ₃ mg/l		Non - Carbonate Hardness as CaCO ₃ mg/l		Chlorine lbs			Agg. Index
	Raw	Tap	Raw	Tap	Raw	Tap	Raw	Tap	Pre	Inter	Post	
1	7.87	7.37	N/A	N/A	78	71	N/A	N/A	12.20	9.00	N/A	N/A
2	7.89	7.39	N/A	N/A	77	70	N/A	N/A	11.20	9.60	N/A	N/A
3	7.75	7.37	N/A	N/A	74	68	N/A	N/A	12.20	10.30	N/A	N/A
4	7.73	7.36	97	96	73	65	24	31	11.30	9.70	N/A	11.00
5	7.70	7.36	N/A	N/A	74	64	N/A	N/A	11.80	10.30	N/A	N/A
6	7.82	7.32	N/A	N/A	78	67	N/A	N/A	12.30	10.90	N/A	N/A
7	7.84	7.29	N/A	N/A	76	64	N/A	N/A	11.00	9.80	N/A	N/A
8	7.78	7.37	N/A	N/A	76	67	N/A	N/A	11.00	10.40	N/A	N/A
9	7.88	7.39	N/A	N/A	72	67	N/A	N/A	11.90	10.80	N/A	N/A
10	7.94	7.31	N/A	N/A	74	64	N/A	N/A	0.00	14.60	N/A	N/A
11	8.02	7.38	100	102	74	65	26	37	8.70	13.90	N/A	11.01
12	7.85	7.39	N/A	N/A	77	67	N/A	N/A	13.60	13.00	N/A	N/A
13	7.82	7.31	N/A	N/A	78	67	N/A	N/A	13.20	11.60	N/A	N/A
14	7.84	7.30	N/A	N/A	77	66	N/A	N/A	11.30	9.90	N/A	N/A
15	7.86	7.35	N/A	N/A	74	66	N/A	N/A	11.50	10.10	N/A	N/A
16	7.73	7.39	N/A	N/A	75	68	N/A	N/A	11.40	9.50	N/A	N/A
17	8.00	7.34	N/A	N/A	76	68	N/A	N/A	0.00	12.40	N/A	N/A
18	8.09	7.36	102	99	78	66	24	33	7.70	12.10	N/A	10.99
19	7.94	7.45	N/A	N/A	78	66	N/A	N/A	11.50	12.00	N/A	N/A
20	7.90	7.33	N/A	N/A	80	66	N/A	N/A	14.00	11.20	N/A	N/A
21	7.84	7.33	N/A	N/A	77	69	N/A	N/A	13.10	11.60	N/A	N/A
22	7.81	7.35	N/A	N/A	75	69	N/A	N/A	8.80	6.70	N/A	N/A
23	7.94	7.31	N/A	N/A	74	66	N/A	N/A	13.10	10.80	N/A	N/A
24	7.83	7.27	N/A	N/A	79	67	N/A	N/A	12.10	10.00	N/A	N/A
25	7.81	7.30	102	98	73	65	29	33	10.20	8.40	N/A	10.95
26	7.88	7.28	N/A	N/A	76	66	N/A	N/A	9.20	7.30	N/A	N/A
27	7.83	7.27	N/A	N/A	75	67	N/A	N/A	10.20	8.10	N/A	N/A
28	7.86	7.27	N/A	N/A	79	68	N/A	N/A	10.30	8.10	N/A	N/A
29	7.79	7.36	N/A	N/A	71	62	N/A	N/A	10.10	8.00	N/A	N/A
30	7.90	7.31	N/A	N/A	71	62	N/A	N/A	10.70	8.50	N/A	N/A
AVG	7.86	7.34	100	99	76	66	26	34				
MAX	8.09	7.45	102	102	80	71	29	37				
MIN	7.70	7.27	97	96	71	62	24	31				
TOTAL									315.60	308.60		

BACTERIOLOGICAL
AND PHYSICAL
PARAMETERS

HURON SHORES REGIONAL UTILITY AUTHORITY
WSSN: 3319

DATE	Coliform Samples			Filter Rate	Treat Rate	Wind Direction	Temp. C	Color		Odor	
	MF Raw	Tap Samples	MF Tap					Raw	Tap	Raw	Tap
1	100mL/ND	1	100mL/ND	1.47	3.24	NW	11.70	16	0	ND	ND
2	100mL/ND	1	100mL/ND	1.47	3.24	SE	12.00	9	0	ND	ND
3	100mL/ND	1	100mL/ND	1.37	3.04	SW	12.10	3	0	ND	ND
4	100mL/ND	1	100mL/ND	1.46	3.24	SW	12.20	1	0	ND	ND
5	100mL/ND	1	100mL/ND	1.46	3.24	SW	12.00	0	0	ND	ND
6	100mL/ND	1	100mL/ND	1.48	3.26	W	12.50	0	0	ND	ND
7	100mL/ND	1	100mL/ND	1.48	3.28	W	12.20	1	0	ND	ND
8	100mL/ND	1	100mL/ND	1.47	3.26	W	11.40	0	0	ND	ND
9	100mL/ND	1	100mL/ND	1.48	3.28	W	11.30	1	0	ND	ND
10	100mL/ND	1	100mL/ND	1.48	3.28	N	10.60	0	0	ND	ND
11	100mL/ND	1	100mL/ND	1.48	3.28	SE	11.00	0	0	ND	ND
12	100mL/ND	1	100mL/ND	1.47	3.26	W	11.00	0	0	ND	ND
13	100mL/ND	1	100mL/ND	1.49	3.29	WNW	11.00	0	0	ND	ND
14	100mL/ND	1	100mL/ND	1.40	3.09	WNW	10.60	0	0	ND	ND
15	100mL/ND	1	100mL/ND	1.48	3.27	NW	9.90	1	0	ND	ND
16	100mL/ND	1	100mL/ND	1.48	3.27	NW	10.00	0	0	ND	ND
17	100mL/ND	1	100mL/ND	1.47	3.26	SE	10.70	3	0	ND	ND
18	100mL/ND	1	100mL/ND	1.47	3.25	SE	10.60	3	0	ND	ND
19	100mL/ND	1	100mL/ND	1.47	3.25	SSW	11.00	1	0	ND	ND
20	100mL/ND	1	100mL/ND	1.48	3.28	WNW	10.20	45	0	ND	ND
21	100mL/ND	1	100mL/ND	1.55	3.42	N	9.90	12	0	ND	ND
22	100mL/ND	1	100mL/ND	0.99	2.19	W	8.80	29	0	ND	ND
23	100mL/ND	1	100mL/ND	1.50	3.31	SW	8.10	16	0	ND	ND
24	100mL/ND	1	100mL/ND	1.48	3.28	WSW	8.10	1	0	ND	ND
25	100mL/ND	1	100mL/ND	1.47	3.25	SE	8.30	0	0	ND	ND
26	100mL/ND	1	100mL/ND	1.37	3.04	SW	8.40	1	0	ND	ND
27	100mL/ND	1	100mL/ND	1.45	3.22	N	8.60	2	0	ND	ND
28	100mL/ND	1	100mL/ND	1.48	3.27	NE	8.10	0	0	ND	ND
29	100mL/ND	1	100mL/ND	1.46	3.23	NW	7.20	0	0	ND	ND
30	100mL/ND	1	100mL/ND	1.49	3.30	NW	7.50	1	0	ND	ND
AVG	0.00	1	0.00	1.45	3.21		10.23	5	0.00		
MAX	0.00	1	0.00	1.55	3.42		12.50	45	0.00		
MIN	0.00	1	0.00	0.99	2.19		7.20	0	0.00		

DATE	Bacteriological Monitoring Stations mg/l																							
	Baldwin		East Tawas		Tawas		AuSable Twp.								Oscoda Twp.									
	Free	Total	Free	Total	Free	Total	Twp. Hall		Cal Taylor		Wellman's		Rest-All Inn		Twp. Hall		Health Park		Airport		Pathways C.C.		DPW Garage	
1																								
2																								
3																								
4	0.52	0.65	0.62	0.71	0.62																			
5															0.85		0.42		0.21		0.49		0.57	
6																								
7																								
8																								
9																								
10																								
11			0.67	0.76	0.71																			
12																								
13																								
14																								
15																								
16																								
17																								
18	1.11	1.23			0.67																			
19			0.67	0.75			0.81						0.80		0.83		0.46		0.32		0.59		0.83	
20																								
21																								
22																								
23																								
24																								
25			0.69	0.77	0.96																			
26																								
27																								
28																								
29																								
30																								

Ave.	0.66	0.81
Max.	1.11	1.23
Min.	0.21	0.65

DISTRIBUTION SAMPLES - BACTERIOLOGICAL SUMMARY

	AuSable Twp.	Baldwin Twp.	East Tawas	Oscoda Twp.	Tawas
Total number of routine distribution samples analyzed	2	2	4	10	4
Total number of positive routine distribution samples	0	0	0	0	0
Total number of routine distribution samples required	2	1	3	8	2

POSITIVE DISTRIBUTION SAMPLES

Check Samples

Date	Monitoring Station	MF Count	MPN Count	Date	Monitoring Station	MF Count	MPN Count

HPC Results for Samples with <0.20 mg/l Free Chlorine

Date	Location	Result

FILTER CONFLUENCE

C*T EVALUATION

4 HOUR AVERAGE						HURON SHORES REGIONAL UTILITY AUTHORITY	
DATE	1ST	2ND	3RD	4TH	AVG.	C*T	
1	0.04	0.04	N/A	N/A	0.04	193.10	WORSE CASE SCENARIO: DATE: 11/19/2015 ACTUAL C*T: 143.24 REQUIRED C*T: 27
2	0.04	0.04	N/A	N/A	0.04	153.56	
3	0.04	0.04	N/A	N/A	0.04	174.36	
4	0.04	0.04	N/A	N/A	0.04	186.60	
5	0.04	0.04	N/A	N/A	0.04	180.84	
6	0.03	0.03	N/A	N/A	0.04	178.06	
7	0.04	0.03	N/A	N/A	0.04	196.50	
8	0.04	0.04	N/A	N/A	0.04	187.48	
9	0.04	0.04	N/A	N/A	0.04	203.43	
10	0.04	0.04	N/A	N/A	0.04	181.37	
11	0.04	0.04	N/A	N/A	0.04	164.94	
12	0.04	0.04	N/A	N/A	0.04	172.27	
13	0.03	0.03	N/A	N/A	0.03	194.26	
14	0.04	0.03	N/A	N/A	0.04	200.96	
15	0.04	0.04	N/A	N/A	0.04	200.20	
16	0.04	0.03	N/A	N/A	0.04	182.57	
17	0.03	0.04	N/A	N/A	0.04	179.48	
18	0.04	0.04	N/A	N/A	0.04	152.81	
19	0.03	0.03	N/A	N/A	0.03	143.24	
20	0.04	0.03	N/A	N/A	0.03	175.26	
21	0.03	0.03	N/A	N/A	0.03	191.39	
22	0.04	0.04	N/A	N/A	0.04	260.20	
23	0.04	0.04	N/A	N/A	0.04	178.30	
24	0.03	0.03	N/A	N/A	0.03	203.91	
25	0.03	0.03	N/A	N/A	0.03	196.80	
26	0.04	0.03	N/A	N/A	0.04	197.46	
27	0.03	0.03	N/A	N/A	0.03	184.78	
28	0.03	0.03	N/A	N/A	0.03	180.29	
29	0.03	0.03	N/A	N/A	0.03	197.93	
30	0.03	0.03	N/A	N/A	0.03	202.86	
AVG.	0.04	0.04			0.04		
MAX	0.04	0.04			0.04		
MIN	0.03	0.03			0.03	143.24	

Enhanced Coagulation/Softening Requirements

Supply: Huron Shore Regional Utility Authority

WSSN: 3319 Month/Year: Nov-15

Month	A Treated TOC (mg/L)	B Source TOC (mg/L)	C (1-A/B)x100	D Source Water Alkalinity (mg/L)	E Required TOC Removal (%)	F C/E
January 2014						
February 2014	1.06	1.35	21.48	80	SW < 2 mg/L	N/A
March 2014						
April 2014						
May 2014	0.91	2.24	59.38	79	25	2.38
June 2014						
July 2014						
August 2014	1.33	1.42	6.34	76	SW < 2 mg/L	N/A
September 2014						
October 2014						
November 2014	1.01	1.39	27.34	77	SW < 2 mg/L	N/A
December 2014						
January 2015						
February 2015	1.08	1.33	18.80	84	SW < 2 mg/L	N/A
March 2015						
April 2015						
May 2015	0.84	1.19	29.41	76	SW < 2 mg/L	N/A
June 2015						
July 2015						
August 2015	1.07	1.39	23.03	78	SW < 2 mg/L	N/A
September 2015						
October 2015						
November 2015	1.14	1.41	19.15	78	SW < 2 mg/L	N/A
December 2015						

*If Source Water TOC is <2.0 mg/L, then column E and F are not required.

If F Average >= 1.00, then system in compliance

F Total: 2.38

If F Average < 1.00, then system not in compliance

F Average: 2.38

The first compliance calculation must be made after the first required year of monitoring (2002).

After that, compliance calculations must be made quarterly.

Work Order Summary - November 2015

1/4/2016

HSRUA

WO No.	Description	WO Type	Equipment No.	Equipment Description
0000036219	CLEAN BOILING CHAMBER	COR	STILL	DISTILLER/BARNSTEAD-THERMOLYNE
0000036365	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-2	ROOFTOP HVAC UNIT GVH-2/REZNOR
0000036365	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-3	ROOFTOP HVAC UNIT GVH-3/TRANE
0000036365	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-4	ROOFTOP HVAC UNIT GVH-4/TRANE
0000036819	QUARTERLY CALIBRATION OF MICROMAX GAS DETECTOR	SCH	PORTABLE GAS DETECT	MICROMAX PRO 2000 GAS DETECTOR
0000037006	QUARTERLY PM FOR SWITCHING OVER PUMP OPERATION	PM	SEWAGE PUMP-3	CENTRIFUGAL SEWAGE PUMP/ SUBMERSIBLE
0000037480	MONTHLY RUNNING OF DISTRIBUTION GENERATOR UNDER LOAD	SCH	GENERATOR-DIST	GENERATOR AT BOOSTER STATION
0000037533	QUARTERLY PM ON CENTRIFUGAL SEWAGE PUMPS	PM	SEWAGE PUMP-1	CENTRIFUGAL SEWAGE PUMP/ SUBMERSIBLE
0000037533	QUARTERLY PM ON CENTRIFUGAL SEWAGE PUMPS	PM	SEWAGE PUMP-2	CENTRIFUGAL SEWAGE PUMP/ SUBMERSIBLE
0000037533	QUARTERLY PM ON CENTRIFUGAL SEWAGE PUMPS	PM	SEWAGE PUMP-3	CENTRIFUGAL SEWAGE PUMP/ SUBMERSIBLE
0000037533	QUARTERLY PM ON CENTRIFUGAL SEWAGE PUMPS	PM	SEWAGE PUMP-4	CENTRIFUGAL SEWAGE PUMP/ SUBMERSIBLE
0000037569	EXERCISE SMALL GLOBE VALVES ON CONTROL PIPING FOR PUMPS	SCH	BSECV-A	BOOSTER STATION ELECTRIC CONTROL VALVE A
0000037569	EXERCISE SMALL GLOBE VALVES ON CONTROL PIPING FOR PUMPS	SCH	BSECV-B	BOOSTER STATION ELECTRIC CONTROL VALVE B
0000037569	EXERCISE SMALL GLOBE VALVES ON CONTROL PIPING FOR PUMPS	SCH	BSECV-C	BOOSTER STATION ELECTRIC CONTROL VALVE C
0000037569	EXERCISE SMALL GLOBE VALVES ON CONTROL PIPING FOR PUMPS	SCH	BSECV-D	BOOSTER STATION ELECTRIC CONTROL VALVE D
0000037569	EXERCISE SMALL GLOBE VALVES ON CONTROL PIPING FOR PUMPS	SCH	BSECV-E	BOOSTER STATION ELECTRIC CONTROL VALVE E
0000037577	MONTHLY PREPARATION AND E-MAIL OF INVOICE FOR TOWER ACCESS	SCH	HSRUA SYSTEM	
0000037722	ANNUAL DISASSEMBLE AND CLEANING OF OVERHEAD HEATER AT LINCOLN	SCH	LINCOLN ST.	LINCOLN ST. PUMPING STATION
0000037722	ANNUAL DISASSEMBLE AND CLEANING OF OVERHEAD HEATER AT LINCOLN	SCH	LINCOLN ST.	LINCOLN ST. PUMPING STATION
0000037749	MONTHLY CHECK OF ALTITUDE VALVE STRAINERS	SCH	BOOSTER STATION	AUSABLE BOOSTER STATION
0000037749	MONTHLY CHECK OF ALTITUDE VALVE STRAINERS	SCH	WTBT	BALDWIN TOWER
0000037749	MONTHLY CHECK OF ALTITUDE VALVE STRAINERS	SCH	WTIND	INDUSTRIAL TOWER
0000037749	MONTHLY CHECK OF ALTITUDE VALVE STRAINERS	SCH	WTLS	LAKEWOOD TOWER
0000037749	MONTHLY CHECK OF ALTITUDE VALVE STRAINERS	SCH	WTWS	WURT. SOUTH TOWER
0000037750	MONTHLY AT&T SITE ACCESS		HSRUA SYSTEM	
0000037754	ANNUAL PM OF BOOSTER STATION HEATER	PM	BSEUH	ELECTRIC UNIT HEATER
0000037757	BI-MONTHLY CL2 LOGGING ON VARIOUS POINTS OF HSRUA SYSTEM	SCH	HSRUA SYSTEM	
0000037758	MONTHLY CHLORINATION OF BALDWIN IF NEEDED	COR	WTBT	BALDWIN TOWER
0000037759	MONTHLY CHLORINATION OF LAKEWOOD IF NEEDED	COR	WTLS	LAKEWOOD TOWER
0000037962	READING OF ALL MASTER METERS	SCH	METERS	MASTER METERS
0000037963	REVIEW AND MARK ALL NEEDED MISS DIG TICKETS	SCH	HSRUA MAIN	VARIOUS HSRUA MAIN
0000037964	REVIEW AND MARK ALL NEEDED MISS DIG TICKETS	SCH	HSRUA MAIN	VARIOUS HSRUA MAIN
0000037966	WEEKLY CHECKS ON DIST TRUCK	SCH	PLOW TRUCK	CHEVY 3/4 TON 2500 YEAR 2013
0000037969	SEMI ANNUAL ROOF AND ACCESS PANEL INSPECTION ON BOOSTER STATIO	SCH	BOOSTER STATION	AUSABLE BOOSTER STATION
0000037970	SEMI ANNUAL ROOF INSPECTION FOR POSSIBLE CRACKS/DAMAGE	SCH	LINCOLN ST.	LINCOLN ST. PUMPING STATION
0000037971	SEMI ANNUAL ROOF AND ACCESS PANEL INSPECTION ON LAKEWOOD LIFT	SCH	LAKEWOOD PUMPING S	LAKEWOOD SHORES LIFT STATION
0000037972	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-2	ROOFTOP HVAC UNIT GVH-2/REZNOR
0000037972	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-3	ROOFTOP HVAC UNIT GVH-3/TRANE
0000037972	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-4	ROOFTOP HVAC UNIT GVH-4/TRANE
0000037973	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-2	ROOFTOP HVAC UNIT GVH-2/REZNOR
0000037973	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-3	ROOFTOP HVAC UNIT GVH-3/TRANE
0000037973	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-4	ROOFTOP HVAC UNIT GVH-4/TRANE
0000037974	CLEAR PATHWAY & CHECK ALL LOCKS @ FENCE EXIT LOCATIONS	SCH	WTP FENCE	
0000037976	WEEKLY CHECK OF SAMPLE PUMPS 3 THRU 6	PM	SAMPLE PUMPS	SAMPLE PUMPS 3,4,5 AND 6
0000037978	INSPECTION OF TELEMETRY CABINETS FOR ITEMS LISTED	SCH	TELEMETRY CABINETS	TELEMETRY CABINETS
0000037979	MONTHLY TOWER CHECK FROM GROUND WITH BINOCULARS	SCH	HSRUA SYSTEM	
0000037980	WEEKLY PM ON VACUUM PUMPS 1&2	PM	VACUUM PUMP UNITS	BOTH VACUUM PUMPS
0000037982	WEEKLY CHECKS ON DIST VAN	SCH	DIST VAN	CONNECT MINI VAN YEAR 3013
0000037983	MONTHLY GENERATOR EXERCISING	SCH	GENERATOR	
0000037984	WEEKLY PM ON WTP GENERATOR	PM	DIESEL GENERATOR	EMERGENCY GENERATOR/CATERPILLAR 3412
0000037986	Monthly Colony Count	SCH	-	
0000037988	RESTOCK FLUORIDE FEED ROOM	SCH	-	
0000037989	BI-MONTHLY PROBE CLEANING	PM	-	

Work Order Summary - November 2015

1/4/2016

HSRUA

Page 2

WO No.	Description	WO Type	Equipment No.	Equipment Description
0000037991	WEEKLY GLASSWARE CHECK FOR RESIDUE	SCH	-	
0000037992	MOW, TRIM AND SWEEP SIDEWALKS & DOORWAYS	SCH	-	
0000037994	WEEKLY PM ON AIR BLOWERS 1&2	PM	AIR BLOWERS	AIR BLOWERS 1-2
0000037995	MONTHLY PM ON AIR HANDLING UNIT	PM	AIR HANDLER	AIR HANDLER HEAT & COOLING MIXER/TRANE
0000037996	WEEKLY PM ON AIR HANDLER	PM	AIR HANDLER	AIR HANDLER HEAT & COOLING MIXER/TRANE
0000037997	WEEKLY INSPECTION ON THE PIPING FOR THE ALUM PUMPS	PM	CFPUMPS	LMI CHEMICAL FEED PUMPS (ALUM)
0000037998	Weekly Auto Dialer Test	SCH	AUTODIALER	AUTODIALER/SENSAPHOHE
0000037999	Weekly Auto Dialer Test	SCH	AUTODIALER	AUTODIALER/SENSAPHOHE
0000038000	MONTHLY STERILIZATION CONFIRMATION	SCH	AUTOCLAVE-1	AUTOCLAVE-1/NAPCO
0000038000	MONTHLY STERILIZATION CONFIRMATION	SCH	AUTOCLAVE-2	AUTOCLAVE-2/NAPCO
0000038001	WEEKLY-PM CLEANING OF RESTROOM	PM	BATHROOM	BATHROOM/SHOWER/LOCKER ROOM
0000038002	WEEKLY READING, RECORDING, AND MONITORING OF BOOSTER STATION A	SCH	BOOSTER STATION	AUSABLE BOOSTER STATION
0000038003	WEEKLY READING, RECORDING, AND MONITORING OF BOOSTER STATION A	SCH	BOOSTER STATION	AUSABLE BOOSTER STATION
0000038004	PULL SAMPLE FROM DEPOLOX3 CLA ANALYZER FOR COMPARISON ON CHA	SCH	CL2 ANALYZER DEPOLO	FREE CL2 RESIDUAL ANALYZER W/BARE ELECTR
0000038005	BI-MONTHLY CL2 LOGGING ON VARIOUS POINTS OF HSRUA SYSTEM	SCH	HSRUA SYSTEM	
0000038006	BI-WEEKLY PM OF CLARICONES 1-4	PM	CLARICONES	4 WALKER CLARICONES
0000038007	WEEKLY PM OF CLARICONES 1-4	PM	CLARICONES	4 WALKER CLARICONES
0000038008	MONTHLY PM OF ALL 4 WALKER CLARICONES	PM	CLARICONES	4 WALKER CLARICONES
0000038009	MONTHLY PM OF AIR COMPRESSOR	PM	AIR COMPRESSOR UNIT	AIR COMPRESSOR/QUINCEY DUPLEX
0000038010	WEEKLY PM OF AIR COMPRESSOR	PM	AIR COMPRESSOR UNIT	AIR COMPRESSOR/QUINCEY DUPLEX
0000038011	WEEKLY PM OF AIR COMPRESSOR	PM	AIR COMPRESSOR UNIT	AIR COMPRESSOR/QUINCEY DUPLEX
0000038012	WEEKLY PM OF HOT WATER CIRCULATING PUMPS	PM	HOT WATER HEATING P	HOT WATER CIRCULATION PUMP/TACO
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #1	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #2	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #3	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #4	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #5	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #6	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #7	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038015	MONTHLY INSPECTION of EEBA	SCH	EEBA #8	10 MINUTE EMERGENCY ESCAPE RESPIRATOR
0000038016	WEEKLY-PM FLUSHING EMERGENCY EYEWASHES AND SHOWERS	PM	EYE WASH & SHOWERS	EMERGENCY EYE WASH & SHOWERS 1 & 2
0000038017	MONTHLY TEST ALL EMERGENCY LIGHTS AND EXIT SIGNS	PM	EMERGENCY/EXIT LIGH	13 EMERGENCY LIGHTS AND 21 EXIT SIGNS
0000038018	MONTHLY CHK OF VEHICLE FIRE EXTINGUISHERS AND FIRST AID KITS	SCH	PLOW TRUCK	CHEVY 3/4 TON 2500 YEAR 2013
0000038019	WEEKLY-PM PLANT CLEANING	PM	FACILITY	WATER TREATMENT PLANT
0000038021	MONTHLY CHECK OF FIRE EXTINGUISHERS	PM	TOWER FIRE EX	FIRE EXTINGUISHERS AT TOWERS
0000038022	WEEKLY WATER SAMPLES FROM DISTRIBUTION SYSTEM	PM	DIST SMPLS	WATER SAMPLES FROM DISTRIBUTION SYSTEM
0000037838	MONTHLY PM ON BOOSTER PUMPS	PM	BSP-A	BOOSTER STATION PUMP A
0000037838	MONTHLY PM ON BOOSTER PUMPS	PM	BSP-B	BOOSTER STATION PUMP B
0000037838	MONTHLY PM ON BOOSTER PUMPS	PM	BSP-C	BOOSTER STATION PUMP C
0000037838	MONTHLY PM ON BOOSTER PUMPS	PM	BSP-D	BOOSTER STATION PUMP D
0000037838	MONTHLY PM ON BOOSTER PUMPS	PM	BSP-E	BOOSTER STATION PUMP E
0000037846	ANNUAL PM ON DISTRIBUTION GENERATOR	PM	DIESEL GENERATOR	EMERGENCY GENERATOR/CATERPILLAR 3412
0000037850	START AND RUN ALL VARIOUS DIST EQUIPMENT	PM	PUMP-PRESSURE TESTI	BRIGGS AND STRATTON PUMP AT BOOSTER
0000037850	START AND RUN ALL VARIOUS DIST EQUIPMENT	PM	PUMP-TRASH	BRIGGS AND STRATTON TRASH/WATER
0000037850	START AND RUN ALL VARIOUS DIST EQUIPMENT	PM	SAW-STIHL CUT-OFF	STIHL CUT-OFF SAW
0000037855	ANNUAL PM ON GAS UNIT 3 &4	PM	ROOFTOP HVAC-3	ROOFTOP HVAC UNIT GVH-3/TRANE
0000037855	ANNUAL PM ON GAS UNIT 3 &4	PM	ROOFTOP HVAC-4	ROOFTOP HVAC UNIT GVH-4/TRANE
0000037856	QUARTERLY PM ON GAS UNIT 3&4	PM	ROOFTOP HVAC-3	ROOFTOP HVAC UNIT GVH-3/TRANE
0000037857	QUARTERLY PM ON GAS UNIT 3&4	PM	ROOFTOP HVAC-4	ROOFTOP HVAC UNIT GVH-4/TRANE
0000037860	SEMI ANNUAL PM ON HIGH SERVICE PUMPS 1-4	PM	HIGH SERVICE PUMPS	ALL HIGH SERVICE PUMPS
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-1	METER PIT IN FRONT OF PLANT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-10	TAWAS POINT METER PIT THE "Y"
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-11	BIRCH DRIVE METER PIT

Work Order Summary - November 2015

1/4/2016

HSRUA

WO No.	Description	WO Type	Equipment No.	Equipment Description
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-12	AUASLE POINT METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-13	CROCKER STREET METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-14	PONTIAC STREET METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-15	EAT TAWAS BALDWIN TWP LINE METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-2	METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-3	METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-4	METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-5	METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-6	METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-7	METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-8	METER PIT
0000037880	MONTHLY PM ON ALL HSRUA DIST METER PITS	PM	MP-9	METER PIT
0000037881	QUARTERLY OIL CHANGES FOR DISTRIBUTION PORTABLE PUMPS	SCH	PUMP #1 HONDA 1"	DISTRIBUTION STORAGE
0000037890	ANNUAL OILING ON SAMPLE PUMPS 3&6	PM	SAFETY EQUIPMENT	
0000037893	SEMI-ANNUAL CHECK OR CLEANING OF METER STRAINERS(NORTH)	SCH	MP-5	METER PIT
0000037893	SEMI-ANNUAL CHECK OR CLEANING OF METER STRAINERS(NORTH)	SCH	MP-8	METER PIT
0000037893	SEMI-ANNUAL CHECK OR CLEANING OF METER STRAINERS(NORTH)	SCH	MP-9	METER PIT
0000037894	SEMI-ANNUAL CHECK OR CLEANING OF STRAINERS(SOUTH)	SCH	MP-10	TAWAS POINT METER PIT THE "Y"
0000037894	SEMI-ANNUAL CHECK OR CLEANING OF STRAINERS(SOUTH)	SCH	MP-11	BIRCH DRIVE METER PIT
0000037894	SEMI-ANNUAL CHECK OR CLEANING OF STRAINERS(SOUTH)	SCH	MP-12	AUASLE POINT METER PIT
0000037894	SEMI-ANNUAL CHECK OR CLEANING OF STRAINERS(SOUTH)	SCH	MP-2	METER PIT
0000037894	SEMI-ANNUAL CHECK OR CLEANING OF STRAINERS(SOUTH)	SCH	MP-3	METER PIT
0000037894	SEMI-ANNUAL CHECK OR CLEANING OF STRAINERS(SOUTH)	SCH	MP-4	METER PIT
0000037911	AIR BLOWERS MONTHLY PM	PM	AIR BLOWERS	AIR BLOWERS 1-2
0000037912	WEEKLY PM ON AIR BLOWERS 1&2	PM	AIR BLOWERS	AIR BLOWERS 1-2
0000037913	WEEKLY PM ON AIR HANDLER	PM	AIR HANDLER	AIR HANDLER HEAT & COOLING MIXER/TRANE
0000037914	MONTHLY INSPECTION AND IF NEEDED PUMP OUT OF AIR-RELEASES ON REG	SCH	HSRUA MAIN	VARIOUS HSRUA MAIN
0000037915	WEEKLY INSPECTION ON THE PIPING FOR THE ALUM PUMPS	PM	CFPUMPS	LMI CHEMICAL FEED PUMPS (ALUM)
0000037916	MONTHLY AT&T SITE ACCESS		HSRUA SYSTEM	
0000037920	WEEKLY READING, RECORDING, AND MONITORING OF BOOSTER STATION A	SCH	BOOSTER STATION	AUSABLE BOOSTER STATION
0000037921	WEEKLY READING, RECORDING, AND MONITORING OF BOOSTER STATION A	SCH	BOOSTER STATION	AUSABLE BOOSTER STATION
0000037922	SEMI ANNUAL PM OF BOOSTER STATION EXHAUST FAN	PM	BSCL2F	BOOSTER STATION CL2 EXHAUST FAN
0000037923	MONTHLY PM OF WASHWATER PUMP	PM	BACK WASH PUMP	BACK WASH WATER PUMP
0000037924	QUARTERLY READING OF MASTER METERS TO VERIFY CHECK VALVE OPER	SCH	MP-5	METER PIT
0000037925	PULL SAMPLE FROM DEPOLOX3 CLA ANALYZER FOR COMPARISON ON CHA	SCH	CL2 ANALYZER DEPOLO	FREE CL2 RESIDUAL ANALYZER W/BARE ELECTR
0000037926	MONTHLY CHECK OF ANALYSER	PM	HACH CL2	HACH CL2 POCKET COLORIMETER
0000037926	MONTHLY CHECK OF ANALYSER	PM	HACH CL2	HACH CL2 POCKET COLORIMETER
0000037928	BI-WEEKLY PM OF CLARICONES 1-4	PM	CLARICONES	4 WALKER CLARICONES
0000037929	WEEKLY PM OF CLARICONES 1-4	PM	CLARICONES	4 WALKER CLARICONES
0000037931	WEEKLY PM OF AIR COMPRESSOR	PM	AIR COMPRESSOR UNIT	AIR COMPRESSOR/QUINCEY DUPLEX
0000037932	WEEKLY PM OF AIR COMPRESSOR	PM	AIR COMPRESSOR UNIT	AIR COMPRESSOR/QUINCEY DUPLEX
0000037934	WEEKLY PM OF HOT WATER CIRCULATING PUMPS	PM	HOT WATER HEATING P	HOT WATER CIRCULATION PUMP/TACO
0000037935	ZERO CAL/SPAN CAL OF CL2 AANALYZER DEPOLOX PLUS	SCH	CL2 ANALYZER DEPOLO	FREE CL2 RESIDUAL ANALYZER W/BARE ELECTR
0000037937	WEEKLY-PM FLUSHING EMERGENCY EYEWASHES AND SHOWERS	PM	EYE WASH & SHOWERS	EMERGENCY EYE WASH & SHOWERS 1 & 2
0000037939	WEEKLY-PM PLANT CLEANING	PM	FACILITY	WATER TREATMENT PLANT
0000037940	MONTHLY INSPECTION AND SIGN OFF OF ALL FIRE EXTINGUISHERS	PM	FIRE EXTINGUISHERS	FIRE EXTINGUISHER/HAND HELD
0000037941	SWEEP, MOP, AND POLISH FLOORS	SCH	FACILITY	WATER TREATMENT PLANT
0000037942	MOPPING AND OR WAXING	SCH	FLOORS	LINOLEUM FLOORING IN PLANT
0000037943	MONTHLY FORECAST AND P-LOG FOR DISTRIBUTION	SCH	DIST	DISTRIBUTION
0000037945	MONTHLY PM ON CHLORINE CYLINDER HOIST	PM	HOIST	CL2 HOIST/WRIGHT
0000037946	QUARTERLY PM ON HIGH SERVICE PUMPS 1-4	PM	HIGH SERVICE PUMPS	ALL HIGH SERVICE PUMPS
0000037947	MONTHLY PM ON HIGH SERVICE PUMPS 1-4	PM	HIGH SERVICE PUMPS	ALL HIGH SERVICE PUMPS
0000037948	WEEKLY WATER SAMPLES FROM DISTRIBUTION SYSTEM	PM	DIST SMPLS	WATER SAMPLES FROM DISTRIBUTION SYSTEM

Work Order Summary - November 2015

1/4/2016

HSRUA

Page 4

WO No.	Description	WO Type	Equipment No.	Equipment Description
0000037949	WEEKLY WATER SAMPLES FROM DISTRIBUTION SYSTEM	PM	DIST SMPLS	WATER SAMPLES FROM DISTRIBUTION SYSTEM
0000037950	ANNUAL HYDRANT PUMP DOWN	PM	FIRE HYDRANTS	FIRE HYD. / ALL ON 20" & 16" MAIN
0000037951	Monthly online turbidimeter verification	PM	1720 E TURBIDIMETER	COMBINED FILTER EFF TURBIDIMETER
0000037951	Monthly online turbidimeter verification	PM	1720E FILTER #1	FILTER # 1 TURBIDIMETER
0000037951	Monthly online turbidimeter verification	PM	1720E FILTER #2	FILTER #2 TURBIDIMETER
0000037951	Monthly online turbidimeter verification	PM	1720E FILTER #3	FILTER #3 TURBIDIMETER
0000037951	Monthly online turbidimeter verification	PM	1720E FILTER #4	FILTER #4 TURBIDIMETER
0000037951	Monthly online turbidimeter verification	PM	1720E FILTER #5	FILTER #5 TURBIDIMETER
0000037951	Monthly online turbidimeter verification	PM	1720E FILTER #6	FILTER #6 TURBIDIMETER
0000037953	WEEKLY PM-CLEANING	PM	LAB	LAB AND EQUIPMENT
0000037954	WEEKLY LINCOLN STREET PUMPING STATION INSPECTIONS	SCH	LINCOLN ST.	LINCOLN ST. PUMPING STATION
0000037955	WEEKLY LINCOLN STREET PUMPING STATION INSPECTIONS	SCH	LINCOLN ST.	LINCOLN ST. PUMPING STATION
0000037956	WEEKLY INSPECTION, READING, AND RECORDING OF ALL LAKEWOOD ACTI	SCH	WTLS	LAKEWOOD TOWER
0000037957	WEEKLY INSPECTION, READING, AND RECORDING OF ALL LAKEWOOD ACTI	SCH	WTLS	LAKEWOOD TOWER
0000037958	MONTHLY PM ON LOW SERVICE PUMPS	PM	LOW SERVICE PUMPS	LOW SERVICE PUMPS 1 THRU 6
0000037959	LOW SERVICE PUMPS 1 THRU 6 WEEKLY PM	PM	LOW SERVICE PUMPS	LOW SERVICE PUMPS 1 THRU 6
0000037960	MONTH END SPREADSHEET FOR MASTER METER BILLING	SCH	HSRUA SYSTEM	
0000037961	READING OF ALL MASTER METERS	SCH	METERS	MASTER METERS
0000038023	WEEKLY WATER SAMPLES FROM DISTRIBUTION SYSTEM	PM	DIST SMPLS	WATER SAMPLES FROM DISTRIBUTION SYSTEM
0000038024	MONTHLY PM ON WATER STORAGE TANK	PM	HOT WATER STORAGE	TPOTABLE HOT WATER STORAGE TANK/LOCHINVAR
0000038025	MONTHLY ALTERNATION OF HYDRONIC PUMPS	PM	HOT WATER HEATING P	HOT WATER CIRCULATION PUMP/TACO
0000038026	WEEKLY PM-CLEANING	PM	LAB	LAB AND EQUIPMENT
0000038028	WEEKLY LINCOLN STREET PUMPING STATION INSPECTIONS	SCH	LINCOLN ST.	LINCOLN ST. PUMPING STATION
0000038029	WEEKLY LINCOLN STREET PUMPING STATION INSPECTIONS	SCH	LINCOLN ST.	LINCOLN ST. PUMPING STATION
0000038031	WEEKLY INSPECTION, READING, AND RECORDING OF ALL LAKEWOOD ACTI	SCH	WTLS	LAKEWOOD TOWER
0000038032	WEEKLY INSPECTION, READING, AND RECORDING OF ALL LAKEWOOD ACTI	SCH	WTLS	LAKEWOOD TOWER
0000038033	LOW SERVICE PUMPS 1 THRU 6 WEEKLY PM	PM	LOW SERVICE PUMPS	LOW SERVICE PUMPS 1 THRU 6
0000038035	MONTHLY COMPARISON OF METERS TO REMOTES	SCH	METERS	MASTER METERS
0000038036	READING OF ALL MASTER METERS	SCH	METERS	MASTER METERS
0000038037	READING OF ALL MASTER METERS	SCH	METERS	MASTER METERS
0000038038	REVIEW AND MARK ALL NEEDED MISS DIG TICKETS	SCH	HSRUA MAIN	VARIOUS HSRUA MAIN
0000038039	REVIEW AND MARK ALL NEEDED MISS DIG TICKETS	SCH	HSRUA MAIN	VARIOUS HSRUA MAIN
0000038040	Bi MONTHLY ON pH PROBE	PM	PH METER	PH METER/ORION
0000038042	Cleaning of Quanti-Tray Sealer	SCH	Quanti-Tray Sealer	Quanti-tray Sealer
0000038044	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-2	ROOFTOP HVAC UNIT GVH-2/REZNOR
0000038044	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-3	ROOFTOP HVAC UNIT GVH-3/TRANE
0000038044	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-4	ROOFTOP HVAC UNIT GVH-4/TRANE
0000038045	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-2	ROOFTOP HVAC UNIT GVH-2/REZNOR
0000038045	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-3	ROOFTOP HVAC UNIT GVH-3/TRANE
0000038045	EXERCISE ROOF TOP HEATING UNITS	SCH	ROOFTOP HVAC-4	ROOFTOP HVAC UNIT GVH-4/TRANE
0000038046	QUARTERLY GPM ON SANITARY PUMPS 1&2	SCH	SANITARY SEWER	check gpm. on meter-compair to pump down
0000038047	BI WEEKLY PUMP + TOTAL GALLONS	SCH	SANITARY SEWER	check gpm. on meter-compair to pump down
0000038048	QUARTERLY EXERCISING OF ALL 5 SLUICE GATES	PM	SLUICE GATES	ALL FIVE SLUICE GATES
0000038049	ARCHIVE TURBIDITY TREND DATA	SCH	SCADA	SCADA SYSTEM
0000038050	INSPECTION OF VALVE VAULT FOR WATER	PM	V-V#1	VALVE VAULT
0000038050	INSPECTION OF VALVE VAULT FOR WATER	PM	V-V#2	RECYCLE VALVE VAULT
0000038051	QUARTERLY PM ON VACUUM PUMPS 1&2	PM	VACUUM PUMP UNITS	BOTH VACUUM PUMPS
0000038052	MONTHLY PM ON VACUUM PUMPS 1&2	PM	VACUUM PUMP UNITS	BOTH VACUUM PUMPS
0000038053	WEEKLY PM ON VACUUM PUMPS 1&2	PM	VACUUM PUMP UNITS	BOTH VACUUM PUMPS
0000038054	WEEKLY CHECKS ON DIST VAN	SCH	DIST VAN	CONNECT MINI VAN YEAR 3013
0000038055	CONDENSATION COLLECTION RESIVOIR	SCH	WATER TRAPS	TERMINATION POINT FOR COMPRESSED AIR
0000038057	WEEKLY PM ON WTP GENERATOR	PM	DIESEL GENERATOR	EMERGENCY GENERATOR/CATERPILLAR 3412
0000038058	Monthly Inspection of 3m Full Face Respirator 600 series	PM	-	-

Work Order Summary - November 2015

1/4/2016

HSRUA

Page 5

WO No.	Description	WO Type	Equipment No.	Equipment Description
0000038059	MONTHLY BALANCE CHECK	SCH	-	
0000038060	RESTOCK FLUORIDE FEED ROOM	SCH	-	
0000038061	BI-MONTHLY PROBE CLEANING	PM	-	
0000038062	STORAGE CABINET FOR FLAMABLES	COR	-	
0000038063	WEEKLY GLASSWARE CHECK FOR RESIDUE	SCH	-	
0000038064	WEEKLY GLASSWARE CHECK FOR RESIDUE	SCH	-	
0000038065	MOW, TRIM AND SWEEP SIDEWALKS & DOORWAYS	SCH	-	
0000038066	PREPARATION AND SAMPLE COLLECTION	SCH	-	
0000038067	PULL SAMPLE FROM DEPOLOX3 CLA ANALYZER FOR COMPARISON ON CHA	SCH		CL2 ANALYZER DEPOLO FREE CL2 RESIDUAL ANALYZER W/BARE ELECTR



A LOOK BACK,
A LOOK AHEAD

January is the month named after Janus, the Roman god who had two faces, one looking back to the past, the other forward to the future. It's the month when we change calendars and reflect, not only upon times that have come and gone but also upon opportunities which beckon. We pause and ask ourselves questions. What have we accomplished? Where are we headed? What will be different? We think about starting anew in some fashion. We may even make New Year's resolutions.

It's equally important for organizations to take stock. As our FOL moves into the new year, I want to say thank you and let you know how much I appreciate all that you've done these past 12 months, both individually and collectively. Serving with you was a privilege!

You raised funds to expand collections, purchase materials, and enhance the building and grounds. You provided the staff with hands-on assistance, sharing your talents on a regular basis, week in and week out, and at special events as well. You promoted community participation in library activities for patrons of many ages, advancing programs from Head Start to AARP Tax Aide. Simply put, your support and commitment was invaluable.

And what lies ahead in 2016? Short answer: A reprise of well established and highly successful activities plus the exploration of two new undertakings.

Events such as the District-sponsored summer reading program and Art on the Beach will return, and groups like the Knitters, Writers, and Book Club will continue to meet. Additionally, special programs by organizations such as the HSGS will again be scheduled, with offerings for patrons with diverse backgrounds and various skill sets. Though marketing of books via Amazon.com will be phased out, traditional sales, both on-site and off-site, will continue.

The new activities being explored are a partnership with Richardson Elementary School to support childhood literacy and a float in the Oscoda-AuSable Fourth of July parade. Talk about two activities that are exciting in totally different ways: Help in the classroom with the computer-based Read Naturally program at RES, or snake down State Street with Bradley the Bookworm on Independence Day! I'm looking forward to both and hope you are too.

So there you have it, just like Janus: a look back at where we've been, and a glimpse ahead to the new year and the wide-ranging opportunities to bring the library and the community together for the benefit of both. Whether you're a snowbird or a year-round resident, new to the Friends or a long-time FOLer, please know that the involvement and support of members like you, the foundation of our chapter, makes a difference and is deeply appreciated.

Happy New Year! *Ed Davis, President*

Friends of the Robert J. Parks Library

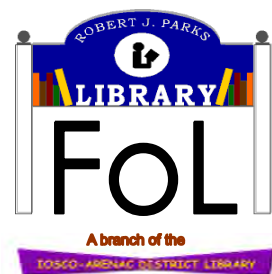


"In the case of good books, the point is not to see how many of them you can get through, but rather how many can get through to you."
Mortimer J. Adler

Looking back through a whole year is like performing a check list. Employee Susan Kotyk retired, Barb Hamilton hired. Check! AARP offered free tax services for seniors and the disabled. Check! Head Start students attended two programs in the year. Check! Three programs provided for adults by the District Library. Check! Six summer programs provided for children. Check! Two specialty programs provided for children by the District Library. Check! A friendly Lego competition between the Community Center and the Library. Check! Took part in the Community Paul Bunyan festival. Check! New roof installed thanks in part to a grant from the District Library. Check! Worked book sales ladies really hard to raise funds for the fun things of the library. Check! Lots of new books, plenty of well used public computer time, many groups using the conference room and tables used for personal Wi-Fi need. Check!

But how does each and every one of these check list items impact those who come in looking for something that makes their lives just a little bit more enjoyable? It's the excitement of a child getting their first library card. It's a reader who finds that one book on the shelf that they couldn't wait to get. It's someone getting assistance with confusing income tax return. It's the groups who gather to learn something new or just be a part of like-minded people. It is the student who meets their challenge to read a certain number of books to receive a promised prize. It is as many rewards and more as it is taking time to plan new things, provided regular and familiar services, or just maintain, repair or replace needed equipment.

I imagine for each of us there is one or two particular items that may have had a lasting impact. For me it was meeting US Marine Sargent, Ben Eberle. Here is a man who served his country and lost two legs and an arm in that service. The most amazing things are his and wife Ashley's attitudes. He kept saying no matter what they go through, he is grateful he is alive and he is not sorry he served his country. This keeps me in check. When I look at the biggest event the Parks did last year made it possible for us to meet Ben. This was the program where Michigan author, David Nelson, provided an opportunity to name a character in his next book through an auction which was then donated to Fallen and Wounded Soldiers Fund. Even with advertising more than ever, it still resulted in a very small turn out. I have to think of Ben and say I am glad I am alive and no matter what, we are going to do it all over again next year. Because there is always that child so excited to get their very first library book and Ben, who impacts your life.



next FoL meeting:
Jan. 12, 2016
@ 1p.m.

Library Hours:
Mon, Fri, Sat: 9 am - 5 pm
Tues, Wed, Thurs: 9 am - 7 pm

From the desk of Diana London,
Robert J. Parks Library Director



Quarterly Report **Oct – Dec 2015**

Income: Monies received were just under monies spent during this past quarter. Lions Book Sale in October netted \$295.80. A full year end report will be available at the January 12, 2016 FOL meeting.

Oct - \$793.70
Nov- \$194.65
Dec - \$220.70

Notable Expenditures

- Headstart buses - \$140
- petty cash (program materials) \$758.38
- Bookpage Magazine - \$300
- American Library Assoc dues - \$50
- Chamber of Commerce dues - \$50

Ending Balance Checking: \$4953.43
Savings Account Balance: = \$4799.22



Prepared by Carole Plunkey
 Keeper of the Keys

Thank you Volunteers

VOLUNTEER HOURS

Oct. 66 3/4 *
 Nov. 34
 Dec. 19
TOTAL - 119 3/4 hours

* includes 30 hours for Lions Craft Fair
 and Head Start



Once again **AARP Tax Aide** assistance will be offered at three locations in Iosco County, the Parks Library in Oscoda, the City Community Center in East Tawas, and the Hale Community Center.

The Internal Revenue Service (IRS) and American Association of Retired Persons (AARP) jointly sponsor the Tax Counseling for the Elderly (TCE) Program. All volunteer Counselors receive training each year and have to pass a test to verify they have an understanding of the tax law. Individuals in need of business tax assistance, bankruptcy and foreclosure assistance or similar advanced special program assistance are referred to paid preparers.

Dan Stock and Ron Gorney will be assisting taxpayers as Counselors and Quality Reviewers at Parks Library with the able assistance of Patricia Kloka and Cindy Sisler acting as Client Facilitators, better known as Greeters.

Assistance is provided through appointment by calling 739-9581 or asking at the front desk of the Parks Library. Most taxpayers can be assisted except for those with complicated returns, those experiencing bankruptcy or home foreclosure in 2015 and those with rental properties.

We are always in need of the assistance of additional Counselors. Please contact Dan at 739-4239 if you think you might be interested in learning to help people with their tax returns and would like learn more about how you could help out. First year preparers never work alone and only do basic tax returns.





Parks People SPEAK OUT!
 BY Judy LaPorte

MUSINGS OF AN ADDICT

Cannot pass a book store or library without coveting its goods? Unable to enter a home or office without immediately scanning for books or magazines. Become agitated and pace when sequestered in a room with nothing to read and resort to the label on a peroxide bottle. Experience pure unadulterated pleasure handling a new book? Reading is your fix. You know it. Your family knows as do your friends. You have all signs of an addiction but one you don't need to kick and can openly share. We are the lucky ones. Ergo, embrace your addiction and THANK GOD for authors and libraries. I'll tell you a secret that I bet we share; I would be beside myself with excitement to meet with an author, much more so than a movie star or politician.



Parks Book Club Selections

Four Star Rating System
 1=least 4=best

October– *A Tale of Two Cities* by Dickens *****+**

November – *Girl On A Train* by Paula Hawkins ****+**

December - Book of Choice (see recommendations below)

Recommendations:

Goldfinch – Donna Tartt

On the Corner of Bitter and Sweet – Jamie Ford

The Magic Strings of Frankie Presto – Mitch Albom

Killing Mr Watson – Peter Matthiessen

The Nature of the Beast – Louise Penny



January "MAKE A DONATION" BOOK SALE

at
Robert J Parks Library
6010 N Skeel Ave

books are gently used
Donations go to the Friends of the Library



The FOL will be in the 4th of July parade. We are currently in need costumes representing book characters or topics. For example:



Someone wearing exercise outfit for fitness books
A chef representing cookbooks



Diana has some material BUT will need sew-ers (& maybe more fabric). Also needed is material and help in making a **20 foot bookworm** made from chicken wire (Diana already has the wire). In the spring newsletter we will be asking for **people** to help with the float and to be in the parade. Right now we just need help creating costumes.

If you can help in any way

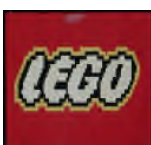
PLEASE contact Diana at 739-9581.



2015-2016 FOL Membership List updated on November 5, 2015. The last membership payments received from Carole Plunkey are now recorded. There were no new members added. **Breakdown as of November 5, 2015:**

Total Members paid through 2015	33 + (4 spouses)
Total Members paid 2015 and longer	5 + (1 spouse)
Total Honorary members	15
<u>Total Members paid through 2014</u>	<u>15 + (2 spouses)</u>
Totals	68 members + (7 spouses)

Prepared by Margaret Moyle, Secretary



Tired of stepping on those Lego's?
Do you still have some hiding in the attic?



PLEASE consider donating them to the Parks Library!



WHAT DO YOU SAY? Parks People SPEAK OUT!



Email your article to parkslibfol@hotmail.com with the subject line "FOL article" anytime. One article per month will be posted in the FOL newsletter.

The Friends of the Robert J. Parks Library have been selling used books through the Amazon.com Market Place since 2004.

VISIT OUR STORE AT

http://www.amazon.com/shops/rjpl_used_books



ATTENTION: members of the Friends of the Robert J. Parks Library ... See a book you would like to buy?? You can buy it for half-price and NO shipping fees!! Call Dan Stock (739-4239) to make your purchase!!

Friends of the Library Newsletter is published quarterly: January, April, July, and October. Submit articles by the first of the month issued. Email articles to parkslibfol@hotmail.com in Word format. Please be sure to include your name and phone number.



Showcase Info:

COMING SOON SHOWOFFS!

- Jan:** Pottery
- Feb:** OAS Mentoring Program
- Mar:** Teacup Flower Arrangements

THANK YOU SHOW OFFS:

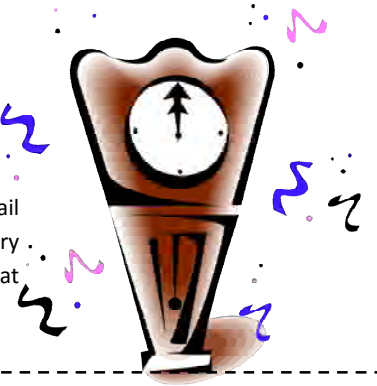
- Oct:** Pickleball - Mary Ann Firebaugh
- Nov:** Military Life - John McClarren
- Dec:** Lights for Learning - Jane Negro



SHOWOFFS Are you a hobbyist? Do you belong to a club or organization with a

unique collection? Consider sharing your interest with the community at the Parks Library. Whether it's handmade quilts, fishing lures, WW II medals, miniature lighthouses or dozens of other specialties, the Staff and Friends of the Parks Library invite you to display your collection in the secure, glass showcase near the circulation desk. It's easy and it's fun, You may even be able to pick the month you'd like the showcase reserved. For more information contact Ed Davis, 739-2850.

Membership Renewal Time!!



What a deal - only \$5 per year for membership! Drop your renewal off at the Parks Library or mail your check to FOL at the Parks Library (address below). Make checks payable to Friends of the Library and please take the time to fill out the renewal form. This form allows us to verify the information that we have is correct to insure you receive the newsletter & any other notifications.

NAME _____ PHONE _____

EMAIL _____

ADDRESS _____

CITY/STATE _____ ZIP _____

Volunteer Interest: At Library ___ Fundraising ___ Special Events ___

Other _____

New Member _____ Renewal _____ Donation \$ _____



ZINIO for Libraries, popular magazines available online, is up and becoming more popular. Currently we have 50 popular magazines to choose from and if it gains in popularity we may join with other libraries to provide over 250 magazines in the near future. Check this out by visiting our Website www.ioscoarenaclibrary.org where you can click on the icon for ZINIO.

The schedule for Tech Time with Michael, walk-in help with your devices, is available from your library or you can visit our Website at www.ioscoarenaclibrary.org where you can click on the CALENDAR tab.



Library Staff:

Diana London, Director
 Rita Bennett
 Rosemary Nentwig
 Barbara Hamilton

FOL Officers and Executive Board

President : Ed Davis
 Vice-Pres: Patty Kloka
 Secretary: Margaret Moyle
 Treasurer: Carole Plunkey

FOL Committee Chairpersons

Book Sales: Jointly Held
 Newsletter Editor: Betty Goetgeluck
 Volunteer Coordinator: Jane Meyer
 Event Coordinator: Judy LaPorte

Meet me at the library ...

➔ **AA** ... Thurs. noon

➔ **BOOK CLUB** ... 1st Wed of the month 1~3 pm
 at the Parks Library

➔ **LIBRARY KNITTERS** ... Tues. 10 ~ noon
 & Thurs. 2 ~ 4 p.m. FREE ... Don't knit?? That's ok
 - bring any handwork and join the fun.

➔ **Tech Time** ... call for current schedule

➔ **TOPS** ... Wed. 5 p.m.

➔ **WRITING GROUP** ... Tues. 1:30-3:30 p.m.

➔ **Huron Shores Genealogical Society**
 6010 Skeel Ave, Oscoda, MI 48750



NEW IN 2015

In May 2015 the library received a new roof. This project was made possible in part by a grant from the Iosco-Arenac District Library.

The Library Director took part in the Oscoda Richardson Elementary Science fair held at the school. The Director and four volunteers read to 27 children and their parents at the Oscoda Paul Bunyan festival where they dressed in period costume and gave away prizes.

The Library Director attended two district sponsored librarians meetings.

The District Library provided a computer technician on site to help people one on one with their electronic devices. He was scheduled almost twice a month on a first come first serve basis.

Susan Bovan reading to a group of onlookers at the Paul Bunyan festival



CIRCULATION OF BOOKS, MAGAZINES, VIDEOS

Following is a breakdown of materials checked out annually from the Robert J Parks library since 1989. The noted drop off of materials from 2005 to 2006 is a result of automation. With automation we no longer counted non catalogued books, videos and magazines. Also to note in the declining number of circulating items is the ever growing use of eBooks. The District has increased the number of books available but the number of these downloadable books are not reflected here.

1990	45,529	1991	47,939
1992	50,321	1993	52,381
1994	46,226	1995	49,887
1996	53,281	1997	59,836
1998	57,316	1999	49,790
2000	52,087	2001	53,315
2002	53,719	2003	51,618
2004	53,087	2005	52,583
2006	31,136	2007	32,435
2008	36,624	2009	37,950
2010	37,603	2011	34,924
2012	35,309	2013	33,589
2014	30,283	2015	26,423

2015 Annual Report

of the

Robert J. Parks Library

6010 N Skeel Ave

Oscoda, MI 48750

989-739-9581 (phone/fax)

LIBRARY HOURS

Fri, Sat, Mon	9:00 to 5:00
Tue, Wed, Thu	9:00 to 7:00

A branch of the

IOSCO-ARENAC DISTRICT LIBRARY

www.ioscoarenaclibrary.org



PROGRAMS HELD IN 2015

- A week long basic computer classe
- Head Start programs in March and in October, combined total of 172 children and 83 adults. This program is sponsored in part by the Oscoda Rotary and the Friends of the Library
- Navigating Genealogical Web Sites by the Huron Shores Genealogical Society
- Huron Shores Genealogical Society provided a presentation of their new book “Iosco County, The Photographs of Ard G. Emery”
- Lego Competition between the library and the community center with 16 youth and 10 adults in attendance
- A name a character auction was provided by Michigan Author, David Nelson. Proceeds went to The Fallen and Wounded Soldier Fund. At the program we meet SSgt Ben Eberle and his wife, Ashley.
- Held a most unusual book mark contest.

PROGRAMS PROVIDED BY THE IOSCO-ARENAC DISTRICT LIBRARY

- Summer reading programs with a total attendance of 417 children and 185 adults included:
 - Alligator Sanctuary*
 - Paleo Joe*
 - Super Funny Super Show*
 - Three Pigs Large In Charge*
 - Magical Adventures of Super Bear*
 - A Truly Original Super Hero*

- Programs from District grant funds:
 - Copy Right Issues* by the Huron Shores Genealogical Society
 - Ink & Oil Rouge painting class with 18 students
 - A Ron Rademacher – Michigan rediscovered program with 27 in attendance
- Other district sponsored programs:
 - Lego Mania was held in January with 51 children and 20 adults in attendance
 - Comedian Kevin Devine provided a well-attended program for children in April
 - A balloon program was given in October for 45 children and 35 adults
 - Michigan author, Josh Greenberg, presented his new book “Rivers of Sand” and spoke of his favorite Michigan fishing spots.

CONFERENCE ROOM USERS

In 2015 the conference room was used by the following individuals / organizations:

- Snow Mobile/ORF Safety Training (x2)
- Programs by Andrew Beebe (6)
- Constant Contact programs (3)
- FOL quarterly meetings (x4)
- Audubon Society (x4)
- AARP tax preparations (x11 days)
- Lions/Rotary (x2)
- Condo Association (x3)
- Senior Care
- Network Reporting/Legal use (x5)
- Vietnam Memorial Wall (x2)
- Community Nonprofit Round Table (x4)
- Develop Iosco
- Congressman/Senator (x2)
- Paul Bunyan Festival committee

WEEKLY CONFERENCE ROOM USE

- Tuesdays** 10:00 – 12:00 knitting group
- Tuesdays** 1:30 – 3:30 informal writing group
- Tuesdays** 5:00 – 7:00 Shelter Inc.
- Wednesdays** 4:30 – 6:00 TOPS
- Thursdays** 9:00 – 11:00 book sales ladies
- Thursdays** 12:00 – 1:00 AA
- Thursdays** 2:00 – 4:00 knitting group

MONTHLY CONFERENCE ROOM USE

- 1st Wednesday** 1:00 – 3:00 FOL book club

GENEALOGICAL SOCIETY ROOM USE

Open during library hours or call for appointment for personal assistance

A Friendship quilt made by the students of Oscoda Head Start during their fall visit to the library

